



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*REVISED 09-18-2015**

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

TAMMIE JAEGER  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

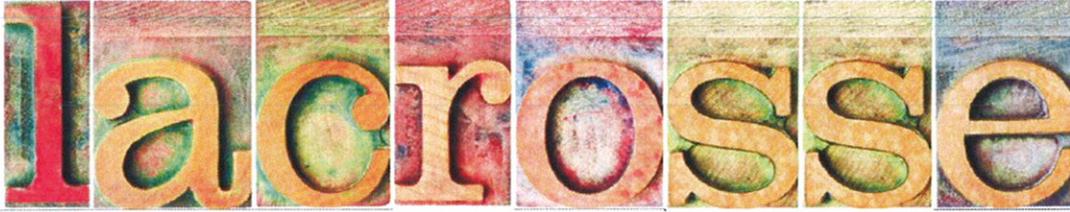
**FROM:** Ben Wehmeier, County Administrator

**DATE:** September 17, 2015

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of September 21, 2015

September 21, 2015 Monday	Wisconsin Counties Association Annual Conference		LaCrosse Center & Radisson Hotel 200 S. 2 <sup>nd</sup> Street, 200 Harborview Plaza LaCrosse, WI 54601
September 22, 2015 Tuesday	Wisconsin Counties Association Annual Conference  <b>*Mid-Wisconsin Federated Library System – Merger Study Committee</b>	1:00 p.m.	LaCrosse Center & Radisson Hotel 200 S. 2 <sup>nd</sup> Street, 200 Harborview Plaza LaCrosse, WI 54601  Mid-WI Federated Library System 112 Clinton Street Horicon, WI 53032
September 23, 2015 Wednesday	Criminal Justice Collaborating Council (CJCC)	12:00 p.m.	Jefferson County Courthouse Rm 202
September 24, 2015 Thursday	No Scheduled County Meetings		
September 25, 2015 Friday	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse Rm 112
September 26, 2015 Saturday	No Scheduled County Meetings		
September 27, 2015 Sunday	No Scheduled County Meetings		

wisconsin



## 2015 wca annual conference

la crosse center & radisson hotel la crosse

### AGENDA

200 S. 2<sup>nd</sup> Street, 200 Harborview Plaza  
LaCrosse, WI 54601

**Sunday, September 20, 2015**

11:30 a.m. – 7:00 p.m. Registration

12:30 – 1:00 p.m. Credentials Pick-up for Annual Business Meeting

1:00 – 3:00 p.m. Annual Business Meeting

Evening Dinner on Your Own

**Monday, September 21, 2015**

7:00 a.m. – 6:30 p.m. Registration

8:00 – 8:45 a.m. WCA Hot Breakfast

8:45 a.m. – 6:00 p.m. WCA Marketplace Open

10:00 – 11:45 a.m. First General Assembly

11:45 a.m. – 1:30 p.m. Exhibitor Luncheon

1:45 – 3:00 p.m. **CONCURRENT WORKSHOPS**

- Serving Diverse Audiences
- Energy Self Sufficiency for Counties
- What's New with County Road Construction?
- Working with Your County Sheriff
- Budgeting Options for Counties

3:00 – 3:15 p.m. Break

3:15 – 4:30 p.m. **CONCURRENT WORKSHOPS**

- The Latest on Zoning & Land Use Planning in Wisconsin
- The Future of Long-Term Care in Wisconsin
- Racial Disparity in Jails and Prisons
- Do You Know Your Real Property Lister? Every County Has One
- Is Your Compensation Plan Attracting and Retaining the Way it Should?

4:30 – 6:00 p.m. Exhibitor Reception

6:00 – 7:30 p.m. WCA Presidential Celebration (food stations)

wisconsin



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### AGENDA

200 S. 2<sup>nd</sup> Street, 200 Harborview Plaza  
LaCrosse, WI 54601

**Tuesday, September 22, 2015**

- 7:15 a.m. – 3:45 p.m. Registration
- 7:30 – 8:45 a.m. Breakfast Buffet sponsored by the Wisconsin County Mutual Insurance Corporation
- 8:30 – 10:15 a.m. Second General Assembly
- 10:15 – 10:30 a.m. Break
- 10:30 – 11:45 a.m. **CONCURRENT WORKSHOPS**
- Cooperative Extension: Partnering to Support Economic Development
  - Funding Transportation into the Future
  - Using Evidence-Based Decision-Making in Your Criminal Justice Programs
  - County Financial Statements – The County Official’s Role
  - Evaluating Your County Departments
- 11:45 a.m. – 12:45 p.m. WCA Luncheon
- 1:00 – 2:15 p.m. **CONCURRENT WORKSHOPS**
- How to Get People on Board with Agricultural Best Practices
  - Supporting Wisconsin’s Aging Population
  - Is There Really More to a Good Employee Evaluation Than a One Hour Meeting?
  - The Different Administrative Structures of Counties & the Role of the County Board in Each One
  - Cyber Security
- 2:15 – 2:30 p.m. Break
- 2:30 – 3:45 p.m. Third General Assembly
- 3:45 p.m. Conference Concludes

