

AGENDA
JEFFERSON COUNTY
CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – **Room #202**
311 S. Center Avenue
Jefferson, WI 53549

Committee Members

Randy Koschnick
Circuit Court Judge

Jim Schroeder
County Board Chair

Susan Happ
District Attorney

Paul Milbrath
County Sheriff

Carla Robinson
Clerk of Courts

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Brian Dykstra
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

Dale Lutz
Lieutenant - Jefferson Police Dept.

Barbara LeDuc
President/CEO-Opportunities, Inc.

Michael Wallace
President/CEO-Fort Healthcare

Wednesday, October 26th, 2016 at 12:00 noon

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from September 28, 2016 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. New Business
 - a) Discussion and possible action related to 2017 DOJ grant application to include review of diversion programs and treatment court options
 - b) Discussion and possible action on the Policy and Procedure Manual for the JCATC (Ms. Zarwell)
7. Routine Reports
 - a) Update on monthly jail data
 - b) Update on JCATC outcomes and 2016 year to date (Sara Carpenter)
 - c) Update on SCRAM and Remote Breath
8. Updates on coordination with Recidivism Council and other agencies.
9. Discussion on heroin/opiates.
10. Agency updates.
11. Future meeting dates:

December 7, 2016	12:00 noon
January 25, 2017	12:00 noon
12. Future agenda items.
13. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

MINUTES

Criminal Justice Collaborating Council

September 28, 2016

1. **Call to Order**

Meeting was called to order by Judge Randy Koschnick at 12:00 p.m.

2. **Roll Call**

Members present: Randy Koschnick, Circuit Court Judge; Jim Schroeder, County Board Chair; Susan Happ, District Attorney; Carla Robinson, Clerk of Courts; J. Blair Ward, Corporation Counsel; Lynn Forseth, Literacy Council Executive Director; Barb LeDuc, Opportunities, Inc., Jeffrey De la Rosa, Public Defender's Office, Michael Wallace, President/CEO-Fort Healthcare, John David, Mayor - City of Watertown; Brian Dykstra, Department of Corrections, Ben Wehmeier, County Administrator, Kathi Cauley, Human Services Director, Dale Lutz, Lieutenant - Jefferson Police Department and Sheriff Paul Milbrath.

Others present: Mary Wittwer, WCS, James Feldman, Josh Bigger, WCS, Captain Duane Scott; Department of Corrections, Sara Carpenter, WCS; Yelena Zarwell, Assistant Corporation Counsel, Judge David Wambach.

3. **Certification of compliance with Open Meetings Law Requirements**

Staff certified compliance with the open meetings law.

4. **Review and approve minutes from August 24, 2016 meeting**

Motion by Schroeder; Second by Happ to approve the minutes from August 24, 2016. (Ayes-All) Motion Carried.

5. **Public Comment**

None

6. **New Business**

- a. Discussion and possible action related to 2017 DOJ grant application to include review of diversion programs and treatment court options
Wehmeier explained that we received \$174,000. We received funding for the drug court and alcohol court but not for the Coordinator position. No action taken.
- b. Discussion and possible action on the Policy and Procedure Manual for the JCATC
The most recent draft was sent to the committee. No action taken.
- c. Discussion and possible action on County matrix for pay structures
No action taken.
- d. Judges' comments on new ATC Policy and Procedure Manual (Judge Wambach)
Judge Wambach met with Zarwell to discuss the Policy and Procedure Manual. The Judges suggested revising the manual to show congruence between the language of the eligibility requirements for the program and giving discretion to the District Attorney for referrals. The manual will be finalized for the next meeting. If you have any comments please contact Zarwell by October 19th. No action taken.
- e. Discussion and possible action on intensive outpatient program
Cauley said that Human Services has a contract with Connections for alcohol treatment. Human Services has the CCS for drug treatment. The Department of Corrections also has a contract with Lutheran Social Services. No action taken.

7. **Routine Reports**

- a. Update on monthly jail data

A copy of the data was provided for review. Milbrath went over the information. No action taken.

