



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*REVISED 11-01-2016**

“Jefferson County: Responsible government  
advancing quality of life”

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** October 27, 2016

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of October 31, 2016

<b>October 31, 2016 Monday</b>	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311. S. Center Ave, Rm 203, Jefferson
<b>November 1, 2016 Tuesday</b>	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Fort Senior Center 307 Robert St, Fort Atkinson
<b>November 2, 2016 Wednesday</b>	Infrastructure Committee  *Local Emergency Planning Committee (LEPC)	9:00 a.m.  1:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson  UW Extension 864 Collins Rd, Jefferson
<b>November 3, 2016 Thursday</b>	Fair Park Committee	4:30 p.m.	Fair Park Activity Center 503 N. Jackson Ave, Jefferson
<b>November 4, 2016 Friday</b>	Economic Development Consortium (JCEDC)  Wisconsin River Rail Transit Commission (WRRTC)	8:30 a.m.  10:00 a.m.	UW Extension 864 Collins, Rm 12, Jefferson  Dane County Highway Garage 2302 Fish Hatchery Rd, Madison
<b>November 5, 2016 Saturday</b>	No Scheduled County Meetings		
<b>November 6, 2016 Sunday</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**DECISION MEETING**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:30 A.M. ON MONDAY, OCTOBER 31, 2016**

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with the Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Approval of September 26, October 17 and October 20, 2016 Committee Meeting Minutes**
7. **Communications**
8. **Discussion and Possible Decision on Treatment of After-the-Fact Approvals and Zoning Department Options for Legal Action**
9. **September Monthly Financial Report for Land Information Office – Andy Erdman**
10. **October Monthly Financial Report for Zoning – Rob Klotz**
11. **Review and Possible Decision on a Revision to the Final Plat of Shorewood Hills Northwest, Town of Lake Mills**

**12. Discussion and Possible Action on Petitions Presented in Public Hearing on October 20, 2016:**

R3929A-16 – Duane Strauss: Rezone to create a 0.548-acre lot with the residence at **N8635 Highland Road**, and one of 0.495 acre with the residence at **N8627 Highland Road**, both in the Town of Watertown, from PIN 032-0815-1741-003 (16.198 Acres).

R3930A-16 – Charles Kerr: Rezone to allow a 3-acre farm consolidation in combination with a 2-acre lot to create a 4.99-acre A-3 zone around the home and buildings at **W3282 County Road B**. The property is in the Town of Farmington on PIN 008-0715-1423-000 (38.57 Acres).

R3931A-16 – C&L Trust: Create a 1-acre lot from part of PIN 008-0715-1941-000 (39 Acres) on **Wright Road** in the Town of Farmington.

R3932A-16 – Samantha Speich/Alfred & Sandra Speich Property: Create a 2-acre building site on **Highland Drive** in the Town of Sullivan from part of PIN 026-0616-0211-000 (62.598 Acres).

R3933A-16 – Chad Toedter: Rezone 2 acres of PIN 026-0616-3133-002 (7.212 Acres) for a building site on **Mehring Road** in the Town of Sullivan.

R3934A-16 – Scott Hartwig: Rezone 3,000 square feet of PIN 010-0515-0413-002 (18.88 Acres) to reconfigure the lot at **N2384 Strunk Road** in the Town of Hebron with no net gain or loss.

R3935A-16 – Scott Hartwig: Rezone 3,000 square feet of PIN 010-0515-0413-000 (1.12 Acre) to reconfigure the lot at **N2384 Strunk Road** in the Town of Hebron with no net gain or loss.

CU1894-16 – JTO Properties LLC: Conditional use to revise the previous approval for CU1846-15, thereby allowing farm & construction equipment sales east of the originally approved location. The site is in the Town of Watertown, east of **W2763 East Gate Drive**, and remains on PIN 032-0815-1231-000 (37.14 Acres) in an A-2, Agricultural and Rural Business zone.

CU1893-16 – Robert & Angela Lemke/Lemke’s Real Estate LLC: Conditional use to allow for an extensive on-site storage structure of 4,320 square feet, 24 feet in height in a Community zone at **W3333 US Highway 18**. The site is on PIN 014-0615-0314-030 (1.405 Acre) in the Town of Jefferson.

