



**JEFFERSON COUNTY  
COUNTY ADMINISTRATOR**

311 S. Center Avenue, Jefferson WI 53549  
Website: jeffersoncountywi.gov

**BEN WEHMEIER**  
County Administrator

TAMMIE JAEGER  
Administrative Secretary

**“Jefferson County: Responsible government  
advancing quality of life”**

**\*REVISED 03/28/2016**

**MEMORANDUM**

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** March 23 2016

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of March 28, 2016

<b>March 28 2016 Monday</b>	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
<b>March 29, 2016 Tuesday</b>	Drainage Board	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
<b>March 30, 2016 Wednesday</b>	<b>*Administration and Rules Committee</b>	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
<b>March 31, 2016 Thursday</b>	No Scheduled County Meetings		
<b>April 1 2016 Friday</b>	<b>*Solid Waste/Air Quality Committee</b>	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
<b>April 2, 2016 Saturday</b>	No Scheduled County Meetings		
<b>April 3, 2016 Sunday</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**DECISION MEETING**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:30 A.M. ON MONDAY, MARCH 28, 2016**

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with the Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Approval of February 18 text amendment public hearing, February 18 map amendment public hearing, February 22, March 14 and March 17, 2016 Committee Minutes**
7. **Communications**
8. **February Monthly Financial Report for Land Information Office – Andy Erdman**
9. **Discussion and Possible Action on Remote Access Fee Changes-Andy Erdman**
10. **March Monthly Financial Report for Zoning – Rob Klotz**
11. **Request by Midwest Electric for a Holding Tank Waiver at N6997 Old 26 Road in the Town of Farmington, on PIN 008-0715-0643-007**
12. **Request by Edward Dionne, Circle K Campground, for a Holding Tank Waiver on the Entire Property at W1316 Island Road, Town of Palmyra, on PINs 024-0516-0941-000 and 024-0516-0944-000**
13. **Request by Aric and Kory Mindemann to Replace the Former Home at N6650 County Road X in the Town of Farmington, on PIN 008-0715-1032-000, at Approximately 250 Feet from its Previous Location**
14. **Discussion and Possible Action on Petitions Presented in Public Hearing on March 17, 2016:**  
R3869A-16 – James Schroedl/James & Susan Schroedl Trust and Raymond & Cheryl Ruppert Trust Property to create a 3-acre farm consolidation lot at N4895 County Road Y in the Towns of Aztalan, Farmington and Jefferson

R3870A-16 – Kurt Reed to create a 1-acre building site on Schwemmer Lane in the Town of Koshkonong

R3871A-16 – Robin Schroepfer to create a 1-acre building site on County Road Y in the Town of Watertown

CU1869-16 – Eric & Tricia Wiesneth, conditional use for conversion to duplex at N6170 Grey Fox Trail in the Town of Concord

CU1870-16 – Eric & Tricia Wiesneth, conditional use for an extensive on-site storage structure in an R-2 zone at N6170 Grey Fox Trail in the Town of Concord

CU1871-16 - William Stroupe Trust, conditional use to allow a conditional home occupation/insurance office at W7462 County Road C in the Town of Oakland

CU1782-16 – Jacqueline A Weber & Julie K West, conditional use to allow greater cutting than is allowed by ordinance within the 35-foot shoreland buffer at W9259 Ripley Road in the Town of Oakland

**15. Discussion and Possible Action on Resolution for Legislation that Impacts Planning and Zoning Land Use Laws**

**16. Discussion and Possible Action on Creation of a Wind Energy Ordinance**

**17. Possible Future Agenda Items**

**18. Upcoming Meeting Dates**

April 18, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203

April 21, 7:00 p.m. - Public Hearing in Courthouse Room 205

April 25, 8:30 a.m. - Decision Meeting in Courthouse Room 203

May 16, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203

May 19, 7:00 p.m. - Public Hearing in Courthouse Room 205

May 23, 8:30 a.m. – Decision Meeting in Courthouse Room 203

**19. Adjourn**

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.**

*A digital recording of the meeting will be available in the Zoning Department upon request.*

**NOTICE OF HEARING**  
**FOR JEFFERSON COUNTY DRAINAGE DISTRICT NO. 14C**

TO: Owners of land in Jefferson County Drainage District No. 14C.

