



Jefferson County

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**University of Wisconsin-Extension
Cooperative Extension**

DATE: February 16, 2009
TO: Ron Buchanan, Mike Burow, John Kannard, Greg Torres, Robert Yachinich and Other Interested Citizens
CC: Gary Petre, Sharon Schmeling, Richard Pederson
FROM: Kathleen Eisenmann, Family Living Agent
RE: University Extension Education Committee Meeting

A meeting of the Jefferson County University Extension Education Committee will be held on Monday, February 23, 2009 at 7:00 p.m. at UW-Extension, 864 Collins Rd., Room 12, Jefferson, Wisconsin.

Agenda

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of agenda (for possible rearrangement)
5. Approval of minutes from the February 10, 2009 meeting
6. Citizen input and comments
7. Discussion of Agriculture Agent Position
8. Review and Approval of the Letter to the 4-H Community Club members regarding the 4-H User Fee – Gail Roberts
9. Review and Approval of Process and Procedure to Administer Donation to the 4-H Program – Gail Roberts
10. Discussion of Agent Monthly Reports
11. Identify next meeting dates and possible agenda items
12. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

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