



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government  
advancing quality of life”

**\*REVISED 02-04-2015**

## MEMORANDUM

**BEN WEHMEIER**  
County Administrator

TAMMIE JAEGER  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** January 29, 2015

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of February 2, 2015

<b>February 2, 2015 Monday</b>	Parks Committee	9:30 a.m.	Jefferson County Courthouse Rm 202
<b>February 3, 2015 Tuesday</b>	No Scheduled County Meetings		
<b>February 4, 2015 Wednesday</b>	No Scheduled County Meetings		
<b>February 5, 2015 Thursday</b>	Fair Park Committee	8:00 a.m.	Fair Park 503 N. Jackson Ave, Jefferson
	Infrastructure Committee	9:30 a.m.	Fair Park 503 N. Jackson Ave, Jefferson
<b>February 6, 2015 Friday</b>	<b>*WI River Rail Transit Commission (WRRTC) (Agenda added)</b>	<b>10:00 a.m.</b>	<b>Dane County Highway Garage 2302 Fish Hatchery Rd, Madison</b>
	WI Counties Utility Tax Association (WCUTA)	10:30 a.m.	WI Counties Utility Tax Assn 44 E. Mifflin, Suite 605, Madison
<b>February 7, 2015 Saturday</b>	No Scheduled County Meetings		
<b>February 8, 2015 Sunday</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PARKS COMMITTEE**  
**Jefferson County Courthouse**  
**311 South Center Avenue, Rm 202**  
**Jefferson WI 53549**  
**Monday, February 2, 2015 @ 9:30 a.m.**

Committee: Augie Tietz, Chairman, Mike Kelly, Vice Chair, Matt Foelker, Secretary, Walt Christensen, Laura Payne

1. Call to Order
2. Roll Call
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of the December 1, 2014 Meeting Minutes
7. Communications
  - a. County Bicycle Maps Available – Daily Jefferson County Union
  - b. County Dog Park Calendars Available – Daily Jefferson County Union
  - c. Newsmakers – Daily Jefferson County Union
  - d. Huskie Huddle/Malamute Mingle – Daily Jefferson County Union
  - e. A Glacial Heritage Area Educational Event – Friends of GHA
  - f. Winter Walk – Daily Jefferson County Union
  - g. Friends of Rose Lake Duck House Material Donation
  - h. Waterloo Regional Trailhead Facility Recognition Plaque
8. Discussion and Possible Decision on Grooming Services Contract with the Jefferson County Snowmobile Alliance
9. Discussion and Possible Decision on Annual Snowmobile Resolution (2015-2016)
10. Discussion and Possible Decision on Glacial River Trail Maintenance and Off-Season Use
11. Discussion and Possible Decision on Rental Request of the Mason Log Home
12. Discussion and Possible Decision on Purchase of 2015 Ford F350 Super Cab 4WD
13. Update on Watertown Outboarders Implementation Plan
14. Update on Group Permits
  - a. Lake Mills Wellness Coalition
  - b. “2 Rivers Night Event”
  - c. “The Cold Hearted”
  - d. Ares/Races Exercise
15. Update on Easement(s) at Dorothy Carnes Park
16. Update on Dorothy Carnes Park East Parking Lot Design Engineering Services RFP
17. Update on County Conservation Aids for Dorothy Carnes Park/Rose Lake State Natural Area.
18. Update on Citation(s) Issued at Jefferson County Dog Park
19. Update on Dog Park Registrations 2003-2014
20. Update on Parks Employee Confrontation/Harassment in Crawfish River Park
21. Update on Handicapped Fishing Warf (Blackhawk Island)
22. Update on Holzhueter Implementation Plan Process
23. Update on Glacial Heritage Area (GHA) Project
24. Update on Fundraising for Interurban Trail

25. Update on Fundraising for Pohlmann Park
26. Update on 2014 Parks Department Budget
27. Update on 2015 Parks Department Budget
28. Set next meeting date and possible agenda items. (March 2, 2015)
29. Adjourn

**The Committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101, 24 hours prior to the meeting, so appropriate arrangements can be made.**

