

AGENDA

JEFFERSON COUNTY BOARD MEETING

Tuesday, August 11, 2009 7:00 p.m.

Jefferson County Courthouse
320 South Main Street, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
 2. **ROLL CALL**
 3. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
 4. **REVIEW OF THE AGENDA**
 5. **APPROVAL OF COUNTY BOARD MINUTES – JULY 14, 2009 MEETING**
 6. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Addendum to Agenda)
 - b. Letter dates July 21, 2009 regarding the appointment of Dennis Heling to the City of Fort Atkinson Tax Incremental District No. 8 (Page 1)
 - c. Zoning Committee Notice of Public Hearing, August 20, 2009, 7:00 p.m. Rm 205 (Page 2-3)
 7. **PUBLIC COMMENT**
 8. **REPORTS**
 - a. Strategic Planning Process – Gary Petre (Page 4-6)
 - b. Report on State budget impact on county government – Gary Petre (Page 7-10)
 9. **ANNUAL REPORTS**
 - a. Administration – Gary Petre
 - b. Finance – David Ehlinger
 - c. Human Resources – Terri Palm-Kostroski
 - d. Highway – Bill Kern
 - e. Historic Site Preservation Commission – John Molinaro
 - f. Presiding Judge – Judge Randy Koschnick
 - g. Parks – Joe Nehmer
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **PLANNING & ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 11)
 - b. Amend Zoning Ordinance (Page 12-14)
 11. **ADMINISTRATION & RULES COMMITTEE**
 - a. Report – County Board Chair Schmeling (Page 15-16)
 - b. Resolution – Revise & amend contract for County Administrator (17-22)

12. FINANCE COMMITTEE
 - a. Resolution – Explanatory Statement for September 15, 2009 referendum to ratify the County Board’s July, 2009 resolution to exceed the tax levy cap for budget years 2010, 2011, 2012 and 2013 (Addendum to Agenda)
13. HIGHWAY COMMITTEE
 - a. Resolution – Eliminate discretionary highway and bridge aids (Page23-28)
14. HUMAN RESOURCES COMMITTEE
 - a. Ordinance – Personnel Ordinance listing of exempt County positions (Page 29)
15. LAW ENFORCEMENT EMERGENCY MANAGEMENT
 - a. Resolution – Establishing class of public work to be done directly without submitting same for bids (Page 30)
16. PARKS COMMITTEE
 - a. Resolution – Accepting gift from American Transmission Company (Page 31)
 - b. Resolution – Accepting gift from Nestle Purina PetCare Company (Page 32)
17. SOLID WASTE AND AIR QUALITY
 - a. Resolution – Authorizing grant application for Household, Agricultural and Pharmaceutical Hazardous Waste Programs (Page 33)
18. ANNOUNCEMENTS
19. ADJOURN

NEXT COUNTY BOARD MEETING, SEPTEMBER 8, 2009 7:00 P.M. ROOM 205

Jefferson County Board

Item 6b

Chairman Sharon L. Schmeling

July 21, 2009

COPY
Dennis Heling
Economic Development Director
Jefferson County Economic Development Consortium
864 Collins Road
Jefferson, WI 53549

Re: City of Fort Atkinson Tax Incremental District No. 8

Dear Mr. Heling:

Pursuant to Section 66.1105(4m)(ae)2, Stats., I hereby designate you to represent Jefferson County as a member of the TIF Joint Review Board for the City of Fort Atkinson Tax Incremental District No. 8. The Board's first meeting is scheduled for Tuesday, August 25, 2009, at 3:30 p.m. at the City Hall in Fort Atkinson. The Plan Commission public hearing is scheduled for Tuesday, August 25, 2009, at 4:00 p.m. Please contact Fort Atkinson's City Manager John Wilmet (#920-563-7760) to confirm your attendance. Attached are the materials forwarded to me.

Sincerely,



Sharon L. Schmeling
County Board Chair

Enc.

c: John Wilmet, City Manager, City of Fort Atkinson (w/o enc.)
Barbara A. Frank, County Clerk (w/o enc.)

**NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Richard Jones; Lloyd Zastrow

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance With Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, August 20, 2009, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the zoning ordinance of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM AGRICULTURAL A-1 TO A-2, AGRI-BUSINESS

3423A-09 & CU1590-09 – Rodney & Kathleen Zuerner: Rezone approximately 1.662 acre of PIN 024-0516-3634-001 (10 Acres) with conditional use for a landscaping business at **W384 Young Rd** in the Town of Palmyra.

