



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government  
advancing quality of life”

**\*REVISED 01-02-2015**

## MEMORANDUM

**BEN WEHMEIER**  
County Administrator

TAMMIE JAEGER  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** January 2, 2015

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of January 5, 2015

January 5, 2015 Monday	No Scheduled County Meetings		
January 6, 2015 Tuesday	No Scheduled County Meetings		
January 7, 2015 Wednesday	Infrastructure Committee  *HOME Consortium Executive Board	9:00 a.m.  10:00 a.m.	Highway Office 141 W. Woolcock St, Jefferson  515 W. Moreland Blvd. Rm 355 Waukesha, WI 53188
January 8, 2015 Thursday	Child Death Review Team (CDRT)  Finance Committee  Zoning Board of Adjustment – Site Inspections  Zoning Board of Adjustment – Public Hearing	8:30 a.m.  8:30 a.m.  10:30 a.m.  1:00 p.m.	UW Extension 864 Collins, Rm 12, Jefferson  Jefferson County Courthouse Rm 112  Jefferson County Courthouse Rm 203  Jefferson County Courthouse Rm 205
January 9, 2015 Friday	WI River Rail Transit Commission	10:00 a.m.	Dane County Highway Garage 2302 Fish Hatchery Rd, Jefferson
January 10, 2015 Saturday	*Lake Ripley Management District	9:00 a.m.	Town of Oakland N4450 CTH A, Cambridge
January 11, 2015 Sunday	No Scheduled County Meetings		

# Infrastructure Committee

## AGENDA

Highway Office  
141 W. Woolcock Street  
Jefferson, WI 53549

January 7, 2015

9:00 a.m.

### Committee Members

Greg David, Richard Jones - Chair, John Kannard, Mike Kelly - Secretary, Russell Kutz - Vice Chair

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Tour of Highway Facility
7. Approval of the December 3, 2014 Infrastructure Committee meeting minutes
8. Communications
9. Discussion on old highway site
10. Update on new Highway Facility
11. Overview of 2015 projects
12. Central Services Financial Report
13. MIS Financial Report
14. Potential items for the Committee's next meeting
15. Set next meeting date (February 4, 2015)
16. Adjourn
17. Site visit to the Highway Facility Project – 1425 S. Wisconsin Drive – Jefferson.  
A quorum of the Highway Committee may be in attendance during the site visit.  
No County business will be conducted \*

All meetings in Room 112 at 9:00 a.m. unless noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

***Individuals requiring special accommodations for attendance at the meeting or site visit to the Highway Facility Project should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.***

***\*This is an active construction site. Neither Maas Brothers Construction Co, Inc. nor Jefferson County will be liable for damage to property or injury to persons occurring on the site visit. Everyone attending must wear appropriate attire for a construction site, including footwear. Maas Brothers and Jefferson County reserve the right to limit access to the construction site due to safety concerns.***



C/o Waukesha County CDBG Program  
Lead Agent  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
1.262.896.3370 (direct)  
1.262.896.8510 (fax)

C/o Wisconsin Partnership for Housing Development, Inc.  
Program Administrator  
121 South Pinckney Street Suite 200  
Madison, WI 53703  
1888.318.4486 (toll-free)  
1.608.258.5560 (direct)  
1.608.258.5565 (Fax)

**The HOME Consortium  
Executive Committee Meeting  
Wednesday, January 7, 2015  
Administration Center, Room 355/359  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
@ 10:00 A.M.**

1. Call to Order
2. Approval of the Minutes from the October 30, 2013 Executive Committee meeting.
3. Lutheran Social Services of Wisconsin and Upper Michigan, Inc – Hickory Flats Apartments application
4. Crown Court Properties, LTD – Watertown Square – Waterloo Green application
5. Adjournment

**All agenda items are potentially actionable**

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 24 hours prior to meeting.



## Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

[www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

Jefferson County Child Death Review Team (CDRT)

Thursday January 8, 2015 at 8:30 AM

UW Extension room 12, 864 Collins Rd Jefferson

### MEETING AGENDA

#### I Call to order

#### II Open session

- A. Introduction of any new members
- B. Approval of minutes from October 24, 2014 CDR
- C. Discussion of confidentiality and signing of agreement
- D. Reports on recommendation activities in 2014 for the Fix It or Ticket program/ Car seat education, specifically booster seat use.
- E. Suggestions for recommendations and goals for CDRT in 2015. What do we want to accomplish in 2015?
- G. Motion to move into closed session for the purpose of discussing confidential information relating to the unexpected deaths of specific children, pursuant to Wis. Stat 19.85(1)(d) (considering strategy for crime detection or prevention); Wis. Stat 19.85(1)(f)(considering medical, social or personal histories of specific persons or preliminary consideration of the investigation of charges against specific persons or preliminary consideration of the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or involved in such investigations); Wis. Stat 48.981(7)(limiting public disclosure of child-specific information disclosed to child death review team); Wis. Stat 146.82(2)(b)(restricting redisclosure of medical information contained in records obtained pursuant to law); Wis. Stat 48.78(2)(a)(restricting redisclosure of information in records of child protective agency); and Wis. Stat 48.396 (limiting disclosure of law enforcement records of children).

#### III. Closed session

- A. Discussion relating to 3 unexpected deaths of children and young adults up to age 25.
- B. Motion to return to open session.

#### IV. Reconvene open session

- A. Set meeting dates for 2015- January 8<sup>th</sup>, April 9<sup>th</sup>, July 9<sup>th</sup>, and October 8<sup>th</sup>. Note Fix it or Ticket group of law enforcement and car seat technicians will be meeting on Jan 22<sup>nd</sup> at 8:30 AM UW Ext room 12.
  - B. Adjourn
-

**Agenda**  
**Jefferson County**  
**Finance Committee**  
Jefferson County Courthouse  
311 S. Center Avenue  
Room 112  
Jefferson, WI 53549

Date: Thursday, January 8, 2015

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair) Poulson, Blane  
Braugher, James (Vice Chair) Schroeder, Jim  
Hanneman, Jennifer (Secretary)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the agenda
5. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of Finance Committee minutes for December 11, 2014
7. Communications
8. Discussion and possible action on selling two unused remnant parcels of land adjoining Highway B located in the Town of Aztalan.
9. Presentation and Discussion with Ehlers for the final bonding issue
10. Monthly Financial Report for November 2014-Finance Department
11. Monthly Financial Report for November 2014-County Clerk
12. Monthly Financial Report for November 2014-Treasurer
13. Monthly Financial Report for November 2014-Child Support
14. Discussion of funding for projects related to the new Highway Facilities
15. Review and discussion on 2014 projections of budget vs. actual
16. Update on contingency fund balance
17. Set future meeting schedule, next meeting date, and possible agenda items
18. Payment of invoices
19. Adjourn

Next scheduled meetings: Thursday, February 12, 2015 Regular Meeting  
Friday, March 6, 2015 Closing Year End and Carryovers  
Thursday, March 12, 2015 Regular Meeting  
Thursday, April 9, 2015 Regular Meeting  
Thursday, May 14, 2015 Regular Meeting  
Thursday, June 11, 2015 Regular Meeting

All meetings are scheduled to begin at 8:30 am in Room 112 unless otherwise noted.

*The Committee may discuss and/or take action on any item specifically listed on the agenda.*

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.***

# JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

Janet Sayre Hoeft, Chair; Dale Weis, Vice-Chair; Don Carroll, Secretary;  
Paul Hynek, First Alternate; Lloyd Zastrow, Second Alternate

