



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

"Jefferson County: Responsible government
advancing quality of life"

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: September 14, 2016

SUBJECT: JEFFERSON COUNTY Meetings – Week of September 19, 2016

September 19, 2016 Monday	Finance Committee – Budget Hearing	9:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Intercounty Coordinating Committee (ICC)	10:00 a.m.	Columbia County Annex 120 W. Conant St, Portage
September 20, 2016 Tuesday	Human Resources Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Bridges Federated Library System Board	6:00 p.m.	Pewaukee Public Library 210 Main St, Pewaukee
September 21, 2016 Wednesday	Land and Water Conservation Committee	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	Finance Committee – Budget Hearings	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Board of Health	1:00 p.m.	Health Department 1541 Annex Rd, Jefferson
September 22, 2016 Thursday	Finance Committee – Budget Hearings	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
September 23, 2016 Friday	Finance Committee – Budget Hearings	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	Solid Waste/Air Quality Committee – Clean Sweep	2:30 p.m.	Watertown Street Department 811 S. First St, Watertown
September 24, 2016 Saturday	Solid Waste/Air Quality Committee – Clean Sweep	8:00 a.m.	Watertown Street Department 811 S. First St, Watertown
	County Board Picnic	12:00 p.m.	Korth Park W8390 Korth Lane, Lake Mills
September 25, 2016 Sunday	Wisconsin Counties Association (WCA) Annual Conference	11:30 a.m.	Wisconsin Center 400 W. Wisconsin Ave, Milwaukee



Intercounty Coordinating Committee

Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties

MEETING AGENDA & PROGRAM

DATE:	Monday, September 19, 2016
TIME:	10:00 am
PLACE:	Columbia County Annex 120 W. Conant St. Portage, WI 53901 Fox River Meeting Room

Officers:

Chairman

Russell Kottke
Dodge County
W8542 Laurel Hill Road
Fox Lake, WI 53933

Vice Chairman

Vern E. Gove
400 Dewitt Street
Portage, WI 53901

Secretary / Treasurer

Dodge County UW-Extension
127 E Oak Street
Juneau, WI 53039

Member Contacts:

Columbia County

Vern E. Gove
400 Dewitt Street
Portage, WI 53901

Dodge County

Russell Kottke
W8542 Laurel Hill Road
Fox Lake, WI 53933

Green Lake County

Harley Reabe
N5878 Lakeview Dr
Green Lake, WI 54941

Jefferson County

Jim Schroeder
539 E Reinel St
Jefferson, WI 53549

Marquette County

Bob Miller
N1305 18th Rd
Dalton, WI 53926

Sauk County

Marty Krueger
346 Warren Avenue
Reedsburg, WI 53959

Mailing Address:

UW-Extension
127 E Oak Street
Juneau, WI 53039

10:00 AM	<p>Gathering</p> <p>Certification of Open Meeting Notice</p> <p>Planning Session for 2016-2017 ICC Programs</p> <p>Adjourn</p>
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Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Tuesday, September 20, 2016 @ 8:30 a.m.

Committee Members: James Braughler, Greg David, Jim Mode, Michael Wineke, Lloyd Zastrow

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval July 19, 2016 minutes
7. Communications
8. Third quarter, 2016, Retirement Recognitions to be presented to County Board
9. Presentation on LEAN Continuous Improvement project on Recruitment Efficiencies by Human Resources staff
10. Discussion and possible action to amend Personnel Ordinance HR0360 Hours of Work, Overtime, and Compensatory Time to allow for mid-year cash out of accumulated compensatory time
11. Discussion of Resolution 2004-50 and possible amendment to insurance coverage for active military employees and their families
12. Discussion of Resolution 2004-51 and possible amendment to vacation accrual for employees on active military duty
13. Review of June and July, 2016 Monthly Financial Reports-Human Resources and Safety
14. Report from Human Resources Director:
 - a. July and August monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence approvals
 - e. Employees provided additional steps or benefits
15. Set next meeting date and agenda items
16. Presentation on Fire Safety Awareness by Kim Eggers, Safety Coordinator
17. Demonstration and Training on the Use of a Fire Extinguisher (will be held in the Courtyard on the West side of the Courthouse, Door 1)
18. Adjournment

Next scheduled meeting: Tuesday, October 18, 2016 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

Regular Board Meeting

DATE: **Tuesday, September 20, 2016**
TIME: **6:00 p.m.**
PLACE: **Pewaukee Public Library**
210 Main Street
Pewaukee, WI 53072

AGENDA

1. Call to Order
2. Comments from the Public
3. Correspondence
4. Approve Minutes of August 2016 Meeting - Action
5. Approve Payment of Monthly Invoices - Action
6. Review Financial Reports - Action
7. Reports: APL, Resource Library, Staff, Director, Act 150 Committee
8. Approval of Library System Program Plan and Budget 2017 – Action
9. Approval of State Public Library System Plan and Certification of Intent to Comply for Calendar Year 2017 – Action
10. Approval of LSTA Grant Application - Action
11. Confirmation of Next Meeting: Tuesday, October 18, 2016 (Dwight Foster Public Library in Fort Atkinson)
12. Adjournment

