



**JEFFERSON COUNTY
COUNTY ADMINISTRATOR**

311 S. Center Avenue, Jefferson WI 53549
Website: jeffersoncountywi.gov

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

**"Jefferson County: Responsible government
advancing quality of life"**

***REVISED 04-01-2016**

MEMORANDUM

TO: Editors
FROM: Ben Wehmeier, County Administrator
DATE: March 30 2016
SUBJECT: JEFFERSON COUNTY Meetings – Week of April 4, 2016

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|------------------------------------|---|-----------------------------|--|
| April 4 2016 Monday | *Parks Committee Farmland Conservation Easement Commission | 9:30 a.m. 12:30 p.m. | Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson |
| April 5, 2016 Tuesday | Spring Election Highway Committee Aging & Disability Resource Center Advisory Committee (ADRC) | 8:00 a.m. 1:00 p.m. | Highway Conference Room 1425 Wisconsin Dr, Jefferson Human Services 1541 Annex Rd, Jefferson |
| April 6, 2016 Wednesday | Infrastructure Committee | 9:00 a.m. | Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson |
| April 7, 2016 Thursday | Fair Park Committee | 8:00 a.m. | Fair Park 503 N. Jackson Ave, Jefferson |
| April 8 2016 Friday | *WI River Rail Transit Commission Solid Waste/Air Quality Committee – Clean Sweep | 10:00 a.m. 2:00 p.m. | Dane County Hwy Garage 2302 Fish Hatchery Rd, Madison Jefferson County Fair Park 503 N. Jackson Ave, Jefferson |
| April 9, 2016 Saturday | Solid Waste/Air Quality Committee – Clean Sweep | 8:00 a.m. | Jefferson County Fair Park 503 N. Jackson Ave, Jefferson |
| April 10, 2016 Sunday | No Scheduled County Meetings | | |

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549
Revised 04-01-2016

Date: Monday, April 4, 2016

Time: 9:30 a.m.

Committee members: Tietz, Augie (Chair) Christensen, Walt
Kelly, Mike (Vice Chair) Payne, Laura
Foelker, Matt (Secretary)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee minutes for March 7, 2016
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action – Koshkonong Mounds Road at Indian Mounds and Trail Park
9. Discussion and Possible Action on Flood Mitigation Property Requests
10. Discussion and Possible Action on Pohlmann Park Silo & Parking Lot
11. Discussion and Possible Action on Request to Camp at Kanow Park
12. Discussion on Carnes Park East Parking Lot Project
13. Discussion on Milford Motors
14. Discussion on Fundraising for Interurban Trail
15. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
- *16. Review of Financial Statements (February 2016) and Department Update – Parks Department
17. Adjourn

Next scheduled meetings: Monday, May 2, 2016
Monday, June 6, 2016
Monday, July ???, 2016
Monday, August 1, 2016

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Farmland Conservation Easement Commission Agenda

Jefferson County Courthouse

311 S Center Ave, Rm 203

Jefferson, WI 53549

Monday, April 4, 2016 @ 12:30 pm

Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the April Agenda
5. Approval of the March 14, 2016 Meeting Minutes
6. Communications
7. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Purchase of Agricultural Conservation Easements (PACE) applications
 - Greg Wilke, Town of Waterloo
 - Cliff Haberman, Town of Milford
9. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
10. Discussion on County Committee Structure
11. Discussion and Possible Action on Restructuring the Appraisal Fee Structure, i.e. Administrative Guidelines
12. Discussion and Possible Action on Planning 2016 Goals, Events, and Community Outreach
13. Discussion on Items for the Next Agenda
14. Next Scheduled Meetings:
 - May 9, 2016 @ 12:30 in Room 203
15. Adjournment

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Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



Agenda

Jefferson County Highway Committee Meeting

Tuesday, April 5, 2016

8:00am

Committee Room

1425 Wisconsin Drive

Jefferson, Wisconsin 53549

Committee Members: George Jaeckel - Chairman, Walt Christensen - Vice Chairman, Al Counsell - Secretary, Ron Buchanan, Don Reese

