



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: May 21, 2015

SUBJECT: JEFFERSON COUNTY Meetings – Week of May 25, 2015

May 25, 2015 Monday	Memorial Day Holiday – Courthouse Closed		
May 26, 2015 Tuesday	Mid WI Federated Library System Board of Trustees	6:00 p.m.	112 Clinton St, Horicon
May 27, 2015 Wednesday	Administration and Rules Committee	8:30 a.m.	Jefferson County Courthouse Rm 112
	Board of Health	11:00 a.m.	Health Department 1541 Annex Road, Jefferson
	Criminal Justice Collaborating Council (CJCC)	12:00 p.m.	Jefferson County Courthouse Rm 202
	Local Emergency Planning Committee (LEPC)	1:00 p.m.	UW Extension 864 Collins Rd, Jefferson
May 28, 2015 Thursday	Economic Development Consortium	8:30 a.m.	UW Extension 864 Collins, Rm 12, Jefferson
	Historic Sites Preservation Commission	6:30 p.m.	UW Extension 864 Collins, Rm 8, Jefferson
May 29, 2015 Friday	Parks Committee – Tours	9:00 a.m.	Jefferson County Courthouse Rm 202
	Farmland Conservation Easement Commission Dairy Breakfast Set Up	4:00 p.m.	Jefferson County Fair Park 503 N. Jackson Ave, Jefferson
May 30, 2015 Saturday	Farmland Conservation Easement Commission Dairy Breakfast	6:00 a.m.	Jefferson County Fair Park 503 N. Jackson Ave, Jefferson
May 31, 2015 Sunday	No Scheduled County Meetings		

**MID-WISCONSIN FEDERATED LIBRARY SYSTEM
BOARD OF TRUSTEES
MEETING NOTICE
Tuesday, May 26, 2015
6:00 p.m. Meeting**

**Mid Wisconsin Federated Library System
112 Clinton Street
Horicon, WI 53032**

AGENDA

The Following Items May Be Discussed and Possible Action Taken:

- I. Call to Order, Roll Call, & Welcome
- II. Correspondence
 - A. Director's Retirement Letter
 - B. Notification Letter from DPI of Second System Aid Payment
- III. Public Comment (5 Minute Time Limit)
- IV. Approval of Agenda
- V. Minutes of Previous Meeting - April 28, 2015
- VI. Financial Reports
 - A. Consolidated Financial Report
 - B. Approval of Latest Expenditures - Action
 - C. Approval of Director Requested Reimbursement- Action
- VII. MWFLS Operations Reports ~ Informational
 - A. Director's Report
 - B. Directors' Council & ~~Info~~ Directors' Council Report by Gerard Saylor, L.D. Fargo Public Library - 5-14-15
 - C. Technology Report
 - D. Finance Committee Report - 5-20-15
- VIII. Unfinished Business
 - A. Liaison from MWFLS to Directors' Council - Action
 - B. Jefferson County Libraries Status Report - Informational
 - C. Estimated 2016 MWFLS Fees to Member Libraries - Informational
 - D. Preliminary Review of 2016 System Budget - Informational
 - E. Air Conditioning Unit Hook-up - Action
- IX. New Business
 - A. Reconsider Sale of Building - Action
 - B. MWFLS Letter to WCFLS Director Regarding Jefferson County Transition - Action
- X. Adopt next meeting date & adjournment - Tuesday, June 30, 2015

At Mid-Wisconsin Federated Library System
112 Clinton St.
Horicon, WI 53032

For more information, please contact Sue Cantrell, System Director at
(920) 485-0833 or email cantrells@mwfls.org

If given seventy-two hour notice, MWFLS will accommodate the needs of qualified individuals
with disabilities through auxiliary aids.

AGENDA

Administration & Rules Committee

**Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549**

May 27, 2015, Room 112, 8:30 a.m.