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

Serving the libraries of Waukesha and Jefferson Counties

OUR MISSION: Improving member libraries through leadership, collaboration, & support

**Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse
311 S Center Ave, Rm 202
Jefferson, WI 53549-1701**

Wednesday, September 21, 2016 @ 8:00 am

Committee Members: Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Laura Payne (Member), Frank Anfang (FSA Rep) and Margaret Burlingham (Public Member)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the September Agenda
5. Approval of the August 17, 2016 Meeting Minutes
6. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) September 2016 Report
7. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Natural Resources Conservation Service (NRCS) Report
9. Discussion on County Water Resource Management - Patricia Cicero
10. Discussion on Potter's Field Maintenance
11. Discussion on Hoard's Dairyman Manure Pit
12. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
13. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP
14. Review of the Monthly Financial Report (July)
15. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications
16. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
17. Discussion on Marketing Farmland Conservation Easements
18. Discussion on Items for the Next Agenda
19. Next Scheduled Meeting:
 - October 19, 2016 @ 8:00 am in Room 112
20. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

www.jeffersoncountywi.gov

Jefferson County Board of Health Agenda

Health Department Conference Room

1541 Annex Road, Jefferson, WI 53549

Wednesday, September 21, 2016

1 p.m.

Board Members

Dick Schultz, Chair; Ed Morse, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; John McKenzie; Don Williams, MD

1. Call to order
2. Roll Call/Establishment of a Quorum
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Board of Health Minutes for July 20, 2016
6. Communications
7. Public Comment (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
8. Review of Health Department Financial Report
 - a. Review and Discussion of Income Statement
 - b. 2017 Budget Update
9. Operational Update of the Environmental Health Program
 - a. Update on Lead Program
 - b. Discussion of Lake Mills Informational Meeting Regarding Lead
 - c. Discussion of Results of Mosquito Surveillance Related to Zika Virus
10. Discussion of Public Health Preparedness Program
11. Discussion of Public Health Program
 - a. Review of Statistics
 - b. Review of Communicable Disease Cases Reported
 - c. Discussion of Mass Clinics and Influenza Vaccinations
 - c. Discussion of New Oral Health Initiatives
 - d. Discussion of New Testing Partnership with the AIDS Resource Center of Wisconsin
 - e. Discussion of Community Health Assessment and October 24th Summit
12. Discussion of Monthly Health Department Report
13. Discussion of Meeting Dates and Time
14. Adjourn

Next Scheduled Meetings: Wednesday, November 16, 2016

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

Office of the Sheriff - Jefferson County



411 S. Center Avenue
Jefferson, Wisconsin 53549-1703

Paul S. Milbrath, Sheriff

Jeffrey Parker, Chief Deputy

Paul Wallace ★
Administrative Captain

Jerry Haferman ★
Patrol Captain

Duane Scott
Jail Captain

AGENDA

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

Jefferson County Courthouse, Room 202
311 S. Center Ave.
Jefferson, WI 53549

September 23, 2016 @ 8:30 a.m.

DWAYNE MORRIS, CHAIR; KIRK LUND, VICE CHAIR; MICHAEL WINEKE, SECRETARY; DICK SCHULTZ; ED MORSE

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time
6. Approval of the August 26, 2016 meeting minutes
7. Communications
8. Grants – Update of ongoing or new grants
9. Report from the Sheriff
10. Review monthly bills and financial items (August)
11. Report on the budget
12. Review monthly jail and patrol activity reports
13. Discuss / approve jail assessment fund items
14. Next meeting date is October 28, 2016
15. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Business 920.674.7310 ★ Patrol 920.674.7344 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336
Toll Free: Jefferson County 1.800.675.7310



Jefferson County

Solid Waste/Air Quality Committee – Clean Sweep Event Friday, September 23, 2016 – Time: 2:30 – 5:30 p.m. Saturday, September 24, 2016 – Time: 8 – 10 a.m.

*City of Watertown Street Department
811 S. First Street
Watertown, WI 53094*

Members: Don Reese-Chair, Gregg Patrick-Vice Chair, Laura Payne-Secretary, Gray Kutz and Kirk Lund
Staff: Rob Klotz and Sharon Ehrhardt

1. Clean Sweep Event Operation

A. Place: City of Watertown Street Department, 811 S. First Street, Waterton

Directions: USH 26 (S. Church Street) to W. Milwaukee Street; turn east and go to S. First Street. Drive straight through the gate and turn left at the end of the building to enter the Clean Sweep from the south end of the building.

B. Time: The staff, Solid Waste/Air Quality Committee and volunteers arrival times:
2:00 p.m. on Friday, September 23, 2016
7:30 a.m. on Saturday, September 24, 2016
All volunteers need to sign in.

C. Safety Meeting:

On Friday, the safety meeting is at 2:00 p.m. sharp.

On Saturday, the safety meeting is at 7:30 a.m. sharp.