MODIFICATION OF EXISTING A-3 ZONE

3424A-09 – Nathaniel Besch: Modify Zoning Amendment 3003A-05 to combine the two previously approved A-3 lots. The site is at **N2740 Willing Rd** in the Town of Hebron, on PINs 010-0615-3114-014 (5.12 Acres) and 010-0615-3114-013 (2.05 Acres).

REVOCAION OF CONDITIONAL USE PERMIT

CU1591-09 – Jefferson County Zoning: Action to revoke and/or rescind Conditional Use CU1019-00 issued to Marlene Lill, which allowed up to 17 dogs at **W749 USH 18** in the Town of Sullivan. The property is zoned A-2, Agribusiness, PIN 026-0616-0221-002 (6.2 Acres)

CONDITIONAL USE PERMIT APPLICATIONS

CU1592-09 – Barbara Pitzner Simdon: Conditional use to allow modification of previously approved CU1294-04 and CU1294-07M in order to enlarge the building used for a kennel operation. The site is at **N4936 Popp Rd** in the Town of Aztalan, on PIN 002-0714-3433-000 (2.812 Acres) in an A-1, Agricultural zone.

CU1593-09 – Lori A Dewyer & Cherie Miller/Eugene & Jane McCulloch Property: Conditional use to allow up to 6 dogs at **W5445 STH 106** in the Town of Koshkonong, on PIN 016-0614-3543-003 (1.54 Acres) in an A-1, Agricultural zone.

6. Adjourn

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

Item 8a



**JEFFERSON COUNTY
OFFICE OF THE COUNTY
ADMINISTRATOR**

320 S. Main Street Room 111
Jefferson, WI 53549
Telephone (920) 674-7101

GARY R. PETRE
County Administrator

TAMMIE J. JAEGER
Administrative Assistant
Confidential

TO: County Board Members
FROM: Strategic Plan Coordinating Workgroup
DATE: August 6, 2009
SUBJECT: Strategic Planning Process – Status Report

Attached for your review is a copy of a status report on the Jefferson County Strategic Planning Process. This report will be presented to the County Board at its August 11, 2009 meeting.

On August 4, 2009, the Coordinating Workgroup met to discuss a number of topics relative to the Strategic Planning Process and future work of the Strategic Plan Steering Committee. As noted in the attached report, the workgroup has tentatively scheduled Steering Committee meetings over the next few months, in order to continue with the development of a Strategic Plan for Jefferson County. These meetings are open to any County Board members, County department heads and general public who wish to attend.

If you have any questions relative to the attached report, feel free to contact me or any of the other Strategic Plan Coordinating Workgroup members:

Supervisor Carol Ward Knox
Supervisor Jim Braughler
Supervisor Steve Nass
Steve Grabow, Community Development Educator

Gary R. Petre
County Administrator

cc: Strategic Plan Steering Committee members
Department Heads

Summary of Status

Jefferson County Government Strategic Planning Process

Presented to the Jefferson County Board

August 11, 2009

At the February 4, 2009 County Board meeting, the Supervisors were presented a report which described the activity of strategic planning and addressed basic questions about needs, process, involvement, timetable, costs and expectations of the intended strategic planning process for Jefferson County government. Subsequently, the initiative was authorized. The Strategic Planning Steering Committee and the Coordinating Work Group have begun work on the strategic plan. It is hoped that the full County Board will follow the progress of the strategic planning process. To assist the County Board, periodic status reports will be presented. County Board members and Department Heads are also welcome at the Steering Committee meetings.

Steering Committee Workshops

Two Steering Committee workshops have been held on May 20th and June 17th. The third workshop will be held on August 19th.

May 20th Workshop: At the first workshop, considerable time was spent on committee start-up activities. These included:

- Sharing perspectives on leadership responsibilities in assuring quality in Jefferson County governance
- Determining the roles in the strategic planning process for Steering Committee members, Coordinating Work Group members, the Facilitator, the Project Administrator, the Administration and Rules Committee, other County Board members and Department Heads.
- Determining workshop meeting guidelines for working together.
- Determining the use of consensus as a decision-making process.
- Committee orientation and review of resource materials:
 - Strategic Planning Process Overview, Profile of Planning Effort, Glossary of Terms and Vocabulary, Agreed-upon process.
 - Examples of County Strategic Plans
 - Context of Internal and External Economic Considerations
 - Questions and Discussion by Steering Committee members.

The major facilitated exercise at the first workshop was the Stakeholder Analysis in which those individuals or groups that are affected by or affect County government were identified. Over 50 external stakeholders (outside of the County government) were identified. The planning team identified 12 internal stakeholders. These stakeholder groups were organized by "primary stakeholders" and "secondary stakeholders" to help figure out which stakeholders might warrant extra attention for this cycle of planning. The Steering Committee then developed performance criteria for two primary internal and three primary external stakeholder groups. This exercise helped the planning team think about the criteria that stakeholders might use to judge the performance of County government.

