



**JEFFERSON COUNTY  
COUNTY ADMINISTRATOR**

\*REVISED 08-05-2016; \*\*REVISED 08-05-2016  
Website: jeffersoncountywi.gov

“Jefferson County: Responsible government  
advancing quality of life”

**BEN WEHMEIER**  
County Administrator

TAMMIE JAEGER  
Administrative Secretary

**MEMORANDUM**

**TO:** Editors  
**FROM:** Ben Wehmeier, County Administrator  
**DATE:** August 4, 2016  
**SUBJECT:** JEFFERSON COUNTY Meetings – Week of August 8, 2016

<b>August 8, 2016 Monday</b>	UW Extension Education Committee  Drainage Board  Infrastructure Committee  <b>*County Board</b>	8:30 a.m.  9:30 a.m.  6:30 p.m.  <b>7:00 p.m.</b>	UW Extension 864 Collins, Rm 12, Jefferson  Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson  Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson  <b>Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson</b>
<b>August 9, 2016 Tuesday</b>	Partisan Primary Election  <b>*Human Services Board</b>	7:00 a.m.- 8:00 p.m.  <b>8:30 a.m.</b>	    <b>Workforce Development 874 Collins, Rm 103, Jefferson</b>
<b>August 10, 2016 Wednesday</b>	<b>**Local Emergency Planning Committee</b>	<b>1:00 p.m.</b>	<b>UW-Extension 864 Collins Rd, Lower Level of Workforce Development Center Jefferson</b>
<b>August 11, 2016 Thursday</b>	<b>*Finance Committee</b>  Zoning Board of Adjustment – Site Inspections  Zoning Board of Adjustment – Public Hearing	<b>8:30 a.m.</b>  10:30 a.m.  1:00 p.m.	<b>Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson</b>  Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson  Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>August 12, 2016 Friday</b>	No Scheduled County Meetings		
<b>August 13, 2016 Saturday</b>	No Scheduled County Meetings		
<b>August 14, 2016 Sunday</b>	No Scheduled County Meetings		



**University Extension Education Committee Agenda  
Jefferson County  
864 Collins Road, Room 12  
Jefferson WI 53549**

**DATE:** Monday, August 8, 2016

**TIME:** 8:30 a.m.

**Committee Members:** Glen Borland                      Gregg Patrick  
   Peter Hartz                                      Vacant  
   Lloyd Zastrow

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Approval of University Extension Education Committee minutes for July 11, 2016
6. Communications
7. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
8. Discussion and Possible Action on Jefferson County potentially hosting Farm Technology Days in 2019
9. Update, Discussion and Input on nEXT Generation Model
10. Review of 2016 Department Budget
11. Presentation of 2017 Departmental Budget
12. Update on the Refilling of the 4-H Youth Development Agent Position
13. Discussion of Monthly Agent Reports – LaVern Georgson, Kathleen Eisenmann, Amanda Strauss
14. Discussion to Identify Future Agenda Topics
15. Adjourn
  - Next Scheduled Meeting: Monday, September 12, 2016

**A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

***“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.***

JEFFERSON COUNTY FARM DRAINAGE BOARD

Monthly Board Meeting  
Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

August 8, 2016  
9:30A.M.

*AGENDA*

1. Call meeting to order
2. Drain 36- Hearing Regarding Possible Cleanout and Assessment
3. Pay bills
4. Motion to adjourn

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.*

*Special Needs Request-* Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# Infrastructure Committee

## AGENDA

Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson WI 53549

Monday, August 8, 2016

6:30 p.m.

### Committee Members

Glen Borland, Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Russ Kutz-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Discussion and possible action on bids for the courthouse boiler project
8. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body,  
including the Jefferson County Board of Supervisors, may be present at this meeting.