- b. Update on JCATC outcomes and 2016 year to date
The August report was provided for the council to review. Carpenter reviewed the information. The current caseload is 20. We have the capacity for 40.
 - c. Update on SCRAM and Remote Breath
Compliance summary reports on SCRAM and Remote Breath were provided for the Council to review. Carpenter reviewed the information. No action taken.
8. **Updates on coordination with Recidivism Council and other agencies**
Forseth said that the Recidivism Council is focusing on transitional housing. St. Vincent is interested in investing funds for this. They are also looking at the RECAP Program that Rock County has in place. This is a 5 month long program that is conducted in the jail. No action taken.
9. **Discussion on heroin/opiates**
Wallace explained that the hospital has providers who have a strong interest in organizing to solve the heroin epidemic in Jefferson County. Human Services and RRFCC have entered into an agreement to prescribe treatment for patients. Human Services is working on a new project which includes outreach to the hospitals to educate prescribers. No action taken.
10. **General discussion for long term objectives of the CJCC**
 - Out Brief from Treatment Courts Standards Training
No action taken.
 - Discussion and possible action on Treatment Courts Standards Action Plans
No action taken.
 - Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
No action taken.
11. **Agency Updates**
Schroeder attended a break out session at the WCA Conference on "Reducing the Number of Mentally Ill Persons in Jail". If anyone is interested in more information they can contact Schroeder. No action taken.
12. **Future meeting dates:**
October 26, 2016
13. **Tentative Future Agenda Items and Meeting Dates**
 - Approval of September 28, 2016 CJCC meeting minutes
 - Update on JCATC outcomes 2016 to date
 - Update on pretrial SCRAM & Remote Breath
 - Discussion on heroin/opiates
 - Discussion and possible action on County matrix for pay structures
 - Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
 - Discussion and possible action on Treatment Courts Standard Training Action Plans
14. **Adjourn**
Ward motioned to adjourn; Second by Schroeder. The Council adjourned at 12:58 p.m.

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM
WISCONSIN COMMUNITY SERVICES, INC.**

September 2016-3rd offense

Active Participants

	Month	YTD	PTD
<u>Staffing Review</u>			
Accepted	0	7	23
Denied	0	0	1
<u>Waitlist</u>	0	0	0
<u>Case Resolved</u>	0	0	0
Participants YTD: 15			
Participants PTD: 19			
Current caseload: 7			
New Participants: 0			
<u>Program Phase Levels:</u>			
	Month		
Phase 1:	3		
Phase 2:	1		
Phase 3:	1		
Phase 4:	2		
	Month	YTD	PTD
<u>SCRAM</u>			
Completions	2	8	33
Violations	0	0	1
Alcohol	0	0	0
Tamper	0	0	1

Other ATC Program Components

<u>Discharges from Program:</u>			
	Month	YTD	PTD
Re-offended	0	0	0
Voluntary	0	2	2
Team Decision	0	0	2
Other	0	1	1
<u>Incentives:</u>	9	61	111
<u>Sanctions:</u>	2	10	35
<u>Positive Tests:</u>			
PBT's	0	1	4
UA's	0	0	4
Dilutions	0	0	0
Refusals	0	0	0
<u>Community Service:</u>	0	0	1
<u>Program Donations:</u>	0	0	0

Demographics

	Month	YTD	PTD
<u>Ethnicity</u>			
Caucasian	7	15	18
African American	0	0	0
Asian	0	0	0
Hispanic	0	0	1
Native American	0	0	0
Other	0	0	0
<u>Gender</u>			
Male	4	11	13
Female	3	4	6
<u>Age</u>			
18 - 25	0	0	0
26 - 32	3	5	6
33 - 40	0	1	2
41 - 50	3	7	9
51+	1	2	2
Veterans	0	1	1

Alcohol Treatment Court Graduate Stats

	Month	YTD	PTD
Graduations	0	6	7
Jail Days Saved	0	966	1154
Self-help Groups	0	804	906
PBTs	0	931	1056
Positives	0	0	0
Drug Tests	0	94	102
Positives	0	0	0
Face to Face Contacts	0	175	204
Court Sessions	0	96	125
Average Length of Stay	0 days	406 days	401 days

Graduates & Discharge Demographics

	<u>Graduates</u>			<u>Discharges</u>		
	MO	YTD	PTD	MO	YTD	PTD
<u>Ethnicity</u>						
Caucasian	0	6	7	0	3	4
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	0	0	0	0	1
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
<u>Gender</u>						
Male	0	5	6	0	2	3
Female	0	1	1	0	1	2
<u>Age</u>						
18 - 25	0	0	0	0	0	0
26 - 32	0	1	1	0	1	2
33 - 40	0	1	2	0	0	0
41 - 50	0	4	4	0	1	2
51+	0	0	0	0	1	1

Post Discharge Recidivism

	Month	YTD	PTD
<u>Graduates</u>			
Alcohol	0	0	0
Drugs	0	0	0
<u>Discharge</u>			
Alcohol	0	0	0
Drugs	0	1	1

