



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government
advancing quality of life”

***REVISED 03-13-2015**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: March 12, 2015

SUBJECT: JEFFERSON COUNTY Meetings – Week of March 16, 2015

March 16, 2015 Monday	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse Rm 203
	Intercounty Coordinating Committee (ICC)	9:30 a.m.	UW Extension 864 Collins, Rm 8/9, Jefferson
	Farmland Conservation Easement Commission	12:30 p.m.	Jefferson County Courthouse Rm 203
March 17, 2015 Tuesday	Human Resources Committee	8:30 a.m.	Jefferson County Courthouse Rm 112
March 18 2015 Wednesday	Land and Water Conservation Committee	8:00 a.m.	Jefferson County Courthouse Rm 112
	Board of Health	1:00 p.m.	Health Department 1541 Annex Rd, Jefferson
	Glacial Heritage Area Implementation Team (GHA)	4:00 p.m.	Waterloo Trailhead Facility 760 McKay Way, Waterloo
March 19, 2015 Thursday	*HOME Consortium Board (Agenda added)	9:00 a.m.	Waukesha County 515 W. Moreland Blvd, Rm 355 Waukesha
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Jefferson County Courthouse Rm 205
March 20, 2015 Friday	Solid Waste/Air Quality Committee	8:00 a.m.	Jefferson County Courthouse Rm 203
	Southern Housing Region Housing Program – Public Hearing	1:30 p.m.	Workforce Development 874 Collins Rd, Jefferson
March 21, 2015 Saturday	No Scheduled County Meetings		
March 22, 2015 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTION AGENDA

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON MONDAY, MARCH 16, 2015

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with the Open Meetings Law**
4. **Review of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Communications**
7. **Site Inspections – Petitions to be presented in Public Hearing on March 19, 2015:**
CU1814-15 – Donald & Shirley Schneider, **State Road 59 and Woodward Road**, Town of Cold Spring
R3796A-15 & R3797A-15 – Kristin Grant/Diane Spangler Trust Property, **N5761 County Road Y**, Town of Farmington
R3795A-15 – Kristin Grant/Diane Spangler Trust Property, **County Road Y**, Town of Farmington
CU1815-15 – Tyler Kangas, **N6335 Stonewood Drive**, Town of Farmington
R3793A-15 – Rodney Buske, **N8787 Overland Drive**, Town of Watertown
R3777A-14 – Adrian & Melissa Zirbel, **N8138 West Road**, Town of Milford
CU1816-15 – Dunneisen Sand & Gravel LLC, **W8215 US Highway 18**, Town of Oakland
R3794A-15 – Steven & Debra Magritz, **N3781 County Road G**, Town of Oakland
8. **Adjourn**

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



Intercounty Coordinating Committee

Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties

MEETING AGENDA & PROGRAM

(Updates in Process)

Officers:

Chairman

Russell Kottke
Dodge County
W8542 Laurel Hill Road
Fox Lake, WI 53933

Vice Chairman

Andy Ross
744 S. Main Street
Poynette, WI 53955

Secretary / Treasurer

Dodge County UW-Extension
127 E Oak Street
Juneau, WI 53039

Member Contacts:

Columbia County

Vern E. Gove
400 Dewitt Street
Portage, WI 53901

Dodge County

Russell Kottke
W8542 Laurel Hill Road
Fox Lake, WI 53933

Green Lake County

Jack Meyers
N 665 Fountain Lane
Dalton, WI 53926

Jefferson County

Jim Schroeder
539 E Reinel St
Jefferson, WI 53549

Marquette County

Bob Miller
N1305 18th Rd
Dalton, WI 53926

Sauk County

Marty Krueger
346 Warren Avenue
Reedsburg, WI 53959

Mailing Address:

UW-Extension
127 E Oak Street
Juneau, WI 53039

DATE:	March 16, 2015
TIME:	9:30 AM
PLACE:	UW-Extension, Jefferson County Office Rooms 8 & 9 864 Collins Road Jefferson, WI 53549