**Fair Park  
Committee Members:**

**Blane Poulson, Chair**

**Matthew Foelker, Vice Chair**

**Jennifer Hanneman,  
Secretary**

**Al Counsell**

**Russell Kutz**

**FAIR PARK COMMITTEE  
MEETING AGENDA  
Thursday, February 5, 2015  
8:00 a.m.**

**Jefferson County Fair Park  
Activity Center – Conference Room  
503 N. Jackson Avenue  
Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of January 15 Meeting
7. Communications
8. Financial Report
9. Discussion and possible action on allowing beef cattle with horns to be shown at Fair.
10. Discussion and possible action on Marketing Partnerships for 2015-2017
11. Discussion and possible action on Fair 2015
12. Discussion and possible action on Fair Park business
13. Fair Park Director's Report
14. Fair Park Supervisor's Report
15. Fair Office Report
16. Set next meeting date (March 5, 2015) and Potential Future Meeting Agenda Items
17. Adjourn

**The Committee may discuss and/or take action on any item specially listed on the agenda.**

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made

# Infrastructure Committee

## AGENDA

Fair Park  
503 N. Jackson Avenue  
Jefferson, WI 53549

Thursday, February 5, 2015

9:30 a.m.

### Committee Members

Greg David, Richard Jones - Chair, John Kannard, Mike Kelly - Secretary, Russell Kutz - Vice Chair

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on a specific agenda items must register their request at this time)
6. Tour of Fair Park Facility
7. Approval of the January 7, 2015 Infrastructure Committee meeting minutes
8. Communications
9. Discussion and possible action on Carnes Park East, Driveway Engineering and Parking Lot bids
10. Update on new highway facility
11. Update on old highway facility site
12. Discussion and possible action on Resolution "Establishing policy for commemorative personal recognition signs or plaques on county property" referred from Administration and Rules Committee
13. Central Services Financial Report
14. MIS Financial Report
15. Potential items for the Committee's next meeting
16. Set next meeting date (March 4, 2015- Possible joint meeting with Highway Committee)
17. Adjourn
18. Site visit to the Highway Facility Project – 1425 S. Wisconsin Drive – Jefferson.  
A quorum of the Highway Committee may be in attendance during the site visit.  
No County business will be conducted \*

All meetings in Room 112 at 9:00 a.m. unless noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

***Individuals requiring special accommodations for attendance at the meeting or site visit to the Highway Facility Project should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.***

***\*This is an active construction site. Neither Maas Brothers Construction Co, Inc. nor Jefferson County will be liable for damage to property or injury to persons occurring on the site visit. Everyone attending must wear appropriate attire for a construction site, including footwear. Maas Brothers and Jefferson County reserve the right to limit access to the construction site due to safety concerns.***

# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website [www.wrrtc.org](http://www.wrrtc.org)

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, February 6, 2015 Full Commission Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Mary Penn, WRRTC Administrator

## AMENDED

### Wisconsin River Rail Transit Commission Full Commission Meeting

Friday, February 6, 2015 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison,  
WI

#### *WRRTC's Schedule of Meetings:*

##### 2015

January 9	<i>XComm Meeting</i>
<b>February 6</b>	<b>Full Commission Meeting</b>
March 6	<i>XComm Meeting</i>
April 10	<i>XComm Meeting</i>
<b>May 8</b>	<b>Full Commission Meeting</b>
June 5	<i>XComm Meeting</i>
July 10	<i>XComm Meeting</i>
<b>August 7</b>	<b>Full Commission Meeting</b>
September 11*	<i>XComm Meeting</i>
October 9	<i>XComm Meeting</i>
<b>November 6</b>	<b>Full Commission Meeting</b>
December 4	<i>XComm Meeting</i>

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.  
*Thank you for your interest and assistance.*

*To learn more about WRRTC, please visit our website at [www.wrrtc.org](http://www.wrrtc.org)*

WRRTC MEETING NOTICE & AGENDA

# Wisconsin River Rail Transit Commission

**Full Commission Meeting - Friday, February 6<sup>th</sup>, 2015 @ 10 AM  
Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI**

*10 minutes estimated | Action Items*

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Mary Penn
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Penn
4. Action Item. **Approval of Agenda** – Prepared by Penn
5. Action Item. **Approval of draft January Meeting Minutes**– Prepared by Penn
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Correspondence & Communications** – Discussion may be limited by the Chair
8. Updates. **Announcements by Commissioners** – No Discussion Permitted