Committee Members

James Braughler, Vice Chair; Jennifer Hanneman; Steve Nass, Secretary; Amy Rinard, Chair; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the April 29, 2015 Administration & Rules Committee meeting minutes
7. Approval of the April 21 and May 12, 2015 County Board meeting minutes
8. Communications
9. Update - Task Force on County Government Organization and Operations
10. Discussion and possible action on amending Access to Public Records Ordinance to address electronic media
11. Discussion and possible action on revised board rules related to per diem payments & procedures
12. Discussion and possible action on reconfiguring April meetings for the County Board to accommodate members who serve on other boards
13. Update on the State Budget
14. Discussion and possible action on draft resolutions for Jefferson County:
 - a. Resolution "Opposing elimination of personal property taxes"
 - b. Resolution "Oppose Continuation of Zero Levy Cap Imposed on Wisconsin Counties"
 - c. Resolution "Supporting Adequate Funding for Rail Preservation"
15. Discussion and possible action on resolutions, letters or reports from other governmental agencies
 - a. Outagamie County Resolution "Urge the State Legislature to, when redistricting, wait until local governments produce and provide their numbers, wards and district information to the state"
 - b. Outagamie County Resolution "Support proposed legislation which will allow counties and municipalities to certify the Department of Revenue for collection of debts owed to a contracted, private ambulance service operating on behalf of or in service to a county or municipality"
 - c. Outagamie County Resolution "Urge the state legislature to develop and enact bipartisan support for funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention for public's health"
 - d. Outagamie County Resolution "Urge the Joint Finance Committee to remove all budget provisions that change the BadgerCare Plus for Childless Adults Medicaid Program and allow this important safety net health insurance program to operate as it currently does for individuals and family members below 100% of federal poverty limits"
 - e. Outagamie County Resolution "State of Wisconsin should maintain the existing mental health programs funded in the same manner that they have been funded in calendar year 2015 and that no changes to these funding streams occur in the 2015-2017 State Budget"

- f. Outagamie County Resolution “Provisions brought forth to create a new Children’s Community Option Program and eliminate Family Support be eliminated from the 2015-2017 Biennial Budget Bill”
 - g. Outagamie County Resolution “Keep Senior Care as it is currently structured”
 - h. Outagamie County Resolution “Oppose any attempt by the State Legislature to eliminate computer aid payments and the personal property tax”
 - i. Outagamie County Resolution “State of Wisconsin needs to allocate adequate Affordable Care Act funding to the Balance of State Income Maintenance agencies”
 - j. Lincoln County Resolution “Urges the Wisconsin Legislature to authorize Medicaid rate increases of 5% to Wisconsin Nursing Homes as part of the Senate/Assembly Bill 21, 2015-17 State Biennial Budget Bill”
- 16. Review Financial Reports
 - a. County Administrator
 - b. Clerk of Courts
 - c. Corporation Counsel
 - d. County Board
 - e. Register of Deeds
 - 17. County Administrator’s monthly report
 - 18. Tentative Future Meeting and Agenda Items (June 24, 2015)
All meetings in Room 112 at 8:30 a.m. unless noted
 - 19. Discussion and possible action on evaluation process for the County Administrator
 - 20. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda
Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

www.jeffersoncountywi.gov

Agenda

Jefferson County Board of Health
1541 Annex Road, Jefferson, WI 53549
Health Department Conference Room

May 27, 2015

11 a.m.

Board Members

Dick Schultz, Chair; Ed Morse, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; John McKenzie; Don Williams, MD

1. **Call to order**
2. **Roll Call/Establishment of a Quorum**
3. **Certification of Compliance with the Open Meetings Law**
4. **Review of the Agenda**
5. **Public Comment** (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
6. **Approval of March 18, 2015 Meeting Minutes**
7. **Communications**
8. **Financial Report**
 - a. Income Statement & Review of 2015 Budget
 - b. Vehicle Usage Report
9. **Operational Update of the Environmental Health Program**
 - a. Revision of the Environmental Sanitation Ordinance
 - b. Fee Structure Changes
 - c. Appeal of Lead Abatement Orders to the Board of Health
10. **Public Health Preparedness**
 - a. New Public Health Emergency Preparedness (PHEP) Ebola Funding
 - b. Completion of Mass Care Planning Document & Stipend
11. **Public Health Program and Review of Statistics**
 - a. Communicable Disease Cases Reported
 - b. Avian Influenza (H5N2 – HPAI) Outbreak
 - c. DNR Air Permit Hearing in Lake Mills
 - d. E-Cigarette Inclusion in County Smoke Free Air Policy
 - e. Powdered Alcohol
 - f. Wisconsin State Laboratory of Hygiene Budget Provision
 - g. Retirements of Five Staff and Staffing/Hiring Update
 - h. Proposed New LPN Position
12. **Personal Care Program and Review of Statistics**
 - a. 2015 PCW Program Transition
13. **Director's Report**
 - a. 2014 Annual Report
 - b. Monthly Report to Administration/County Board
14. **Status of Rock River Free Clinic and Community Dental Clinic**
15. **Next Meeting Date/Time/Agenda Items: 2015 Meetings: January 21, March 18, May 20, July 15, September 16, November 18**
16. **Adjourn**