June 17th Workshop: At the second workshop, the Steering Committee reviewed and refined the Stakeholder Analysis. The participants then worked on Step 2 of the strategic planning process---Mandates. The Steering Committee identified, generalized and characterized important “formal” or codified mandates. These “organizational musts” were organized around County departments/functions, and represent the mandates noted and emphasized by participants. The Steering Committee also identified “informal” mandates which are those activities that are expected from stakeholders. The Steering Committee then shared perspectives on how they viewed the implications of formal and informal mandates for future County direction.

Preview of Upcoming Steps and Workshops

The next steps of the agreed-upon process that will be addressed at future workshops include:

- Step 3: Values and Mission (August 19th Workshop)
- Step 4: Assessments (Internal Strengths and Weaknesses; External Opportunities and Challenges); facilitated session with Steering Committee (September Workshop)
- Step 5: Strategic Issues (October Workshop)
- Public Involvement Processes: See Profile the Planning Effort Report---Options include survey, focus groups, assessment tools, listening sessions, etc. (November workshop thru January)
- Step 6: Strategy Formulation
- Steps 7-10 (Plan Management Steps)

The duration of the strategic planning process, as developed and identified by the Strategic Plan Coordinating Work Group, is a 6 month to 12 month process with the expectation that a 12-month duration is a realistic timeline for a thorough and inclusive process,

Draft Proceedings Reports

The output from each of the workshops has been captured in what will be a series of updated “Proceedings Reports”. These will be continually reviewed, referred to and refined by the Steering Committee. The “Proceedings Reports” and other strategic planning resource materials have been posted on the UW Extension website. The draft “Proceedings Report” from the May 20th and June 17th workshops can be viewed at: <http://www.uwex.edu/ces/cty/jefferson/>

Hard copies of any of these materials can be printed from the website or will be made available to County Supervisors upon request of the County Administrator.

Prepared by Steve Grabow and Gary Petre, August 5, 2009 with input by the Coordinating Work Group at their August 4th meeting.



JEFFERSON COUNTY
OFFICE OF THE COUNTY
ADMINISTRATOR

320 S. Main Street Room 111
Jefferson, WI 53549
Telephone (920) 674-7101

GARY R. PETRE
County Administrator

TAMMIE J. JAEGER
Administrative Assistant
Confidential

TO: Finance Committee Members
FROM: Gary R. Petre, County Administrator
DATE: July 14, 2009
SUBJECT: 2009-2011 State Budget Impacts – First Review

Attached are worksheets showing the estimated impacts that the 2009-2011 State Budget could have on Jefferson County, as identified by County departments. As shown on the attachment, the impact of the 2009-2011 State Budget affects the County in three separate calendar years (2009, 2010 and 2011) which are also the County's fiscal years. County departments have identified total potential County expenditure, revenue and tax levy impacts in each of the three years, as follows:

	<u>Expenditures</u>	<u>Revenues</u>	<u>Tax Levy</u>
2009 (7/1 to 12/31)	\$ 52,750	\$357,146	\$(304,396)
2010 (Full Year)	393,900	104,328	289,572
2011 (Full Year)	251,550	55,193	196,357

This memo reflects our first analysis of the impact of the State budget on County operations and finances. As we become more familiar with the State budget provisions and as we receive more information about the budget from State agencies and government associations, we will update this memo accordingly.

Gary R. Petre
County Administrator

Attachment

cc: County Board Members
Department Heads

Summary
2009-2011 State Budget
2009 Impact on Jefferson County

Department	Explanation	Expenditure Changes	Revenue Changes	Tax Levy Changes
General Revenue	No impact anticipated in 2009	\$ 0	\$ 0	\$ 0
Sheriff	Elim. of 911 State reimbursement	0	(17,000)	17,000
District Attorney	Workload impact of State furloughs on DA's	0	0	0
Highway	1. Reduction in State highway routine maintenance.	0	N/A	N/A
	2. Increase in transportation aids.	0	N/A	N/A
Clerk of Courts	Reduction in State Aid payments	0	(6,365)	6,365
Fair Park	Additional County Fair Aids	0	131	(131)
	1. Marriage License Waiver Fee increase from \$10 to \$25	0	375	(375)
County Clerk	2. Domestic Partnership License	0	N/A	N/A
	No impact anticipated in 2009	0	0	0
Land & Water Conservation Parks Department	Reduction to DNR budget.	N/A	N/A	N/A
Register of Deeds	Domestic Partnership Recordings	0	N/A	N/A
UW Extension	State furlough of agents (3%)	(1,250)	0	(1,250)
Child Support	No impact anticipated in 2009	0	0	0
Human Services	No impact anticipated in 2009	0	0	0
	1. Increased revenue for the Certified Public Expenditure (CPE) Program.	0	291,815	(291,815)
Countryside Home	2. Increase bed tax from \$75 to \$150.	54,000	0	54,000
	3. Increase in Medicaid rate	0	95,440	(95,440)
Zoning Department	Clean Sweep Program funding cut to 75% of 2008 level	0	(7,250)	7,250
2009 Totals		\$52,750	\$357,146	\$(304,396)