**PUBLIC HEARING** BEGINS AT **1:00 P.M.** ON JANUARY 8, 2015 IN ROOM 205, JEFFERSON COUNTY COURTHOUSE

**CALL TO ORDER FOR BOARD MEMBERS** IS AT 10:30 A.M. IN COURTHOUSE ROOM 203, PRIOR TO THE HEARING

**SITE INSPECTION FOR BOARD MEMBERS** LEAVES AT 10:45 A.M. FROM COURTHOUSE ROOM 203, PRIOR TO THE HEARING

1. *Call to Order-Room 203 at 10:30 a.m.*
2. *Roll Call*
3. *Certification of Compliance with Open Meetings Law Requirements*
4. *Review of Agenda*
5. *Approval of December 11, 2014 Meeting Minutes*
6. *Communications*
7. *Site Inspections – Beginning at 10:45 a.m. and Leaving from Room 203*  
*VI438-15 – Allison Schuenke/Donald & Beth Schuenke & Allison Schuenke Property, W8148 Elm Point Road, Town of Lake Mills*  
*VI439-15 – Steve Seyer/Stephen Seyer & Elizabeth Laing Property, W8635 STH 106, Town of Sumner*
8. *Public Hearing – Beginning at 1:00 p.m. in Room 205*
9. *Explanation of Process by Board of Adjustment Chair*

## NOTICE OF PUBLIC HEARING JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

**NOTICE IS HEREBY GIVEN** that the Jefferson County Zoning Board of Adjustment will conduct a public hearing at 1:00 p.m. on Thursday, January 8, 2015 in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Matters to be heard are applications for variance from terms of the Jefferson County Zoning Ordinance. No variance may be granted which would have the effect of allowing in any district a use not permitted in that district. No variance may be granted which would have the effect of allowing a use of land or property which would violate state laws or administrative rules. Subject to the above limitations, variances may be granted where strict enforcement of the terms of the ordinance results in an unnecessary hardship and where a variance in the standards will allow the spirit of the ordinance to be observed, substantial justice to be accomplished and the public interest not violated. Based upon the findings of fact, the Board of Adjustment must conclude that: 1) Unnecessary hardship is present in that a literal enforcement of the terms of the ordinance would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome; 2) The hardship is due to unique physical limitations of the property rather than circumstances of the applicant; 3) The variance will not be contrary to the public interest as expressed by the purpose and intent of the zoning ordinance. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** There may be site inspections prior to public hearing which any interested parties may attend; decisions shall be rendered after public hearing on the following:

**VI438-15 – Allison Schuenke/Donald & Beth Schuenke & Allison Schuenke Property:** Variance from Sec. 11.04(f)1. of the Jefferson County Zoning Ordinance to exceed the maximum 30% lot coverage by principal and accessory structures allowed in a Residential R-1 zone. Variance from Section 11.09(e) to allow reduction of the side yard setback for a non-conforming lot. The property is at **W8148 Elm Point Road** in the Town of Lake Mills on PIN 018-0713-1544-011 (0.14 Acre)

**V1439-15 – Steve Seyer/Stephen Seyer & Elizabeth Laing Property:** Variance from Sec. 11.03((d)1. to allow creation of a lot for recreational purposes without frontage on and access to a public road. The site is near **W8635 STH 106** in the Town of Sumner, on PINs 028-0513-0914-000 (40 Acres), 028-0513-0911-000 (30 Acres) and 028-0513-1024-000 (206.7 Acres) in an A-1 Exclusive Agricultural zone.

**10. Decisions on Above Petitions**

**11. Adjourn**

**If you have questions regarding these variances, please contact the Zoning Department at 920-674-7113 or 920-674-8638. Variance files referenced on this hearing notice may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

The Board may discuss and/or take action on any item specifically listed on the agenda.

**JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT**

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*

# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website [www.wrrtc.org](http://www.wrrtc.org)

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, January 9, 2015 Executive Committee Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Mary Penn, WRRTC Administrator

## Wisconsin River Rail Transit Commission

Executive Committee Meeting

Friday, January 9, 2015 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison,  
WI

### *WRRTC's Schedule of Meetings:*

#### 2015

January 9	<i>XComm Meeting</i>
<b>February 6</b>	<b>Full Commission Meeting</b>
March 6	<i>XComm Meeting</i>
April 10	<i>XComm Meeting</i>
<b>May 8</b>	<b>Full Commission Meeting</b>
June 5	<i>XComm Meeting</i>
July 10	<i>XComm Meeting</i>
<b>August 7</b>	<b>Full Commission Meeting</b>
September 11*	<i>XComm Meeting</i>
October 9	<i>XComm Meeting</i>
<b>November 6</b>	<b>Full Commission Meeting</b>
December 4	<i>XComm Meeting</i>