The Board may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

AGENDA

JEFFERSON COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – **Room #202**
311 S. Center Avenue
Jefferson, WI 53549

Committee Members

Randy Koschnick
Circuit Court Judge

Jim Schroeder
County Board Chair

Susan Happ
District Attorney

Paul Milbrath
County Sheriff

Carla Robinson
Clerk of Courts

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Martin Lastrilla
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

May 27, 2015 at 12:00 noon

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from April 22, 2015 meeting.
5. Public comment.
6. Nominations for two positions:
 - a) Police Chief & Sheriff's Association
 - b) Education Representative – Jeff Zaspel, Superintendent from the Fort Atkinson School District
7. Update on JCATC outcomes for 2014 and YTS 2015 to date (Sara Carpenter).
8. Update on SCRAM and Remote Breath (Sara Carpenter).
9. Data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole (Kathi Cauley, Jeff De La Rosa & Chief Deputy Parker).
10. Coordination with Recidivism Council and other agencies. Appoint subcommittee?
11. Discussion on heroin/opiates.
12. General discussion for long term objectives of the CJCC.
13. Development of crime prevention fund in Governor's proposed budget. Appoint subcommittee?
14. Agency updates.
15. Future meeting dates:

June 24, 2015	12:00 noon
July 22, 2015	12:00 noon
August 26, 2015	12:00 noon
September 23, 2015	12:00 noon
16. Adjourn.

The Committee may discuss and/or take action on any item specifically listed on the agenda.

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**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: GAIL SCOTT, ADAM BOLS, ROBERT DE WOLFE, DONNA HAUGOM, SHERIFF PAUL MILRATH,
PAUL HABLE, JEFF LARKIN, ANDY JORGENSON, CAPTAIN DUANE SCOTT, NYCOL HABERMAN, CHIEF VERN BUTZINE,
RYAN LESLIE, ANGELA SWINEHART, STEPHANIE GANDER, KRAIG BIEFELD, RYAN ELLIFSON

UW-Extension (Lower level of Workforce Development Center)
864 Collins Road, Jefferson WI 53549

WEDNESDAY, MAY 27, 2015 at 1:00 p.m.

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen Comments (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Motion for Approval of February 18, 2015 Meeting Minutes
7. Communications
8. E-sponder Presentation – Catherine Rhyner Wisconsin Emergency Management
9. Changes to by-laws
10. Hazardous Materials Spills/Billings
11. Update on Commercial Pool & Spa
12. Updated Off-site Plans (Feb 2015 – May 2015)
 - a. United Cooperative – Johnson Creek – Anhydrous Ammonia (213,000 lbs.)
 - b. BASO Gas Products – Watertown – Anhydrous Ammonia (4,377 lbs.)
 - c. Whitewater Wastewater Treatment – Whitewater – EHS have been removed
 - d. MCC – Wisconsin LLC – Watertown – Sulfuric Acid (1,132 lbs.)
 - e. Concord Generating Station – Watertown – Sulfuric Acid (300,900 lbs.)
 - f. Diversey – Watertown – Ammonia (8,880 lbs.), Hydrofluoric Acid (516 lbs.), Sulfuric Acid (80,380 lbs.)
13. Agency Updates
 - a. American Red Cross
 - b. Salvation Army
 - c. Southern Region Health Care Coalition
14. Correspondence
15. Set Time/Date Next Meeting Tentative – August 19, 2015 at 1:00 p.m.
16. Adjourn

Committee may discuss and/or take action on any item specifically listed on the agenda.

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May 28, 2015, 8:30 a.m.

864 Collins Road, Room 12, Jefferson, WI 53549

JCEDC BOARD AGENDA

Board Members

Chairman: John David – City of Watertown

Timothy Freitag – City of Jefferson, Linda Bagley-Korth – Cambridge, Steve Wilke – City of Lake Mills, Mark Johnsrud - Village of Johnson Creek, Mike Strasser – City of Waterloo, Pat Cannon – City of Whitewater, Matt Trebatoski – City of Fort Atkinson, Augie Tietz – County Supervisor, Jim Mode – County Supervisor, Glen Borland – County Supervisor