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.***

**AGENDA (\*REVISED 08-05-16)**

**JEFFERSON COUNTY BOARD MEETING**

**MONDAY** August 8, 2016 7:00 p.m.

Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

1. **CALL TO ORDER**
  2. **ROLL CALL BY COUNTY CLERK**
  3. **PLEDGE OF ALLEGIANCE**
  4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
  5. **APPROVAL OF THE AGENDA**
  6. **APPROVAL OF JULY 12, 2016 MEETING MINUTES**
  7. **PUBLIC COMMENT** (Agenda Items)
  8. **COMMUNICATIONS**
    - a. Treasurer's Monthly Report (Addendum to Agenda)
    - b. Resignation – Mark Klubertanz, District 24 Supervisor
    - c. Notice of Claim - Frederickson
    - d. Zoning Committee – Notice of Public Hearing, August 18, 2016
  9. **ANNUAL REPORTS**
    - a. Highway – Bill Kern
    - b. Parks – Joe Nehmer
    - c. Fair Park – David Diestler
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **HIGHWAY COMMITTEE**
    - a. Ordinance – Amending Traffic Ordinance to change speed limit on County Trunk Highway B (Johnson Creek School speed reduction)
  11. **HUMAN RESOURCES COMMITTEE**
    - a. Resolution - Creating a full-time Nutrition Program Supervisor position and eliminating a vacant, full-time Nutrition Program Coordinator position at Human Services
  12. **INFRASTRUCTURE COMMITTEE**
    - a. Resolution – Authorization to enter into a Professional contract for courthouse boilers (Addendum)
  13. **PLANNING AND ZONING COMMITTEE**
    - a. Report – Approval of Petitions
    - b. Ordinance – Amend Zoning Ordinance
  - ~~14. **UW EXTENSION EDUCATION COMMITTEE** \*~~
    - ~~a. Resolution – Supporting and authorizing Jefferson County to host 2019 Farm Technology Days (Page 11-12)~~
  15. **APPOINTMENT BY COUNTY ADMINISTRATOR**
    - a. GHDP CEO / JCEDC Executive Director
  16. **PUBLIC COMMENT** (General)
  17. **ANNOUNCEMENTS**
  18. **ADJOURN**

**NEXT COUNTY BOARD MEETING  
SEPTEMBER 13, 2016 – 7:00 P.M. - ROOM 205**

**Human Services Board Agenda - Jefferson County**  
**Jefferson County Workforce Development Center, 874 Collins Road, Room 103**  
**Jefferson, WI 53549**  
**\*REVISED – 8/5/16**

**Date: Tuesday, August 9, 2016 Time: 8:30 a.m.**

**Committee Members:**

**Mode, Jim (Chair)**  
**Jones, Dick (Vice Chair)**  
**Kutz, Russell**  
**Tietz, Augie**

**McKenzie, John (Secretary)**  
**Crouse, Cynthia**  
**Schultz, Jim**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the August 9, 2016 Agenda
5. Public Comments (Members of the Public who wish to address the Board on specific agenda items must register their request at this time.)
6. Approval of July 12, 2016 Board Minutes
7. Communications
8. Review of June, 2016 Financial Statement
9. Discuss and Approve July, 2016 Vouchers
10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center
11. Discussion and Possible Action on New Professional Service Contracts
12. Discussion and possible action on 2017 Budget presentation
13. \* Discuss and consider possible County Board Resolution supporting increase in Department of Child and Family allocation for Child Welfare
14. Update on ECHO, the Electronic Health Records System
15. Director's Report
16. Discuss updates from Wisconsin County Human Services Association
17. Discuss potential agenda items for September board meeting.
18. Adjourn

**Next Scheduled Meetings:**

Tuesday, September 13, 2016 at 8:30 a.m.  
Tuesday, October 11, 2016 at 8:30 a.m.

***A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.***

**Special Needs Request** - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**JEFFERSON COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: GAIL SCOTT, ADAM BOLS, ROBERT DE WOLFE, DONNA HAUGOM, SHERIFF PAUL MILBRATH, PAUL HABLE, TED TUCHALSKI, ANDY JORGENSON, CAPTAIN DUANE SCOTT, NYCOL HABERMAN, CHIEF VERN BUTZINE, RYAN LESLIE, ANGELA SWINEHART, KRAIG BIEFELD, RYAN ELLIFSON, RYAN AVERY, JAKE BATTERMAN

UW-Extension (Lower level of Workforce Development Center)  
864 Collins Road, Jefferson WI 53549

**WEDNESDAY, August 10, 2016 at 1:00 p.m.**

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen Comments (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion and possible approval of May 11, 2016 Meeting Minutes
7. Communications
8. Election of Vice President
9. Discussion on implementation of IPAWS
10. Discussion on UW Green Bay Presentation
11. Discussion on changing to All Hazards
12. Discussion on EOC activation for Miles Paratus
13. Discussion on Hazardous Materials Spills/Billings – from 05/12/16 to 08/10/16
14. Updated Off-site Plans (05/11/16 to 08/10/16)

Perry Way Foods – Watertown – Anhydrous Ammonia (14,000 lbs.) – working with WEM and Perry Way to make sure they have correct facility ID/scheduling of visit to be done by mid-August

OSI Industries – Fort Atkinson – Anhydrous Ammonia (80,000 lbs.) and Battery Acid (4,725 lbs.) – visit is scheduled for August 12<sup>th</sup>.