9:00 AM	Gathering
9:30 AM	<p>Call to Order</p> <p>Pledge of Allegiance</p> <p>Certification of Open Meeting Notice</p> <p>Adoption of Agenda</p> <p>Approval of Previous Meeting Minutes</p> <p>Reports from Visiting Legislative Officials</p> <p>Update of County Issues – WCA</p> <p>Open Discussion of County Issues</p> <p>Program Topic: County Transportation Planning: General Approaches and Jefferson County Considerations</p> <p>Presenter: Steve Grabow, Professor and Community Development Educator, UW Extension, Jefferson County Office</p> <p>Dialogue Among County Officials: The Status of Transportation Planning in the ICC Counties</p> <p>Open Discussion of County Issues (continued)</p> <p>Adjourn</p>



Farmland Conservation Easement Commission Agenda

***Jefferson County Courthouse
311 S Center Ave, Rm 203
Jefferson, WI 53549***

Monday, March 16, 2015 @ 12:30 pm

Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.

1. Call to order
2. Roll call
3. Certification of Compliance with the Open Meetings Law
4. Review of the March agenda
5. Public comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Review & approval of the February 16, 2015 meeting minutes
8. Discussion and possible action on PACE applications
 - Greg Wilke, Town of Waterloo
 - Cliff Haberman, Town of Milford
 - Gary & Mary Ann Kunz Trust, Town of Sumner
 - Duane Koch, Town of Farmington
 - Timothy Hunn, Town of Aztalan
9. Revised application
10. Easement process flow chart and anticipated workload distribution
11. Discussion on the landownership changes, specifically the sale of Dale Neupert Parcel #030-0813-1733-002 (map included). Also discuss how this type of situation should be handled in the future.
12. Jefferson County Land & Water Conservation report on baseline documentation for easements
13. Discussion on future events that the Farmland Conservation Easement Commission would like to participate in and Community Outreach
14. Future meeting:
 - April 13, 2015 @ 12:30 in Room 203
 - May 11, 2015 @ 12:30 in Room 203
 - June 8, 2015 @ 12:30 in Room 203
15. Suggestions for the next agenda
16. Adjournment

**The Commission may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at (920) 674-7101 24 hours prior to the meeting so appropriate arrangements can be made.*

Agenda
Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

March 17, 2015 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Greg David, Secretary; Jim Mode, Vice-Chair; Paul Babcock; and Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments - Members of the Public who wish to address the Committee on specific agenda items must register their request at this time
6. Approval of January 20, 2015 minutes
7. Communications
8. Monthly Financial Report
9. Retirement Recognitions
10. Presentation on "Safety Objectives in Jefferson County", Kim Eggers, Safety Coordinator
11. Consideration to create a pool of Fair Park Grounds Workers
12. Approval to hire an individual who does not meet minimum qualifications
13. Monthly Report from Human Resources
 - a. Monthly accomplishments/goals
 - b. Vacant Positions
 - c. Emergency Help Requests
 - d. Hiring above minimum step and/or benefits
14. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(f), preliminary consideration of specific personnel problems and the investigation of charges against specific person(s)
15. Reconvene into open session for consideration and possible action regarding items discussed in closed session
16. Set next meeting date and agenda
17. Adjournment

Next scheduled meeting: April 21, 2015 @ 8:30am.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Agenda
Jefferson County Land & Water Conservation Committee (LWCC)
"Working Together to Protect & Enhance the Environment"
Jefferson County Courthouse, 311 S Center Ave, Rm 112
Jefferson, WI 53549-1701
Wednesday, March 18, 2015 ~ 8:00 am

Committee Members: Frank Anfang, Matthew Foelker, Peter Hartz, Ed Morse, Carlton Zentner

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the March Agenda
5. Review and Approval of the February 18, 2014 Meeting Minutes
6. Citizen Comments (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) March 2015 Report
8. Natural Resources Conservation Service Report (NRCS)
9. Farmer Nutrient Management Planning Reports - Nancy Lannert
10. Spring Spot Check Report - Nancy Lannert
11. DATCP Cost Share Contract Extension Approval
12. Tree Seedling Sale Update
13. Cropland at the Highway Shop Update
14. Hoard's Dairyman Facility Update
15. Notice of Noncompliance - Farmland Preservation Program (FPP)
16. Cancellation of Noncompliance - Farmland Preservation Program (FPP)
17. Monthly Financial Report
18. Set Next Meeting (Tntv April 15, 2015) and Possible Agenda Items
19. Adjournment

Note: If committee members are not able to attend please notify the LWCD

The committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

www.jeffersoncountywi.gov

Agenda

Jefferson County Board of Health
1541 Annex Road, Jefferson, WI 53549
Health Department Conference Room
March 18, 2015

1 p.m.