CU1895-16 – Robert & Angela Lemke/Lemke’s Real Estate LLC: Conditional use to allow for business storage in a Community zone at **W3333 Highway 18** in the Town of Jefferson on PIN 014-0615-0314-030 (1.405 Acre).

**13. Discussion and Possible Decision on Changing Days and/or Times for Planning and Zoning Committee Site Inspections**

**14. Possible Future Agenda Items**

**15. Upcoming Meeting Dates**

**November 14, 8:00 a.m. – Site Inspections Beginning Courthouse Room 203**

**November 17, 7:00 p.m. – Public Hearing in Courthouse Room 205**

**November 28, 8:30 a.m. – Decision Meeting in Courthouse Room 203**

**December 12, 8:00 a.m. – Site Inspections Beginning Courthouse Room 203**

**December 15, 7:00 p.m. – Public Hearing in Courthouse Room 205**

**December 19, 2016 OR January 9, 2017, 8:30 a.m. – Decision Meeting in Courthouse Room 203**

**16. Adjourn**

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.**

*A digital recording of the meeting will be available in the Zoning Department upon request.*

**ADRC Advisory Committee Agenda**  
**Fort Senior Center**  
307 Robert Street  
Fort Atkinson, WI 53538  
920-563-7773

Date: Tuesday, November 1, 2016

Time: 1:00 p.m.

**Committee Members:** Earlene Ronk, Chair; Carol Battenberg, Ellen Haines, Dan Krause, Russell Kutz, Marcia Bare, Carolyn Niebler & Connie Stengel, Ellen Sawyers

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from 9/6/2016
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Discuss ADRC Report, Dominic Wondolkowski – ADRC Supervisor
9. Discuss and review Transportation Budget
10. Discuss and review AFCSP Budget for Review
11. Discuss and review Nutrition Program On Site Review
12. Discuss and review Customer Satisfaction Report for the ADRC
13. Discuss and Review ADRC Business Plan
14. Discuss and review Stroke Support Group
15. Discuss possible agenda items
16. Adjourn

Next scheduled meetings:      December 6, 2016  
   January 3, 2017  
   February 7, 2017  
   March 7, 2017  
   April 4, 2017

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# Infrastructure Committee

## AGENDA

Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson WI 53549

Wednesday, November 2, 2016

9:00 a.m.

### Committee Members

Glen Borland, Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Russ Kutz-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the October 5, 2016 Infrastructure Committee meeting minutes
7. Communications
8. Review and possible action on bids for Human Services camera project
9. Review Space Needs Analysis
10. Review suggestions for Dementia Friendly County – Courthouse Facilities
11. Discussion of incorporating tasks of Sustainability Task Force into Infrastructure Committee
12. Update on satellite shops
13. Facility Dude demonstration – Software program for maintenance, repair and improvement of county buildings
14. Update on remodeling courthouse employee break room, bathrooms and outdoor space
15. Update on potential property acquisition of 302. S. Center Avenue and 210 E. Dodge Street
16. Discuss potential agenda items for the Committee's next meeting
17. Financial Reports (September)
  - a. Central Services
  - b. MIS
18. Discuss future meeting schedule. Set next meeting date (December 7, 2016)
19. Possible tour of new parking lot
20. Adjourn

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including the Jefferson County Board of Supervisors, may be present at this meeting.

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.***

**JEFFERSON COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: GAIL SCOTT, ADAM BOLS, ROBERT DE WOLFE, DONNA HAUGOM, SHERIFF PAUL MILBRATH, PAUL HABLE, TED TUCHALSKI, ANDY JORGENSON, CAPTAIN DUANE SCOTT, NYCOL HABERMAN, CHIEF VERN BUTZINE, RYAN LESLIE, ANGELA SWINEHART, KRAIG BIEFELD, RYAN ELLIFSON, RYAN AVERY, JAKE BATTERMAN

UW-Extension (Lower level of Workforce Development Center)  
864 Collins Road, Jefferson WI 53549

**WEDNESDAY, November 2, 2016 at 1:00 p.m.**

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen Comments (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion and possible approval of August 10, 2016 Meeting Minutes
7. Communications
8. Discussion on Natural Hazard Mitigation Plan
9. Discussion on implementation of Integrated Public Alert & Warning System (IPAWS)
10. Discussion on Public Private Partnerships
11. Discussion on Public Information Events
12. Discussion on HAZMAT response at Nestle' Purina
13. Discussion on Hazardous Materials Spills/Billings – from 08/11/16 to 11/01/16
14. Updated Off-site Plans (08/11/16 to 11/01/16)