Summary
2009-2011 State Budget
2010 Impact on Jefferson County

Department	Explanation	Expenditure Changes	Revenue Changes	Tax Levy Changes
General Revenue	1. 5.9% Decr. in State Shared Rev.	\$ 0	\$(98,194)	\$ 98,194
	2. Increase in Tax Levy Limit (2 - 3%)	0	240,325	(240,325)
Sheriff	Elim. of 911 State reimbursement	0	(17,000)	17,000
District Attorney	Workload impact of State furloughs on DA's	0	0	0
	1. Reduction in State highway routine maintenance.	0	N/A	N/A
Highway	2. Increase in transportation aids.	0	N/A	N/A
	Reduction in State Aid payments	0	(12,730)	12,730
Clerk of Courts	Reduction in State Aid payments	0	(12,730)	12,730
Fair Park	Additional County Fair Aids	0	263	(263)
	1. Marriage License Waiver Fee increase from \$10 to \$25	0	750	(750)
County Clerk	2. Domestic Partnership License	0	N/A	N/A
	1. Increase Operating State Aids	0	2,547	(2,547)
Land & Water Conservation	2. Land Owner Cost Sharing Grants reduced by \$24,139 to \$30,000.	0	0	0
	Reduction to DNR budget.	N/A	N/A	N/A
Parks Department	Reduction to DNR budget.	N/A	N/A	N/A
Register of Deeds	Domestic Partnership Recordings	0	N/A	N/A
UW Extension	State furlough of agents (3%)	(2,500)	0	(2,500)
Child Support	Incr. in Federal matching funds	0	88,713	(88,713)
Human Services	1. Mental Health Charges	224,000	0	224,000
	2. Various revenue reductions	0	(195,857)	195,857
Countryside Home	1. Increased revenue for the Certified Public Expenditure (CPE) Program.	0	N/A	N/A
	2. Increase bed tax from \$150 to \$170.	122,400	0	122,400
Zoning Department	3. Increase in Medicaid rate	0	102,761	(102,761)
	1. Farmland Preservation Plan update.	50,000	0	50,000
Zoning Department	2. Clean Sweep Program funding cut to 75% of 2008 level	0	(7,250)	7,250
	2010 Totals	\$393,900	\$104,328	\$289,572

Summary
2009-2011 State Budget
2011 Impact on Jefferson County

Department	Explanation	Expenditure Changes	Revenue Changes	Tax Levy Changes
General Revenue	1. 5.9% Decr. in State Shared Rev.	\$ 0	\$ 0	\$ 0
	2. Increase in Tax Levy Limit (2 - 3%)	0	247,535	(247,535)
Sheriff	Elim. of 911 State reimbursement	0	(17,000)	17,000
District Attorney	Workload impact of State furloughs on DA's	0	0	0
Highway	1. Reduction in State highway routine maintenance.	0	N/A	N/A
	2. Increase in transportation aids.	0	N/A	N/A
Clerk of Courts	Reduction in State Aid payments	0	(12,730)	12,730
Fair Park	Additional County Fair Aids	0	131	(131)
County Clerk	1. Marriage License Waiver Fee increase from \$10 to \$25	0	750	(750)
	2. Domestic Partnership License	0	N/A	N/A
Land & Water Conservation Parks Department	No impact anticipated in 2011	0	0	0
Register of Deeds	Reduction to DNR budget.	N/A	N/A	N/A
UW Extension	Domestic Partnership Recordings	0	N/A	N/A
Child Support	State furlough of agents (3%)	(1,250)	0	(1,250)
Human Services	1. Incr. in State GPR.	0	N/A	N/A
	2. Health Ins. Incentive payment	0	N/A	N/A
Countryside Home	1. Mental Health Charges	224,000	0	224,000
	2. Various revenue reductions	0	(195,857)	195,857
Zoning Department	1. Increased revenue for the Certified Public Expenditure (CPE) Program.	0	N/A	N/A
	2. Increase bed tax from \$150 to \$170.	28,800	0	28,800
Zoning Department	3. Increase in Medicaid rate	0	39,614	(39,614)
	Clean Sweep Program funding cut to 75% of 2008 level	0	(7,250)	7,250
2011 Totals		\$251,550	\$55,193	\$196,357