**NOTE:** The WRRTC's meetings are usually held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.  
*Thank you for your interest and assistance.*

To learn more about WRRTC, please visit our website at [www.wrrtc.org](http://www.wrrtc.org)

# Wisconsin River Rail Transit Commission

**Executive Committee Meeting - Friday, January 9<sup>th</sup>, 2014 @ 10 AM**  
**Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI**

*10 minutes estimated | Action Items*

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Mary Penn
3. Action Item. **Certification of Meeting’s Public Notice** – Noticed by Penn
4. Action Item. **Approval of Agenda** – Prepared by Penn
5. Action Item. **Approval of draft December Meeting Minutes**– Prepared by Penn
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Correspondence & Communications** – Discussion may be limited by the Chair
8. Updates. **Announcements by Commissioners** – No Discussion Permitted

## REPORTS & COMMISSION BUSINESS

*10 minutes estimated | Update & Possible Action*

9. **WRRTC Financial Report** – Jim Matzinger, Dane County CPA / WRRTC Accountant
  - Treasurer’s Report for December and Payment of Bills

*10 minutes estimated | Update*

10. **Wisconsin & Southern Railroad’s Report on Operations** – Ken Lucht, WSOR
  - Update on Monthly Maintenance Activities
  - Update on Capital Projects
  - Update on Business Development
  - Other Continuing Issues/ Topics
    - Peters Road Bridge Update

*10 minutes estimated | Update*

11. **WDOT Report**–Kim Tollers, WDOT

*5 minutes estimated | Update*

12. **WRRTC Administrator’s Report** – Mary Penn, WRRTC Admin.

*10 minutes estimated / Discussion & Possible Action*

13. **Discussion and Possible Action on Utility Permit #2015 – 1 – WRRTC for American Transmission Company, Removal of Structure 113 and Installation of Structure 131 with down guys, string 69kV transmission line over WRRTC ROW, SE1/4 of NE1/4 and the NE1/4 of the SE1/4 of Section 26, T6N, R9E, Evansville Line, City of Fitchburg, Dane County, Wisconsin** – Julie Purves, ATC

*10 minutes estimated / Discussion & Possible Action*

14. **Discussion and Possible Action to appoint a WRRTC representative to a group of WisDOT, WSOR, and WRRTC personnel to explore the use of the Sauk City to Badger Ammo ROW for the Great Sauk Trail** – Kim Tollers, WDOT

*10 minutes estimated / Discussion & Possible Action*

**15. Discussion and Possible Action regarding Town of Bradford Bridge, Rock County, with possibilities of federal bridge funding – Alan Sweeney, Chair**

*5 minutes estimated / Discussion & Possible Action*

**16. Discussion and Possible Action on transfer of remaining Evansville Line funds to WRRTC General Fund – Jim Matzinger, Gene Grey, Treasurer**

*5 minutes estimated / Discussion & Possible Action*

**17. Discussion and Possible Action on 2013 Johnson Block draft WRRTC Audit – Mary Penn, PRTC Admin.**

**18. Action Item. Adjournment**



Lake Ripley Management District  
Meeting of the Board of Directors  
January 10, 2015  
9:00 A.M. at Oakland Town Hall

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (11/15/2014)
- IV. Treasurer's Report
- V. Lake Manager's Report
- VI. Old Business
  - A. Discussion and possible action on Board Member Retirement Recognition
  - B. Discussion and possible action on Outreach Methods and Goals
  - C. Discussion and possible action on Monogram Apparel
  - D. Discussion and possible action on Trapping permit application/ Program Amendments
- VII. New Business
  - A. Discussion and possible action on Preserve/Restoration Consulting Proposal
  - B. Discussion and possible action on Phragmites RFP Bids
  - C. 10:15 a.m. Closed session [as per Wis. Statute §19.85 (1) (a) Deliberating concerning a detachment case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body; as per Wis. Statute §19.85 (1) (g) conferring with legal counsel for the governmental body]
- VIII. Correspondence/Announcements
- IX. Adjournment