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM
WISCONSIN COMMUNITY SERVICES, INC.**

September 2016-4th offense

<u>Active Participants</u>			
	Month	YTD	PTD
<u>Staffing Review</u>			
Accepted	0	3	11
Denied	0	1	1
<u>Waitlist</u>	0	0	0
<u>Case Resolved</u>	0	0	0
<u>Participants YTD: 12</u>			
<u>Participants PTD: 12</u>			
<u>Current caseload: 8</u>			
<u>New Participants: 1</u>			
<u>Program Phase Levels:</u>			
	Month		
Phase 1:	4		
Phase 2:	1		
Phase 3:	1		
Phase 4:	2		
	Month	YTD	PTD
<u>SCRAM CAM</u>			
Completions	1	7	10
Violations	0	0	1
Alcohol	0	0	0
Tamper	0	0	1

<u>Other ATC Program Components</u>			
<u>Discharges from Program:</u>			
	Month	YTD	PTD
Re-offended	0	0	0
Voluntary	0	0	0
Team Decision	0	0	0
Other	0	1	1
<u>Incentives:</u>	8	72	79
<u>Sanctions:</u>	4	12	17
<u>Positive Tests:</u>			
PBT's	0	0	0
UA's	0	0	0
Dilutions	0	0	0
Refusals	0	0	0
<u>Community Service:</u>	0	0	0
<u>Program Donations:</u>	0	0	0

<u>Demographics</u>			
	Month	YTD	PTD
<u>Ethnicity</u>			
Caucasian	7	11	11
African American	0	0	0
Asian	0	0	0
Hispanic	1	1	1
Native American	0	0	0
Other	0	0	0
<u>Gender</u>			
Male	8	10	10
Female	0	2	2
<u>Age</u>			
18 – 25	1	1	1
26 – 32	2	2	2
33 – 40	3	5	5
41 – 50	0	1	1
51+	2	3	3
Veterans	0	0	0

<u>Alcohol Treatment Court Graduate Stats</u>			
	Month	YTD	PTD
Graduations	0	3	3
Jail Days Saved	0	961	961
Self-help Groups	0	444	444
PBTs	0	530	530
Positives	0	0	0
Drug Tests	0	61	61
Positives	0	0	0
Face to Face Contacts	0	99	99
Court Sessions	0	58	58
Average Length of Stay	0	394	394

<u>Post Discharge Recidivism</u>			
	Month	YTD	PTD
<u>Graduates</u>			
Alcohol	0	0	0
Drugs	0	0	0
<u>Discharge</u>			
Alcohol	0	0	0
Drugs	0	0	0

<u>Graduates & Discharge Demographics</u>						
Ethnicity	<u>Graduates</u>			<u>Discharges</u>		
	MO	YTD	PTD	MO	YTD	PTD
Caucasian	0	3	3	0	1	1
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	0	0	0	0	0
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
<u>Gender</u>						
Male	0	2	2	0	0	0
Female	0	1	1	0	1	1
<u>Age</u>						
18 – 25	0	0	0	0	0	0
26 – 32	0	0	0	0	0	0
33 – 40	0	2	2	0	0	0
41 – 50	0	0	0	0	1	1
51+	0	1	1	0	0	0

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM
WISCONSIN COMMUNITY SERVICES, INC.**

September 2016-5th + offense

Active Participants

	Month	YTD	PTD
Staffing Review			
Accepted	1	4	10
Denied	0	0	0
Waitlist	0	0	0
Case Resolved	0	0	0
Participants YTD: 7			
Participants PTD: 9			
Current caseload: 6			
New Participants: 1			
Program Phase Levels:			
	Month		
Phase 1:	3		
Phase 2:	1		
Phase 3:	2		
Phase 4:	0		
	Month	YTD	PTD
SCRAM CAM			
Completions	0	4	7
Violations	0	0	0
Alcohol	0	0	0
Tamper	0	0	0

Demographics

	Month	YTD	PTD
Ethnicity			
Caucasian	6	7	9
African American	0	0	0
Asian	0	0	0
Hispanic	0	0	0
Native American	0	0	0
Other	0	0	0
Gender			
Male	4	5	7
Female	2	2	2
Age			
18 – 25	0	0	0
26 – 32	0	0	0
33 – 40	0	1	1
41 – 50	4	4	5
51+	2	2	3
Veterans	1	1	3

Post Discharge Recidivism

	Month	YTD	PTD
Graduates			
Alcohol	0	0	0
Drugs	1	1	1
Discharge			
Alcohol	0	0	0
Drugs	0	0	0