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF
SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on June 18 and July 16, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3412A-09, 3407A-09, 3415A-09, 3416A-09, 3417A-09, 3418A-09, 3419A-09, 3420A-09, 3421A-09 and 3422A-09

DATED THIS TWENTY-SEVENTH DAY OF JULY 2009

Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS, 3406A-09, 3399A-09, 3408A-09 and 3409A-09, IS JULY 18, 2009.

Item 10b

ORDINANCE NO. 2009-_____

Amend Zoning Ordinance

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3407A-09 was referred to the Jefferson County Planning and Zoning Committee for public hearing on June 18, 2009, and Petitions 3412A-09, 3415A-09, 3416A-09, 3417A-09, 3418A-09, 3419A-09, 3420A-09, 3421A-09 and 3422A-09 were referred for public hearing on July 16, 2009, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS

Rezone approximately 7.7 acre of PIN 020-0814-0643-001 (15 acres) for agribusiness use. The site is at N9332 CTH G in the Town of Milford. Rezoning is conditioned upon approval and recording of a final certified survey map. (3412A-09 – Dalhart Holzhueter)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone approximately 5 acres of PIN 004-0515-3121-000 (44.1 acres) to create two, 2-acre vacant building sites and a 1-acre lot with existing barn along Cold Spring Road in the Town of Cold Spring. This utilizes the last available building site for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for each lot, receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems for each lot, and upon approval and recording of a final certified survey map for the lots. (3407A-09 – Linda Sue Rice Miles)

Create an approximate 1-acre building site and an approximate 3-acre building site on Draves Road in the Town of Sumner from part of PINs 028-0513-1714-000 (40 acres) and 028-0513-1741-000 (40 acres). This lot combination utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lots. (3415A-09 – Allen Carlson)

Rezone PIN 022-0613-2113-002 (0.94 acre) at N3562 CTH A owned by Scott & Jane Eikland, and approximately 0.4 acre of PIN 022-0613-2113-001 (11.32 acres) owned by Traxler Trust near N3544 CTH A to add it to the aforementioned property adjoining it. The sites are in the Town of Oakland. Rezoning is conditioned upon recording of either a deed transfer document or a final certified survey map for the enlarged property. (3416A-09 – Traxler Trust/Scott & Jane Eikland)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL AND C, COMMUNITY

Rezone approximately 1.1 acre for an A-3 zone and approximately 0.8 acre for a Community zone, both along CTH A, both from part of PIN 020-0714-0424-001 (48.006 acres) in the Town of Milford. Rezoning is conditioned upon road access approval for each lot, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lots. (3417A-09 & 3418A-09 – Doug Wollin)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL AND N, NATURAL RESOURCE

Rezone approximately 1.9 acres of PIN 018-0713-0343-000 (71.8 acres) for a new residential building site, and create a Natural Resource zone of approximately 0.285 Acre from that PIN, both along CTH B in the Town of Lake Mills. This action is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of the final certified survey map, including extraterritorial plat review if necessary. (3419A-09 & 3420A-09 – John Schultz/JCMS LLC property)

FROM AGRICULTURAL A-1 TO N, NATURAL RESOURCES

Rezone approximately 1.351 acre and 0.053 acre of PINs 026-0616-1414-000 (37.849 acres) and 026-0616-1413-001 (55.002 acres) to allow their transfer to an adjoining property owner. The property is near N3952 and N3960 CTH E in the Town of Sullivan. Rezoning is conditioned upon recording of either a deed transfer document or final certified survey map. (3421A-09 – John & Marcia Herr Trust)

FROM AGRICULTURAL A-1 AND N, NATURAL RESOURCES TO A-3, RURAL RESIDENTIAL

Rezone approximately 0.0009 acre of a Natural Resource zone and approximately 0.117 acre of an A-1 zone for inclusion with an adjoining A-3, Rural Residential lot. The site is near N3952 and N3960 CTH E in the Town of Sullivan, and is part of PINs 026-0616-1413-001 (55.002 acres) owned by John & Marcia Herr and 026-0616-1421-000 (51.23 acres) owned by Bark River Game Preserve. This action is conditioned upon recording of a deed transfer document or final certified survey map including extraterritorial plat review. (3422A-09 – John & Marcia Herr/Bark River Game Preserve)