You are hereby notified that there will be a hearing before the Jefferson County Farm Drainage Board on Tuesday, March 29, 2016 at 9:30 a.m. at the Jefferson County Courthouse, Room 202.

The hearing will deal with a possible assessment to pay for maintenance and repair of the District and a clean out of the Drainage Ditch. All members of the Jefferson County Farm District Drainage No. 14C are urged to attend.

JEFFERSON COUNTY FARM DRAINAGE BOARD

# AGENDA

\*REVISED 03/28/2016

## Administration & Rules Committee

Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson, WI 53549

Wednesday, March 30, 2016, 8:30 a.m.

### Committee Members

Amy Rinard, Chair; Jim Braughler, Vice-Chair; Steve Nass, Secretary; Jennifer Hanneman; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the February 24, 2016 Committee meeting minutes
7. Approval of the March 8, 2016 County Board meeting minutes
8. Communications
9. Discussion and possible action to change fees for remote access (Register of Deeds)
10. Discussion and possible action on additional amendments to the Board Rules for 2016-2018
11. Discussion and possible action on resolution to dissolve the Sustainability Task Force
12. Discussion and possible action on resolution to dissolve the Farmland Conservation Easement Commission
13. Discussion and possible action on resolution to not require County Board confirmation of the Wisconsin River Rail Transit Commission appointments
14. Discussion and possible action on enacting a social media policy
15. Discussion and action on Proclamation declaring Jefferson County Law Enforcement Memorial Day
16. Discussion and possible action on Resolution for Legislation that Impacts Planning, Zoning and Land Use Laws
- \*17. Discussion and possible action on County membership in Public Policy Forum
18. Discussion and possible action on Task Force assignments – County Board Committee and work flow process
19. Financial Reports (December)
  - a. Clerk of Courts
  - b. Corporation Counsel
  - c. County Administrator
  - d. County Board
  - e. Register of Deeds
20. County Administrator's monthly report
21. Tentative Future Meeting and Agenda Items (April 27, 2016)  
All meetings in Room 112 at 8:30 a.m. unless noted
22. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



## Jefferson County Solid Waste/Air Quality Committee

**April 1, 2016 - 8:00 a.m.**

**Jefferson County Courthouse – Room 203  
311 S. Center Avenue, Jefferson, WI 53549**

**\*REVISED 3/28/2016**

**Members:** Don Reese-Chair, Kirk Lund-Vice Chair, Laura Payne-Secretary, Ron Buchanan and Gregg Patrick

**Staff:** Rob Klotz and Sharon Ehrhardt

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1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance With the Open Meetings Law
4. Review the Agenda
5. Communication
6. Public Comment
7. Approval of Minutes – February 19, 2016
8. E-Waste Collections
  - a. Discussion with Possible Action on Update Actions for Sites: Waterloo, Watertown, Ixonia, Jefferson, Fort Atkinson
  - b. Discussion with Possible Action on Information from Refrigerant Depot and Legacy Recycling on Three Scheduled Events.
  - c. Discussion with Possible Action-E-waste Partners Meeting March 8.
  - d. Discussion with Possible Action-Finance Committee Meeting March 8
9. Discussion with Possible Action-Clean Sweep Items
  - a. April 8 & 9 Clean Sweep Event with Tire Collections
  - b. Donations Updates
  - c. Advertising for Clean Sweeps & Events
  - d. Drug Collection Updates
10. Discussion with Possible Action-Update, Deer Track Park Landfill with Don Smith
11. Discussion with Possible Action-Jefferson County Debris Management with Donna Haugom
12. Discussion with Possible Action-Bridges Participation Agreement – Link to USDA Farm Services
13. Discussion with Possible Action-SB515 and SB621
- \*14. Discussion with Possible Action-Ixonia School Presentation for 4K-4<sup>th</sup> Grade-Earth Week April 20<sup>th</sup>
15. Discussion with Possible Action – Update from Ehrhardt on WIRMC Conference and Jefferson Rotary Club Meeting
16. Upcoming Meeting Dates and Possible Agenda Items.
17. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.

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