Other ATC Program Components

	Month	YTD	PTD
Discharges from Program:			
Re-offended	0	0	0
Voluntary	0	0	0
Team Decision	0	0	0
Other	0	0	0
Incentives:	6	37	45
Sanctions:	0	6	11
Positive Tests:			
PBT's	0	0	0
UA's	0	0	0
Dilutions	0	0	0
Refusals	0	0	0
Community Service:	0	0	0
Program Donations:	0	0	0

Alcohol Treatment Court Graduate Stats

	Month	YTD	PTD
Graduations	0	1	3
Jail Days Saved	0	419	1430
Self-help Groups	0	169	468
PBTs	0	155	435
Positives	0	0	0
Drug Tests	0	12	35
Positives	0	0	0
Face to Face Contacts	0	37	108
Court Sessions	0	20	62
Average Length of Stay	0	450	403

Graduates & Discharge Demographics

	<u>Graduates</u>			<u>Discharges</u>		
	MO	YTD	PTD	MO	YTD	PTD
Ethnicity						
Caucasian	0	1	3	0	0	0
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	0	0	0	0	0
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
Gender						
Male	0	1	3	0	0	0
Female	0	0	0	0	0	0
Age						
18 – 25	0	0	0	0	0	0
26 – 32	0	0	0	0	0	0
33 – 40	0	1	1	0	0	0
41 – 50	0	0	1	0	0	0
51+	0	0	1	0	0	0

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM
WISCONSIN COMMUNITY SERVICES, INC.**

September 2016-3rd, 4th, 5th + offense

Active Participants

	Month	YTD	PTD
<u>Staffing Review</u>			
Accepted	1	14	44
Denied	0	1	2
<u>Waitlist</u>			
Case Resolved	0	0	0
Participants YTD: 34			
Participants PTD: 40			
Current caseload: 21			
New Participants: 2			
<u>Program Phase Levels:</u>			
	Month		
Phase 1:	10		
Phase 2:	3		
Phase 3:	4		
Phase 4:	4		
<u>SCRAM CAM</u>			
Completions	3	19	51
Violations	0	0	2
Alcohol	0	0	0
Tamper	0	0	2

Other ATC Program Components

<u>Discharges from Program:</u>			
	Month	YTD	PTD
Re-offended	0	0	0
Voluntary	0	2	2
Team Decision	0	0	2
Other	0	2	2
<u>Incentives:</u>	23	171	252
<u>Sanctions:</u>	6	28	63
<u>Positive Tests:</u>			
PBT's	0	1	4
UA's	0	0	4
Dilutions	0	0	0
Refusals	0	0	0
<u>Community Service:</u>	0	0	1
<u>Program Donations:</u>	0	0	0

Demographics

	Month	YTD	PTD
<u>Ethnicity</u>			
Caucasian	20	33	38
African American	0	0	0
Asian	0	0	0
Hispanic	1	1	2
Native American	0	0	0
Other	0	0	0
<u>Gender</u>			
Male	16	26	30
Female	5	8	10
<u>Age</u>			
18 - 25	1	1	1
26 - 32	5	7	8
33 - 40	3	7	8
41 - 50	7	12	15
51+	5	7	8
Veterans	1	3	5

Alcohol Treatment Court Graduate Stats

	Month	YTD	PTD
Graduations	0	10	13
Jail Days Saved	0	2246	3545
Self-help Groups	0	1417	1818
PBTs	0	1616	2000
Positives	0	0	0
Drug Tests	0	167	198
Positives	0	0	0
Face to Face Contacts	0	311	411
Court Sessions	0	174	245
Average Length of Stay	0	407	400

Post Discharge Recidivism

	Month	YTD	PTD
<u>Graduates</u>			
Alcohol	0	0	0
Drugs	0	1	1
<u>Discharge</u>			
Alcohol	0	0	0
Drugs	0	1	1

Graduates & Discharge Demographics

	<u>Graduates</u>			<u>Discharges</u>		
	MO	YTD	PTD	MO	YTD	PTD
Ethnicity						
Caucasian	0	10	13	0	4	5
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	0	0	0	0	1
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
Gender						
Male	0	8	11	0	2	3
Female	0	2	2	0	2	3
Age						
18 - 25	0	0	0	0	0	0
26 - 32	0	1	1	0	1	2
33 - 40	0	4	5	0	0	0
41 - 50	0	4	5	0	2	3
51+	0	1	2	0	1	1