Air Liquide – Johnson Creek – Anhydrous Ammonia (6,500 lbs.) – visit scheduled for August 12<sup>th</sup>.

Insight FS – Palmyra – Paraquat Dichloride (28 lbs) – EHS removed from facility – final transmittal prepared  
-complete

Tyson Foods – Jefferson – Anhydrous Ammonia (68,325 lbs.) and Sulfuric Acid (4,578 lbs.) – Plant closed and EHS removed – final transmittal prepared  
-complete

Digi-Star LLC – Fort Atkinson – Battery Acid (2,632 lbs.) – Visit completed on 7/21 and plan update in progress to be completed by mid-August

Valero – Johnson Creek – Sulfuric Acid (153,500 lbs.) – Visit completed on 7/26 and plan update in progress to be completed by mid-August

Dean Kincaid – Palmyra – Methomyl - WEM is working with contact at Dean Kincaid to determine how much of the EHS is actually on site and if they should be a planning facility.

15. Agency Updates
  - a. American Red Cross
  - b. Salvation Army

c. South Central Health Care Coalition

16. Correspondence
17. Set Time/Date Next Meeting Tentative – November 16, 2016 at 1:00 p.m.
18. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made



# JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

Dale Weis, Chair; Janet Sayre Hoeft, Vice-Chair; Don Carroll, Secretary;  
Paul Hynek, First Alternate; Aari Roberts, Second Alternate

**PUBLIC HEARING** *BEGINS AT 1:00 P.M. ON AUGUST 11, 2016, IN ROOM 205, JEFFERSON COUNTY COURTHOUSE*

**CALL TO ORDER FOR BOARD MEMBERS** *IS AT 10:30 A.M. IN COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

**SITE INSPECTION FOR BOARD MEMBERS** *LEAVES AT 10:45 A.M. FROM COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

1. *Call to Order-Room 203 at 10:30 a.m.*
2. *Roll Call (Establish a Quorum)*
3. *Certification of Compliance with Open Meetings Law Requirements*
4. *Approval of the Agenda*
5. *Approval of July 14, 2016 Meeting Minutes*
6. *Communications and Public Comment*
7. *Site Inspections – Beginning at 10:45 a.m. and Leaving from Room 203*  
*V1589-16 – John Didion, W8961 Ripley Rd, Town of Oakland*  
*V1588-16 – Dean & Brenda Piskula, N5605 County Road Y, Town of Farmington*
8. *Public Hearing – Beginning at 1:00 p.m. in Room 205*
9. *Explanation of Process by Board of Adjustment Chair*

## NOTICE OF PUBLIC HEARING JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

**NOTICE IS HEREBY GIVEN** that the Jefferson County Zoning Board of Adjustment will conduct a public hearing at 1:00 p.m. on Thursday, August 11, 2016 in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Matters to be heard are applications for variance from terms of the Jefferson County Zoning Ordinance. No variance may be granted which would have the effect of allowing in any district a use not permitted in that district. No variance may be granted which would have the effect of allowing a use of land or property which would violate state laws or administrative rules. Subject to the above limitations, variances may be granted where strict enforcement of the terms of the ordinance results in an unnecessary hardship and where a variance in the standards will allow the spirit of the ordinance to be observed, substantial justice to be accomplished and the public interest not violated. Based upon the findings of fact, the Board of Adjustment must conclude that: 1) Unnecessary hardship is present in that a literal enforcement of the terms of the ordinance would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome; 2) The hardship is due to unique physical limitations of the property rather than circumstances of the applicant; 3) The variance will not be contrary to the public interest as expressed by the purpose and intent of the zoning ordinance. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** There may be site inspections prior to public hearing which any interested parties may attend; discussion and possible action shall be occur after public hearing on the following:

**V1588-16 – Dean & Brenda Piskula:** Variance from Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance to allow construction of a detached accessory residential structure five feet from the rear lot line in an A-1, Exclusive Agricultural zone. The site is on PIN 008-0715-3022-001 (0.98 Acre) at **N5605 County Road Y**, Town of Farmington.

**V1589-16 – John Didion:** Variance from Section 11.04(d) of the Jefferson County Zoning Ordinance to allow a third detached residential accessory structure in a Residential R-1 zone at **W8961** Ripley Road. The site is in the Town of Oakland on PIN 022-0613-0842-027 (3.3 Acres).

**10. Discussion and Possible Action on Above Petitions**

**11. Adjourn**

**If you have questions regarding these variances, please contact the Zoning Department at 920-674-7113 or 920-674-8638. Variance files referenced on this hearing notice may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

**JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT**

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*

Additional information on Zoning can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)