Second Half Plan of Work 2016

**Perry Way Foods** – Watertown – Anhydrous Ammonia (14,000 lbs.) – New Plan Complete

**OSI Industries** – Fort Atkinson – Anhydrous Ammonia (80,000 lbs.) and Battery Acid (4,725 lbs.) – Plan Update Complete

**Air Liquide** – Johnson Creek – Anhydrous Ammonia (6,500 lbs.) – New Plan Complete

**Insight FS** – Palmyra – Paraquat Dichloride (28 lbs) – EHS removed from facility – Final Transmittal Complete

**Tyson Foods** – Jefferson – Anhydrous Ammonia (68,325 lbs.) and Sulfuric Acid (4,578 lbs.) – Plant closed and EHS removed – Final Transmittal Complete

**Digi-Star LLC** – Fort Atkinson – Battery Acid (2,632 lbs.) – New Plan Complete

**Valero** – Johnson Creek – Sulfuric Acid (153,500 lbs.) – Plan Update Complete

**Dean Kincaid** – Palmyra – Methomyl - WEM is working with contact at Dean Kincaid to determine how much of the EHS is actually on site and if they should be a planning facility. – moved to Plan of Work 2017

First Half Plan of Work 2017

**Lakeland Cold Storage** – Lake Mills – Sulfuric Acid, Max Daily Amount Reported 4,998 lbs. – Visit to be scheduled

**Wis-Pak** – Watertown – Anhydrous Ammonia, Max Daily Amount Reported 7,584 lbs – Sulfuric Acid (Batteries), Max Daily Amount Reported 19,200 lbs. – Sulfuric Acid 93% (Wastewater Treatment), Max Daily Amount Reported 23,000 lbs. – Visit to be scheduled

**Generac Power Systems** – Whitewater – Sulfuric Acid(Batteries), Max Daily Amount Reported 44,159 lbs. – Sulfuric Acid 30% (Wastewater Treatment), Max Daily Amount Reported 31,311 lbs. – Visit to be scheduled

**Whitewater Cogeneration Facility** – Whitewater – Sulfuric Acid, Max Daily Amount Reported 54,000 lbs. – Visit to be scheduled

**Generac** – Collins Rd Jefferson – Sulfuric Acid, Max Daily Amount Reported 4,856 lbs. – Visit to be scheduled

15. Agency Updates
  - a. American Red Cross
  - b. Salvation Army
  - c. South Central Health Care Coalition

16. Correspondence

17. Set Time/Date Next Meeting Tentative – February 15, 2017 at 1:00 p.m.

18. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made

## Fair Park Committee Agenda

### Jefferson County

Jefferson County Fair Park

Activity Center

503 N. Jackson Avenue

Jefferson, WI 53549

Date: Thursday, November 3, 2016

Time: 4:30 pm

Committee members: Poulson, Blane (Chair) Buchanan, Ron  
Foelker, Matthew (Vice Chair) Kutz, Russell  
Hanneman, Jennifer (Secretary)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of October 6, 2016.
6. Communication
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Convene in closed session to discuss the qualifications of specific applicants for a position of citizen member on the Jefferson County Fair Park Committee pursuant to section 19.85(1)(c) Wis. Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and section 19.85(1)(f), considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. 19.85 (1)(b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
9. Reconvene in open session for the purpose of taking action on closed session agenda items.
10. Review of Financial Report
11. Review of Fair Park Director's Report
12. Review of Supervisor's Report
13. Review of Fair Park Office Report
14. Discussion and possible action on future meeting schedule
15. Adjourn

#### Next scheduled meetings:

Regularly scheduled meetings in the Activity Center Conference Room at  
8:00 a.m. on the 1<sup>st</sup> Thursday of the month:

December 1, 2016

January 5, 2017

February 2, 2017

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**Friday, November 4, 2016 – 8:30 am**  
864 Collins Road, Room 12, Jefferson, WI