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Ordinance Requested By
Planning and Zoning Committee

08-11-09

Deb Magritz: 07-31-09

County Board Chairman's Report
Sharon L. Schmeling
August 2009

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the county. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (920) 674-8607 or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

Recession's impact on Jefferson County – As I meet with local officials and business owners from around the county, the message is the same: we are living in an economic time that few have experienced before. Every community in the county is seeing companies announcing permanent lay-offs. Many employers are cutting work weeks and furloughing employees to try and maintain jobs. The Farm Bureau reports that the agricultural sector is being hit hard, with estimates showing that Wisconsin dairy farmers are losing at least \$100 per month for every cow on their farms.

Some federal stimulus money has found its way into Jefferson County, with funding to the Highway Department for \$1.57M in road building for Highway F. This funding will help increase the department's highway construction lane miles in the 2010 budget. But unless the economy significantly rebounds in 2010, this one-time funding will decrease highway construction funding in the department's 2011 budget.

Amid that sobering reality, local communities and leaders are looking ahead and trying to plan for a brighter future. Through the Jefferson County Economic Development Consortium, county government is supporting efforts to have a passenger rail line link Watertown to Madison and Milwaukee. We have supported the Department of Natural Resources Glacial Heritage Area proposal, which over many decades will expand tourism and support key county businesses like Trek Bicycle. Through the Jefferson County Library Board, we are partners with area libraries that are renovating and expanding to provide citizens with increased access to new technologies where they can get employment and other job-related information. Through the County Fair Park we are increasing partnerships with local businesses and moving the Park towards financial independence and generating even more economic activity for county businesses.

These efforts are timely reminders that optimistic ventures are essential for building a brighter future. Hard times have always given way to better times, and life eventually improves. So while much of the County Board's energy is focused on declining budgets and the limits they present, we also have to search in the rubble for opportunities to be architects of a new and better future. Through those efforts, we can plant seeds that will bloom in the future.

Other Activities – Chief Justice Shirley Abrahamson contacted me and requested that I serve on the Supreme Court's Board of Administrative oversight. This 12-person board is appointed by the Supreme Court and is composed of eight lawyers and four non-lawyers. It monitors the fairness, effectiveness and efficiency of the attorney regulation system and proposes substantive and procedural rules related to the system for the Court's consideration. Chief Abrahamson said the Board needs the input of County government and she felt Jefferson County would be well-served by my involvement. At her urging, I agreed to the appointment. The committee meets quarterly and should not conflict with my other county board responsibilities.

On July 29, Second Vice Chairman Jim Mode and I attended the investiture of newly elected Circuit Court Judge Jennifer Weston. It was a standing-room only crowd. In her remarks to the attendees, Judge Weston said she was looking forward to working with the County Board, County administration and courthouse employees to provide the public with equitable, fair and timely court services. She replaces retiring Judge John Ullsvik, who served Jefferson County well for eighteen years.

The Wisconsin Counties Association annual conference is scheduled for September 13-15 in LaCrosse. The County Board budget provides funding for the Chairman and two supervisors to attend. However, in an effort to control County Board spending, only one person will go this year. County Board Vice Chairmen Steve Nass and Jim Mode have scheduling conflicts so I have asked Supervisor Jim Braugher, Secretary of the Administration and Rules Committee, to attend. Because of his work on that committee, he will be able to represent Jefferson County at the WCA business meeting and cast votes on my behalf. I have transferred the County Board Chairman's voting rights to him for that meeting. As is our practice, the Administration and Rules Committee at its August meeting will review the motions that will be voted on at the WCA conference and provide Sup. Braugher with direction on how Jefferson County's votes should be cast.

-- END --

RESOLUTION NO. 2009-____

Revise & amend contract for County Administrator

WHEREAS, on October 11, 2005, the County Board approved a contract to employ Gary Petre as County Administrator for a term commencing October 11, 2005, and ending December 31, 2008, subject to other terms and conditions of the contract, and

WHEREAS, Section 2 of said contract provided that if no resolution to renew the contract for a three year period on the same terms and conditions was brought before the Board before October 1, 2008, the contract would be automatically renewed for one calendar year on the same terms and conditions subject to the provisions for bringing a resolution on the next possible renewal by October 1 of subsequent years, and

WHEREAS, no resolution to renew the contract was proposed in 2008, resulting in a one year extension to December 31, 2009, per the contract terms, and

WHEREAS, neither party proposes a three year contract at this time, and

WHEREAS, the Administration & Rules Committee has met with the Administrator and has reached a proposed agreement for a new contract (copy supplied with this resolution), with the following substantive changes:

- (a) Section 2 changes the term of the contract to extend through March 31, 2011.
- (b) A one year roll over provision is included in Section 2 if an extension is neither approved nor rejected by December 15, 2010. The contract will roll over for only one, one year term, and would end March 31, 2012.
- (c) The contract adds new language providing for payouts of accumulated sick leave and vacation regardless of whether the contract was terminated for cause (differs from Personnel Ordinance).
- (d) The contract adds an additional week of vacation commencing in 2011.
- (e) Section 8 provides that the contract language controls over provisions of the Personnel Ordinance to the contrary.