**MID-WISCONSIN FEDERATED LIBRARY SYSTEM**  
**MERGER STUDY COMMITTEE**  
**MEETING NOTICE**  
**Tuesday, September 22, 2015**  
**1:00 p.m.**

Mid-WI Federated Library System  
112 Clinton Street  
Horicon, WI 53032  
920-485-0833

The Following Items May Be Discussed and Possible Action Taken:

AGENDA

- I. Call to Order
- II. Public Comment (5 minute time limit)
- III. Approval of Agenda
- IV. New Business
  - a. Review timeline and activities, including scheduling Merger Study Committee meetings (10 minutes)
  - b. Determine which systems will be approached and approve letter to systems to inquire about their interest in exploring a merger or adding counties (15 minutes)
  - c. Approve questionnaire & survey to be sent to potential system merger partners (15 minutes)
  - d. Approve project communication plan (5 minutes)
  - e. Discuss criteria for consideration of potential merger partners (10 minutes)
  - f. Identify MWFLS & member library information to share with interested systems (10 minutes)
  - g. Discuss decision making process for determining any next steps and actions during the process (20 minutes)
- V. Adjournment

For more information contact: Sue Cantrell, MWFLS System Director,  
(920) 485-0833 ext. 1, or email [cantrells@mwfls.org](mailto:cantrells@mwfls.org)

Please Note: If given seventy-two hours notice, MWFLS will accommodate the needs of qualified individuals with disabilities through auxiliary aids.

# AGENDA

## JEFFERSON COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC) Jefferson County Courthouse – Room #202 311 S. Center Avenue Jefferson, WI 53549

### Committee Members

*Randy Koschnick*  
Circuit Court Judge

*Jim Schroeder*  
County Board Chair

*Susan Happ*  
District Attorney

*Paul Milbrath*  
County Sheriff

*Carla Robinson*  
Clerk of Courts

*John David*  
Mayor – City of Watertown

*Jeffrey De La Rosa*  
Public Defender's Office

*Martin Lastrilla*  
Department of Corrections

*Ben Wehmeier*  
County Administrator

*Kathi Cauley*  
Human Services Director

*J. Blair Ward*  
Corporation Counsel

*Lynn Forseth*  
Literacy Council Executive Director

*Denis Sorenson*  
City of Waterloo Police Chief

*Dr. Jeff Zaspel*  
Superintendent Fort Atkinson Schools

**Wednesday, September 23, 2015 at 12:00 noon**

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from August 26, 2015 meeting.
5. Public comment.
6. Update on JCATC outcomes for 2014 and YTD 2015 to date (Sara Carpenter).
7. Update on SCRAM and Remote Breath (Sara Carpenter).
8. Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
9. Coordination with Recidivism Council and other agencies.
10. Discussion on heroin/opiates.
11. Discussion and possible action on:
  - How to develop common messaging collaborative;
  - Educational presentations;
  - Recidivism Transition Form & quarterly reports;
  - Method for calculating time saved;
  - Waukesha County matrix for pay structures;
  - Cost of a drug court.
12. General discussion for long term objectives of the CJCC.
  - a. Out Brief from Treatment Courts Standards Training
  - b. Discussion and possible action on draft Action Plans developed at Treatment Courts Standards Training
13. Agency updates.
14. Future meeting dates:

October 28, 2015	12:00 noon
November 25, 2015	12:00 noon
December 23, 2015	12:00 noon
16. Adjourn.

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

# Office of the Sheriff - Jefferson County



411 S. Center Avenue  
Jefferson, Wisconsin 53549-1703

**Paul S. Milbrath, Sheriff**

**Jeffrey Parker, Chief Deputy**

Jerry Haferman ★  
Administrative Captain

Duane Scott ★  
Patrol Captain

Paul Wallace  
Jail Captain

## **AGENDA**

### **LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE**

Jefferson County Courthouse, Room 112  
311 S. Center Ave.  
Jefferson, WI 53549

**Friday, September 25, 2015 @ 8:30 a.m.**

**DWAYNE MORRIS, CHAIR; AMY RINARD, VICE CHAIR; AL COUNSELL, SECRETARY; KIRK LUND; MICHAEL WINEKE**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Approval of the August 28, 2015 and September 8, 2015 (special meeting) meeting minutes
7. Communications
8. Discussion and possible action on establishing Medical Examiner autopsy transport fees
9. Discussion and possible action on entering into a service agreement for an INTEGRATED PUBLIC ALERT AND WARNING SYTEM (PAWS)
10. Grants – Update of ongoing or new grants
11. Report from the Sheriff
12. Review monthly bills and financial items (August)
13. Report on the budget
14. Review monthly jail and patrol activity reports
15. Discuss / approve jail assessment fund items
16. Next meeting date is October 23, 2015 (Emergency Management)
17. Adjourn

***A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.***

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

Business 920.674.7310 ★ Patrol 920.674.7344 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336  
Toll Free: Jefferson County 1.800.675.7310