## REPORTS & COMMISSION BUSINESS

*10 minutes estimated | Update & Possible Action*

9. **WRRTC Financial Report** – Jim Matzinger, Dane County CPA / WRRTC Accountant
  - Treasurer's Report for January and Payment of Bills

*10 minutes estimated | Update*

10. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
  - Update on Monthly Maintenance Activities
  - Update on Capital Projects
  - Update on Business Development
  - Other Continuing Issues/ Topics
  - Peters Road Bridge Update

*5 minutes estimated / Discussion & Possible Action*

11. **Discussion and Possible Action on Support for FRPP Funding for 2015/2017 State Biennial Budget** – Ken Lucht, WSOR

*5 minutes estimated / Discussion & Possible Action*

12. **Discussion and Possible Action on Attachment 8 to WSOR/WRRTC Operating Agreement Regarding Annual Rent** – Ken Lucht, WSOR

*10 minutes estimated / Discussion & Possible Action*

13. **Discussion and Possible Action on proposed intercity passenger rail agreement between WRRTC and WSOR** – Ken Lucht, WSOR

*10 minutes estimated | Update*

14. **WDOT Report**–Kim Tollers, WDOT

*10 minutes estimated | Update & Discussion*

15. **Update and Discussion on Great Sauk Trail** – Marty Krueger, Sauk County Board Chair

*5 minutes estimated | Update*

16. **WRRTC Administrator's Report** – Mary Penn, WRRTC Admin.

*10 minutes estimated / Discussion & Possible Action*

17. **Discussion and Possible Action on development, process, and ramifications of ROW Temporary Access Permit** – Mary Penn, WRRTC Admin., Kim Tollers, WDOT

*5 minutes estimated / Discussion & Possible Action*

18. **Discussion and possible action on meeting cancellation policy** – Mary Penn, WRRTC Admin.

19. Action Item. **Adjournment**

# WISCONSIN COUNTIES UTILITY TAX ASSOCIATION

44 East Mifflin Street, Suite 605A, Madison, Wisconsin  
53703

Phone: (608) 250-4685

## 2014-2015 Officers

President  
LAWRENCE WILLKOM  
(715) 723-5804  
Chippewa County

Vice President JOHN H.  
TRAMBURG (920) 484-  
3534  
Columbia County

Secretary William  
Goehring (920)  
994-4749  
Sheboygan County

Treasurer LINDA  
SINKULA (920)  
388-3251  
Kewaunee County

Executive Director  
ALICE O'CONNOR  
Direct(608) 250-4685  
aoc@constituencyservices.org

## Member Counties

ASHLAND  
BUFFALO  
CHIPPEWA  
COLUMBIA  
DOUGLAS  
DUNN  
GRANT  
JEFFERSON  
KENOSHA  
KEWAUNEE  
LA CROSSE  
MANITOWOC  
MARATHON  
MARINETTE  
OZAUKEE  
ROCK  
SHEBOYGAN  
VERNON  
WASHINGTON

**Friday, February 6, 2015**

**WISCONSIN COUNTIES UTILITY TAX ASSOCIATION  
10:30 A.M. – 1:00 P.M. (WORKING LUNCH)**

***MEETING WILL BE HELD AT:  
44 East Mifflin Suite 605***

*Parking Instructions provided below*

## CALL IN INSTRUCTIONS:

**Conference Dial-in Number: (712) 432-0460  
Participant Access Code: 115141#**

(Be sure to hit # key after you enter the number, this will take you into the conference call)  
*If you are having trouble connecting, please call my assistant Anne Spires at 608-250-4685, so she can assist you.*

- Call to Order - Larry Wilkom
- Roll Call- Larry Willkom
- Approval of Minutes of November 7, 2014 (**Attached**)
- President's Report – Larry Willkom
- Treasurer's report - Supervisor Linda Sinkula
  - Balance Sheet
- Report of Executive Director – Alice O'Connor
  - State of the state
- Speaker: TBA
- INVITED: Rep. Thiesfeldt to discuss formula language for wind regulations.
- Other Issues
- Next Board Meeting Date
  - Adjourn

**\*Note: Sandwiches will be delivered at noon for a working lunch.**

**\*Note: Call Alice if you get lost 608-225-9391.**