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from March 1, 2016 Highway Committee meeting
7. Communications
8. Old Business a. None
9. New Business a. Discuss and approve the Local Road Improvement Program (LRIP) asphalt purchase bid for Village of Johnson Creek (Aztalan Street)
 b. Discuss and approve bids for 2016 hot-mix asphalt
 c. Discuss and approve bids for 2016 seal coat emulsion and application
 d. Discuss and approve bids for 2016 asphalt milling and pulverizing
 e. Discuss and approve bids for 2016 concrete curb and gutter
 f. Discuss and approve single axle truck/plow equipment bids
 g. Discuss 2016 highway project schedules
 h. Discuss monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date – May 3, 2016
13. Adjourn

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ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Health/Human Services Conference Room

Date: Tuesday, April 5, 2016

Time: 1:00 p.m.

Committee Members: Earlene Ronk, Chair; Carol Battenberg, Ellen Haines, Dan Krause, Russell Kutz, Marcia Bare, Carolyn Niebler & Connie Stengel

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from 2/1/2016
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Discuss 2016 proposed meeting schedule and agenda items
9. Discuss Lake Superior Quality Innovation Networks Article on Safe Swallowing Initiative
10. Discuss Draft ADRC & Income Maintenance Integration Report
11. Discuss Music & Memory Program
12. Discuss Dementia Friendly Jefferson County Training
13. Discuss Results of the Statewide 2015 ADRC Satisfaction Survey
14. Discuss Family Care/IRIS 2.0 Concept Paper
15. Discuss IRIS Policy Updates
16. Discuss 2016 ADRC Contract: Business & Compliance Plan Requirements
17. Discuss and possible action on the 2015 Aging Unit Self-Assessment
18. Adjourn

Next scheduled meetings: May 3, 2016 - **At the Jefferson VFW**
 June 7, 2016
 July 5, 2016
 August 2, 2016
 September 6, 2016
 October 4, 2016
 November 1, 2016
 December 6, 2016

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Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson WI 53549

Wednesday, April 6, 2016

9:00 a.m.

Committee Members

Greg David, Richard Jones - Chair, John Kannard, Mike Kelly - Secretary, Russell Kutz - Vice Chair

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on a specific agenda items must register their request at this time)
6. Approval of the March 2, 2016 Infrastructure Committee meeting minutes
7. Communications
8. Update on ERP Software Package
9. Discussion and possible action on updating the County Board room and courthouse conference rooms
10. Discussion and possible action on courthouse employee break room and outdoor space
11. Review of Space Needs Analysis
12. Update on Old Highway Facility
13. Update on punch list for new highway facility
14. Update on future use or sale of old salt sheds
15. Update on Satellite Shops
16. Discuss potential agenda items for the Committee's next meeting
17. Financial Reports (December)
 - a. Central Services
 - b. MIS
18. Tour of Courthouse
19. Set next meeting date (May 4, 2016)
20. Adjourn

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including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, April 8, 2016 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Mary Penn, WRRTC Administrator

Wisconsin River Rail Transit Commission

Meeting Friday, April 8th, 2016 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

WRRTC's Schedule of Meetings:

2016

January 8

February 5

March 4

April 8

May 6

June 10

July 8

August 5

September 9

October 7

November 4

December 9

NOTE: The WRRTC's meetings are usually held at 10:00 AM on the **first Friday after the first Tuesday** of the month at the **Dane County Highway Building** in Madison, WI.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

Thank you for your interest and assistance.