Board Members

Dick Schultz, Chair; Ed Morse, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; John McKenzie; Don Williams, MD

1. Call to order
2. Roll Call/Establishment of a Quorum
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. **Public Comment** (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
6. **Approval of January 21, 2015 Meeting Minutes**
7. **Communications**
8. **Board Organization including Number of Meetings and Membership**
9. **Financial Report**
 - a. Income Statement
 - b. End of Year Financial Status
 - c. Vehicle Usage Report
10. **Operational Update of the Environmental Health Program**
11. **Public Health Preparedness**
12. **Public Health Program and Review of Statistics**
 - a. Communicable Disease Cases Reported
 - b. E-Cigarette Inclusion in County Smoke Free Air Policy
 - c. Discussion About Powdered Alcohol
 - d. Update on 2014 QI Projects
13. **Personal Care Program and Review of Statistics**
 - a. 2015 PCW Program Transition
14. **Director's Report**
 - a. Monthly Report to Administration/County Board
15. **Status of Rock River Free Clinic and Community Dental Clinic**
16. **Next Meeting Date/Time/Agenda Items: 2015 Meetings: January 21, March 18, May 20, July 15, September 16, November 18**
17. **Adjourn**

The Board may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

GHA Implementation Team Meeting Agenda

March 18, 2015, 4:00 to 6:00 p.m.

**Waterloo Trailhead Facility
760 McKay Way
Waterloo, WI**

- 4:00 Welcome**
- 4:05 Co-Chair Comments**
- 4:20 Report from Subgroups**
 - Education, Outreach & Communications**
 - Trails**
 - River Corridor**
 - Acquisition Strategy**
- 4:40 Rock River Trail Initiative**
- 5:00 Friends Group**
- 5:05 GHA Business Marketing Plan & Outdoor Recreation Data Group**
- 5:20 Waterloo Trailhead Facility**
- 5:25 Crawfish River Park**
- 5:30 Watertown Outboarders Property**
- 5:35 Holzhueter Conservation Park**
- 5:40 Interurban Line**
- 5:45 Any Other Items of Business**
- 5:55 Next Meeting – May or June**
- 6:00 Adjourn**

Note: It is possible there may be a quorum of any subcommittee of the Jefferson County Board at this meeting. No action will be taken.



C/O Waukesha County CDBG Program
Lead Agent
515 W. Moreland Blvd.
Waukesha, WI 53188
1.262.896.3370 (direct)
1.262.896.8510 (fax)

C/O Wisconsin Partnership for Housing Development, Inc.
Program Administrator
121 South Pinckney Street Suite 420
Madison, WI 53703
1888.318.4486 (toll-free)
1.608.258.5560 (direct)
1.608.258.5565 (Fax)

The HOME Consortium
Board of Directors Meeting
Thursday, March 19, 2015
515 W. Moreland Blvd. Rm G55
Waukesha, WI 53188
@ 9:00 A.M.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the February 19, 2015 Board Meeting
4. Public/Staff Comment
5. WI Partnership Fund Balance Report
6. Slinger Housing Authority
7. Hebron House
8. Adjournment

All agenda items are potentially actionable

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: March 19, 2015

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Explanation of Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, March 19, 2015, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM RESIDENTIAL R-2 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3793A-15 – Rodney Buske: Rezone PIN 032-0815-1314-002 (0.664 Acre) to allow it to be added to the A-3 zoned property at **N8787 Overland Drive** in the Town of Watertown.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3777A-14 – Adrian & Melissa Zirbel: Create a 1.125-acre lot around the home at **N8138 West Road**, and create vacant 1.5-acre and 1.875-acre lots adjoining, all from PIN 020-0814-2233-001 (4.5 Acres) in the Town of Milford.

R3794A-15 – Steven & Debra Magritz: Rezone 1.7 acres of PIN 022-0613-1344-000 (38.910 Acres) for a new building site near **N3781 CTH G** in the Town of Oakland.