- I. Call to Order
- II. Roll Call (Establish a quorum)
- III. Certification of Compliance with Open Meeting Laws
- IV. Approval of Minutes – April, 2015 *#
- V. Citizens' Comments. *Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.*
- VI. Election of Officers: Chair, Vice Chair, Secretary/Treasurer *
- VII. JCEDC Reports
 - A. Finance Report – April, 2015 *#
- VIII. General Orders
 - A. External Committee Reports
 1. Glacial Heritage Area
 2. Wisconsin River Rail Transit Commission
 - B. Director's Report #
 1. Community Meetings Summary Presentation #
 - C. Homebuyer Counseling Report
- IX. Citizens' Comments
- X. New Business
 - A. Discussion/Support of WRRTC's TIGER Grant Application *
 - B. Future Agenda Items
 - C. Upcoming Meetings/Seminars
- XI. Adjournment

The JCEDC Board of Directors may discuss and/or take action on any item specifically listed on the agenda.

*** Indicates a vote will be taken. # Indicates a document is enclosed.**

**** Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24-hours prior to the meeting so appropriate arrangements can be made.**

Agenda
Jefferson County Historic Sites Preservation Commission
UWEX Building, Room 8
Jefferson, WI
Thursday, May 28, 2015
6:30 p.m.

Commission Members: Cindy Arbiture, Chair
Robert Birmingham, Vice-Chair
Vacant, Secretary
Ed Morse, Jefferson Co. Board Representative
James Levy
Michael Opager
John Molinaro

1. Call to Order
2. Attendance
3. Certification of compliance with the Open Meeting Law
4. Review of agenda
5. Approve the meeting minutes of April 23, 2015
6. Communications
7. Citizen Comments

New Business

8. Vote by Commission on Resolution to make Wegner property, a Jefferson County Local Landmark
9. RFQ was sent to five consultants for the two NRHP applications, awaiting their reply
10. Chip Brown, of the Wisconsin Historical Society discussion on acquiring the WAS shape files for historical properties to be added as a layer to the county map database
11. The JCHSPC received the **2015 Historic Preservation Excellence Award**, discussion on appropriate placement of the framed Award at the Jeff. Co Courthouse
12. Joan Hyer owner of Stoneybrook School House, follow-up on Local Landmark, and NRHP designation – Cindy
13. Commission vacant position – Julia Ince, has expressed interest

Old Business

14. Annual JCHSPC History Conference, October 3 or 17 further discussion of location, and programming.
 15. Next meeting date: **June 25, 6:30 p.m., UWEX, Rm. 12**
 16. Future agenda items
- Adjourn

AGENDA
JEFFERSON COUNTY PARKS COMMITTEE
Jefferson County Courthouse
311 South Center Avenue, Rm 202
Jefferson WI 53549
May 29, 2015 @ 9:00 a.m.

Committee: Augie Tietz, Chairman, Mike Kelly, Vice Chair, Matt Foelker, Secretary, Walt Christensen, Laura Payne

1. Call to Order
2. Roll Call
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Parks Tour – estimated time of arrival

9:10 a.m.: Human Services Mountain Biking Project and Glacial River Trail Connector, Jefferson

9:20 a.m.: Crawfish River Park, Jefferson

9:50 a.m.: Jefferson County Dog Park

10:10 a.m.: Rock River Park, Johnson Creek

10:25 a.m.: Water Trails Put-in Take-Out, Johnson Creek

10:40 a.m.: Rock River Access Cappie's Landing, Watertown

11:05 a.m.: Hubbleton Bridge

11:30 a.m.: Garman Nature Preserve & Waterloo Trail Head Facility, Waterloo

12:00-12:45:Lunch, Lake Mills

12:55 p.m.: Rock Lake Park(s), Lake Mills

1:20 p.m. Korth Park, Lake Mills

2:15 p.m.: Dorothy Carnes Park, Fort Atkinson

2:45 p.m. Indian Mounds Park, Fort Atkinson

3:00 p.m.: Return to Jefferson County Court House & Adjourn

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Farmland Conservation Easement Commission Agenda

Jefferson County Dairy Breakfast

*Jefferson County Fair Park
503 N. Jackson Avenue
Jefferson, WI*

*Friday, May 29, 2015 4:00 p.m. (Set Up)
Saturday, May 30, 2015 6:00 a.m.*

Members: Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.

Members of the Commission will be attending the Jefferson County Dairy Breakfast at the Jefferson County Fair Park Friday May 29, 2015 and Saturday May 30, 2015. A quorum may be present, but no decisions will be made.