WHEREAS, the Administration & Rules Committee recommends this contract for the Board's approval.

NOW, THEREFORE, BE IT RESOLVED that the County Board Chair is authorized to execute the revised contract for the term of December 31, 2009, through March 31, 2011, on the terms and conditions contained therein.

Fiscal Note: If approved, and no further action occurs at any time to extend this contract, it will terminate March 31, 2012. Wages, including social security and Wisconsin retirement costs increase in the amount of about \$3,100 in 2010 and again in 2011 by about the same amount, without consideration of any cost of living increase. An additional week of vacation is proposed for 2011. Wage cost including social security and Wisconsin retirement for that week is about \$2,650 per year. The new contract provides for payout upon termination for any reason (including cause) for accumulated sick leave and vacation. In the year 2012, a potential of 200 hours of vacation pay could be paid out at termination which, including FICA, would total about \$12,118; sick leave payout, if all time is accumulated between now and March 2012 would lead to a payout of about \$23,448. Those amounts would be in addition to the ninety days pay set forth in the termination provision, equalling approximately \$31,000, for a potential total payout of approximately \$66,500 upon termination.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Administration & Rules Committee

08-11-09

August 6, 2009

AGREEMENT

This agreement made and entered into this 11th day of ~~October, 2005~~ August, 2009, by and between the County of Jefferson, State of Wisconsin, a municipal corporation (hereinafter "Employer"), and Gary R. Petre, County Administrator (hereinafter "Employee").

In consideration of the mutual covenants and promises contained in this agreement, Employer and Employee agree as follows:

Section 1. DUTIES. Employer hereby agrees to employ Employee as County Administrator for Jefferson County pursuant to § 59.18, Wis. Stats., to perform the functions and duties as specified in said section and to perform other legally permissible and proper duties and functions as the County Board shall from time to time assign, either directly or through the Administrative and Rules Committee. Employee shall further perform the duties described in the County Administrator job description dated January, 2009, a copy of which is attached hereto and made a part hereof by reference.

The Employee agrees to perform at a professional level of competence the functions and duties of the position. Employee agrees to and shall be required to use his best efforts at all times to coordinate, streamline and make efficient county operations. To that end, it shall be the Employee's responsibility to take the initiative in investigating other areas where the operations may be coordinated, streamlined or made more efficient and Employee shall make recommendations in these areas. The Employee understands and agrees that an average level of performance is not acceptable under this contract and Employee must consistently exhibit above average skill, diligence and initiative in exercising the duties of this position.

The Employee agrees to devote the time necessary to complete the duties and responsibilities normally expected of the position during the term of this contract. The Employee shall not engage in non-Employer connected business without the prior approval of the Administrative and Rules Committee. Otherwise, the Administrator may engage in any pursuit that does not interfere with the proper discharge of such duties and responsibilities.

Section 2. TERM: The term of this contract shall commence ~~October 25, 2005~~ December 31, 2009, and terminate ~~December 31, 2008~~ March 31, 2011, except as provided herein. A resolution shall be submitted to the Jefferson County Board by ~~October 1, 2008~~ December 15, 2010 on whether to renew this contract for ~~three (3)~~ two (2) additional years (April 1, 2011 through March 31, 2013) on the same terms and conditions except salary and benefit increases. If the resolution ~~does not pass by a majority vote~~ is defeated by December 15, 2009, then Employee will be terminated ~~December 31, 2008~~ March 31, 2011. If the resolution is submitted by December 15, 2010, but neither approved nor defeated by December 15, 2010, or if no resolution on renewal of this contract is submitted to the County Board by ~~October 1, 2008~~ December 15, 2010, this contract will automatically be renewed for one ~~calendar year~~ subsequent twelve (12) month period under the same terms and conditions, subject to salary and benefit increases, ~~and a resolution on renewal of this contract submitted to the County Board by October 1 of subsequent years.~~