R3795A-15 – Kristin Grant/Diane Spangler Trust Property: Create a 1-acre building site on **CTH Y** in the Town of Farmington from part of PIN 008-0715-1932-000 (24.826 Acres).

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL
AND N, NATURAL RESOURCE**

R3796A-15 & R3797A-15 – Kristin Grant/Diane Spangler Trust Property: Create an approximate 4-acre farm consolidation lot around the home at **N5761 CTH Y** and a vacant 2-acre lot adjacent to it, both from PIN 008-0715-1933-000 (33.79 Acres) in the Town of Farmington. Create an approximate 7-acre Natural Resource zone from PIN 008-0715-1933-000 (33.79 Acres) in the Town of Farmington and PIN 002-0714-2444-000 (40 Acres) in the Town of Aztalan.

CONDITIONAL USE PERMIT APPLICATIONS

CU1814-15 – Donald & Shirley Schneider: Allow a two-year extension for mineral extraction at **STH 59 and Woodward Road** in the Town of Cold Spring on PIN 004-0515-3621-000 (36.261 Acres). The property is zoned A-1, Exclusive Agricultural.

CU1815-15 – Tyler Kangas: Conditional use to allow an extensive on-site storage structure in a Residential R-2 zone at **N6335 Stonewood Drive**. The Town of Farmington property is on PIN 008-0715-1314-004 (3.1 Acres).

CU1816-15 – Dunneisen Sand & Gravel LLC: Allow mineral extraction over a ten-year period at **W8215 USH 18** in the Town of Oakland on PINs 022-0613-1011-001 (18.985 Acres), 022-0613-1012-000 (34.263 Acres) and 022-0613-1013-000 (85.178 Acres). The property is zoned A-1, Exclusive Agricultural.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.



Jefferson County Solid Waste/Air Quality Committee

March 20, 2015 - 8:00 a.m.

**Jefferson County Courthouse – Room 203
311 S. Center Avenue, Jefferson, WI 53549**

Members: Don Reese-Chair, Kirk Lund-Vice Chair, Laura Payne-Secretary, Carlton Zentner and Ron Buchanan

Staff: Rob Klotz and Sharon Ehrhardt

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance With the Open Meetings Law
4. Review the Agenda
5. Public Comment
6. Approval of Minutes – January 23, 2015
7. Discuss with Possible Action-Update, Deer Track Park Landfill with Don Smith.
8. Discuss with Possible Action-Saturday, April 11, 2015 Clean Sweep Event.
9. Discuss with Possible Action-Charging a Fee for Out of County Residents.
10. Discuss with Possible Action-Indemnification from TJM Innovations
11. Discuss with Possible Action-Chemical Clean up from all County Departments.
12. Ehrhardt, Update, Final DATCP Grant Award.
13. Ehrhardt, Update from the Pharmaceutical Waste Working Group and Department of Justice Drug Collections.
14. Discuss with Possible Action-Watertown 5th Grade Recycling Program.
15. Discuss with Possible Action-Winnebago County Resolution “2015-2017 Executive Budget Bill”.
16. Discuss with Possible Action-Jefferson County Fair Park – Blue Container Lids.
17. Discuss with Possible Action-WIRMC Conference Summary.
18. Upcoming Meeting Dates, Landfill Tour, and Possible Agenda Items.
19. Adjourn

The Solid Waste/Air Quality Committee may discuss and/or take action on any item specifically listed on the agenda.

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.

PUBLIC HEARING NOTICE

**Southern Housing Region Housing Program
Jefferson County UW Extension/Workforce Development Center
864 Collins Road, Room 103
Jefferson, WI 53549**

Friday, March 20, 2015
1:30 p.m.

The Southern Housing Region is holding a Public Hearing to review comments from the public regarding the Community Development Block Grant (CDBG) Housing Program. The public is invited to respond to activities under the current CDBG Program. The Agenda for the Public Hearing is as follows:

1. Review the current CDBG program activities.
 - a. Program Progress
 - b. Program Goals
 - c. Questions/Suggestions

Residents of the Southern Housing Region are encouraged to attend, especially residents with low-to-moderate incomes.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids or services. To request this service, contact RoxAnne Witte at 920-674-8711.