To learn more about WRRTC, please visit our website at www.wrrtc.org

Wisconsin River Rail Transit Commission

Meeting - Friday, April 8th, 2016 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – *Alan Sweeney, Chair*
2. Roll Call. **Establishment of Quorum** – *Mary Penn*
3. Action Item. **Certification of Meeting's Public Notice** – *Noticed by Penn*
4. Action Item. **Approval of Agenda** – *Prepared by Penn*
5. Action Item. **Approval of draft March 2015 Meeting Minutes**– *Prepared by Penn*
6. Updates. **Public Comment** – *Time for public comment may be limited by the Chair*
7. Updates. **Announcements by Commissioners** – *No Discussion Permitted*

REPORTS & COMMISSION BUSINESS

10 minutes estimated | Update and Action Item

8. **WRRTC Financial Report** – *Jim Matzinger, Dane County CPA / WRRTC Accountant*
 - Treasurer's Report for March and Payment of Bills

10 minutes estimated | Action Item

9. **Discussion and Possible Action to Approve Relocation of Existing At-Grade Private Rail Crossing (DOT#178148B) at 301 Holtz St, Rock Springs, WI** – *Alan H. Jentz, VP of Grain & Risk Management, United Cooperative*

10 minutes estimated / Action Item

10. **Discussion and Possible Action to Approve At-Grade Private Rail Crossing at Kettering Road, Section 8, T3N, R13E, City of Janesville, Town of Harmony, WI** – *Daniel L. Silha*

10 minutes estimated | Update

11. **Wisconsin & Southern Railroad's Report on Operations** – *Roger Schaalma, WSOR*
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Update on Business Development
 - Other Continuing Issues/ Topics

10 minutes estimated / Action Item

12. **Discussion and Possible Action on WRRTC Co-Sponsorship and Local Match Funding for TIGER VIII Application** – *Ken Lucht, WSOR*

5 minutes estimated | Update

13. **WisDOT Report**–*Kim Tollers, WDOT*

5 minutes estimated | Update

14. **WRRTC Correspondence/Communications and Administrator's Report** – *Mary Penn, WRRTC Admin.*

15. *20 minutes estimated | Presentation*

Great Lakes Basin Railroad LLC Update and Presentation – *Rich Kedzior, WisDOT, Kim Tollers, WisDOT*

16. Action Item. **Adjournment**



Jefferson County

Solid Waste/Air Quality Committee – Clean Sweep Event

Friday, April 8, 2016 – Time: 2 - 5 p.m.

Saturday, April 9, 2016 – Time: 8 – 10 a.m.

Jefferson County Fair Park

503 N. Jackson Avenue

Jefferson, WI 53549

Members: Don Reese-Chair, Kirk Lund-Vice Chair, Laura Payne-Secretary, Ron Buchanan and Gregg Patrick

Staff: Rob Klotz and Sharon Ehrhardt

1. Clean Sweep Event Operation

A. Place: Jefferson County Fair Park, 503 N. Jackson Avenue, Jefferson, WI

Directions: Facility located at the Jefferson County Fair Park, 3½ blocks north of W. Racine Street (USH 18) on N. Jackson Avenue and 4 ½ blocks west of Main Street (STH 26) on W. Puerner Street.

B. Time: The staff, Solid Waste/Air Quality Committee and volunteers arrival times:

1:30 p.m. on Friday, April 8, 2016

7:30 a.m. on Saturday, April 9, 2016

All volunteers need to sign in.

C. Tires: We will be collecting tires on both days. The locations for the tire disposal will be the Cleary Building by Gate 5.

D. Safety Meeting:

On Friday, the safety meeting is at 1:30 p.m. sharp.

On Saturday, the safety meeting is at 7:30 a.m. sharp.

All volunteers, Committee members and staff should attend one of the meetings. Veolia will be set up and ready for operation at 1:45 p.m. on Friday and 7:45 a.m. on Saturday. The general public will be arriving shortly after the safety meetings.

E. Dress Requirements: Please dress appropriately; no sandals, open toed shoes or shorts.

2. Please notify Ehrhardt by April 1 if you plan to attend; (920) 674-7430 or

Email Sharoneh@jeffersoncountywi.gov

3. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

This is a Clean Sweep Event no business will be conducted!

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.