## **JCEDC BOARD AGENDA**

### **Board Members**

Chairman: John David – City of Watertown

Steve Wilke – City of Lake Mills, Matt Trebatoski – City of Fort Atkinson, Timothy Freitag – City of Jefferson, Mo Hansen – City of Waterloo, Pat Cannon – City of Whitewater, Linda Bagley-Korth – Village of Cambridge, Kyle Ellefson - Village of Johnson Creek, Jim Mode – County Supervisor, Timothy Smith – County Supervisor, Augie Tietz – County Supervisor

- I. Call to Order**
- II. Roll Call (Establish a quorum)**
- III. Certification of Compliance with Open Meeting Laws**
- IV. Approval of November 4, 2016 Agenda**
- V. Approval of Minutes – September 16, 2016 \*#**
- VI. Citizens' Comments - *Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.***
- VII. JCEDC Reports**
  - A. Finance Report – October\*#**
- VIII. General Orders**
  - A. External Committee Reports**
    - **Wisconsin River Rail Transit Commission**
  - B. Capital Campaign Update**
  - C. Directors Report**
- IX. Special Orders**
- X. Citizens' Comments - *Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.***
- XI. New Business**
  - A. Future Agenda Items**
  - B. Upcoming Meetings/Seminars**
- XII. Adjournment**

**\* Indicates a vote will be taken. # Indicates a document is enclosed.**

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# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website [www.wrrtc.org](http://www.wrrtc.org)

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, November 4, 2016 Meeting Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Mary Penn, WRRTC Administrator

## Wisconsin River Rail Transit Commission

Meeting Friday, November 4<sup>th</sup>, 2016 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

### *WRRTC's Schedule of Meetings:*

2016
January 8
February 5
March 4
April 8
May 6
June 10
July 8
August 5
September 9
October 7
November 4
December 9

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.  
*Thank you for your interest and assistance.*

To learn more about WRRTC, please visit our website at [www.wrrtc.org](http://www.wrrtc.org)

# Wisconsin River Rail Transit Commission

Meeting - Friday, November 4<sup>th</sup>, 2016 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

- 10 minutes estimated | Action Items*
1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
  2. Roll Call. **Establishment of Quorum** – Mary Penn
  3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Penn
  4. Action Item. **Approval of Agenda** – Prepared by Penn
  5. Action Item. **Approval of draft October 2016 Meeting Minutes**– Prepared by Penn
  6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
  7. Updates. **Announcements by Commissioners** – No Discussion Permitted

## REPORTS & COMMISSION BUSINESS

- 5 minutes estimated | Update and Action Item*
8. **WRRTC Financial Report** – Jim Matzinger, Accountant
    - Treasurer's Report for October and Payment of Bills
- 10 minutes estimated | Update*
9. **Wisconsin & Southern Railroad's Report on Operations** – WSOR
    - Update on Monthly Maintenance Activities
    - Update on Capital Projects
    - Update on Business Development
    - Update on Office of Commission of Railroads
    - Other Continuing Issues/ Topics
- 5 minutes estimated | Update*
10. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT
- 5 minutes estimated | Update*
11. **WRRTC Correspondence/Communications and Administrator's Report** – Mary Penn, Admin.
    - Great Lakes Basin Transportation Project
- 10 minutes estimated | Discussion & Possible Action*
12. **Discussion and Possible Action on Sauk City Railroad Bridge** – Alan Sweeney
- 10 minutes estimated | Discussion & Possible Action*
13. **Discussion and Possible Action on Authorization Letter for Approval to Incur Preliminary Costs Associated with the Sauk City to Prairie du Sac and BAAP track removal, and Stabilization of Bridge B-428** – Alan Sweeney, Chair
- 10 minutes estimated | Discussion & Possible Action*
14. **Discussion and Possible Action on WSOR salvaging 120 pieces of 90# rail and some switch components between Water Street (MP 7.95) and Water Street/Hwy 78 (MP 9.20) and between the fertilizer plant (MP 11.85 and MP 12.50) on proposed Great Sauk Trail** – Ken Lucht, WSOR
- 10 minutes estimated | Discussion & Possible Action*
15. **Discussion and Possible Action on drafting funding contract with Sauk County for track removal and determination of division of salvage proceeds** – Eileen Brownlee, Corp. Counsel
- 10 minutes estimated | Discussion & Possible Action*
16. **Discussion and Possible Action on leases vs offer-to-use and non-railroad uses on railroad right-of-way** – Eileen Brownlee, Corp. Counsel
17. Action Item. **Adjournment**