All volunteers, Committee members and staff should attend one of the meetings. Veolia will be set up and ready for operation at 2:15 p.m. on Friday and 7:45 a.m. on Saturday. The general public will be arriving shortly after the safety meetings.

E. Dress Requirements: Please dress appropriately; no sandals, open toed shoes or shorts.

2. Please notify Ehrhardt by September 16 if you plan to attend; (920) 674-7430 or Email Sharoneh@jeffersoncountywi.gov
3. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

This is a Clean Sweep Event no business will be conducted!

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.



Jefferson County Board Picnic

**Korth Park
W8390 Korth Lane
Lake Mills, WI 53551**

A picnic for the Jefferson County Board of Supervisors and County Department Heads will be held on Saturday, September 24th, at noon at Korth Park in Lake Mills. No County business will be conducted.

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.



2016 WCA ANNUAL CONFERENCE

Milwaukee, Wisconsin

SEPTEMBER 25-27, 2016

Milwaukee County ♦ Milwaukee, Wisconsin
Wisconsin Center and Hilton Milwaukee City Center

TENTATIVE AGENDA

SUNDAY

9-25-16



11:30 a.m.-7:00 p.m.	Registration
11:30 a.m.-5:30 p.m.	Networking Session
3:00-3:30 p.m.	Credentials Pick-up for Business Meeting
3:30-5:30 p.m.	2016 WCA Annual Business Meeting
Evening	Dinner on Your Own (See the Milwaukee restaurant flyer at the WCA registration table or VISIT Milwaukee CVB table by WCA registration)

MONDAY

9-26-16

7:00 a.m.-6:30 p.m.	Registration
8:00-8:45 a.m.	WCA Hot Breakfast
8:45 a.m.-6:00 p.m.	WCA Marketplace Open
10:00-11:45 a.m.	Opening General Assembly
12:00-1:30 p.m.	Exhibitor Luncheon
1:45-3:00 p.m.	CONCURRENT WORKSHOPS
	♦ <i>Shoreland Zoning Update</i>
	♦ <i>Addressing Homelessness in Wisconsin</i>
	♦ <i>Intersecting State and Local Criminal Justice Coordinating Councils</i>
	♦ <i>Creating a Great Workplace</i>
	♦ <i>What Can Your Regional Planning Commission Do For You?</i>
3:00-3:15 p.m.	Break
3:15-4:30 p.m.	CONCURRENT WORKSHOPS
	♦ <i>Navigating and Communicating Your County's Financial Future</i>
	♦ <i>County Efforts to Address Wisconsin's Heroin Epidemic</i>
	♦ <i>Performance-Based Program Evaluations</i>
	♦ <i>Solutions for Transportation Funding</i>
	♦ <i>The Benefits of Health and Financial Wellness Programs</i>
	♦ <i>Partnering With Your County Constitutional Officer</i>
4:30-6:00 p.m.	Exhibitor Reception
6:00-7:30 p.m.	WCA "Festival of Food" (food stations)

TENTATIVE AGENDA

TUESDAY

9-27-16

7:15 a.m.-1:00 p.m.
7:30-8:15 a.m.
8:30-9:45 a.m.

Registration
Wisconsin County Mutual Insurance Corporation Breakfast

CONCURRENT WORKSHOPS

- *The Water Debate: High Capacity Wells*
- *Management Succession Planning*
- *County Jails and the Mentally Ill*
- *Innovations in Long-Term Care: Why County Ownership Matters in Wisconsin*
- *The Register of Deeds Office: The Cornerstone of the County Economic System*

9:45-10:00 a.m.
10:00-11:15 a.m.

Break

CONCURRENT WORKSHOPS

- *Family Care 2.0*
- *What New County Board Members Need to Know*
- *Priority-Based Budgeting*
- *Building a Transportation Infrastructure for Tomorrow's Economy*
- *UW-Extension Reorganization*

11:30 a.m.-12:45 p.m.
1:00 p.m.

Closing General Assembly (lunch provided)
Conference Concludes



NEW IN 2016

NETWORKING SESSION

Sunday, 11:30 a.m.-5:30 p.m.
Wisconsin Center, Room 103B

If you are looking for something to do after picking up your registration materials, join your colleagues from across the state at the new Networking Session. While there, you can discuss the latest issues impacting counties, watch football, and/or just relax while your county board chair attends the WCA Annual Business Meeting. For your convenience, food and beverages will be available for purchase.

COUNTY-RELATED MEETINGS

MONDAY

9-26-16

8:00-9:00 a.m.

Wisconsin Women in County Government
Wisconsin Center, Room 101 AB

8:00-10:00 a.m.

Wisconsin County Executives & Administrators Association
Wisconsin Center, Room 101 CD

8:00 a.m.-4:00 p.m.

Wisconsin County Clerks Association
Wisconsin Center, Room 102 B

TUESDAY

9-27-16

8:00 a.m.-12:45 p.m.

Wisconsin County Clerks Association
Wisconsin Center, Room 102 B

8:00 a.m.-5:00 p.m.

Wisconsin Association of County Corporation Counsel (WACCC)
Hilton Milwaukee City Center, Wright Ballroom AB