However, it is expressly agreed and understood by the parties hereto that the Employee is an at-will employee of the Employer. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Employer to terminate the services of the Employee at any time, by a majority vote, with or without cause, subject only to Employer providing ~~ninety (90) days~~ written notice to Employee of the intent to terminate the services of Employee if it is done without cause. If the termination is based on cause, the Employee may be terminated forthwith by County Board action, and the Employee will be paid the equivalent of the number of work days in the subsequent 90 day calendar period. Regardless of the reason for termination (including expiration of the contract on March 31, 2012), upon receipt of written notice, the Employee will be paid the equivalent of the number of work days in the subsequent 90 day calendar period and be given the opportunity to retire from County service under State WRS guidelines and receive all benefits that are provided for retirees under County Ordinances. The Employer's obligation to pay the ~~forementioned~~ equivalent number of work days in the subsequent 90 day calendar period ~~settlement amount~~ to the Employee shall be conditioned upon Employee executing and delivering to the Employer a full, final, and complete release of any and all claims that Employee may claim the Employee has against the Employer, including but not limited to, any claims of wrongful discharge, discrimination or other employment related claims. The release shall be in a form and shall contain such terms as shall be required by Counsel for the Employer. Employee shall not be required to release any pending Worker's Compensation claim nor shall Employee be required to release any claim that Employee may have as to entitlement for unemployment compensation benefits arising out of Employee's termination. It is further understood and agreed by the parties hereto that the Employee shall have no property right or vested interest in a renewal contract and no promise to renew shall be binding unless reduced to writing, approved by the County Board and signed by the parties.

Further, nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign or retire at any time subject only to Employee providing ninety (90) days written notice of his or her intent to resign or retire.

Section 3. SALARY. In consideration for the services rendered the Employer will pay Employee an initial annual base salary of ~~\$92,847.04~~ equivalent to the eighth step of Non – Represented Pay Grade 23 and paid in the same manner as salaries of other county employees with annual step increases as provided by the Personnel Ordinance and policies established by the County Board. Salary or benefits shall not be reduced during the term of this contract to a greater extent than for all other exempt employees.

Section 4. PERFORMANCE EVALUATION. The Administrative and Rules Committee, with input from the County Board, shall review and evaluate the performance of Employee ~~at the end of six (6) months and twelve (12) months from the Employee's full-time start date. Thereafter, such evaluations shall occur annually at a minimum~~ by October 25th each year. Annually the Administrative Committee and the Employee shall define such goals and performance objectives which they determine necessary for the proper operation of the county. A review and evaluation of the Employee shall be based on specific criteria as the Administrative and Rules Committee and the County Board may from time to time determine, which criteria shall be communicated to the County Administrator.

Section 5. BENEFITS. Employee shall be entitled to such benefits as provided in the Personnel Ordinance and as otherwise established by the County Board for exempt employees, except for the following:

~~Employee shall be allocated five (5) days of vacation upon the date of this contract, for calendar year 2005. For calendar years 2006, 2007, and 2008, Employee shall be allocated fifteen (15) days of vacation for each year, non-cumulative, effective January 1st of each year. For 2011, Employee shall be allocated ten (10) days of vacation effective January 1st. Ten (10) additional vacation days in 2011 will be included as part of a new or extended employment contract, effective April 1st.~~

~~Employee shall be allocated five (5) sick days upon effective date of this contract.~~

Random days will be prorated, according to policy, and then rounded up to the next whole day, for two days for 2005~~11~~. Three (3) additional Random Days in 2011 will be allocated in accordance with Personnel Ordinances, as part of a new or extended employment contract, effective April 1st.

Family health and dental coverage as currently provided to non-represented employees shall ~~begin effective the first of the month following the effective date of this contract and employee shall pay the full premium for said coverage.~~ be available to the Employee at any time during the term of this contract, in accordance with Personnel Ordinances and State Health Care Plan rules and regulations.

~~The Employer will provide the Employee \$1165 each month for the first full six months of employment only, starting November 1, 2005, to help cover the cost of family health, dental and life insurance premiums. Thereafter Employee shall pay the established premium contribution for non-represented employees.~~

Section 6. PROFESSIONAL DEVELOPMENT. The county shall budget and pay for the professional dues and subscriptions of Employee necessary for continuance and full participation in state, regional and national associations and organizations necessary and desirable for continued professional participation, growth and advancement, and for the good of the county, as approved by in the ~~Administrative Committee~~ annual budget.

Employee shall be entitled to travel expenses according to the Personnel Ordinance and policies established by the ~~Administrative Committee~~ and the County Board.

Section 7. RESIDENCY. Employee shall not be required to maintain Residency within Jefferson County during the period of this contract.

Section 8. PERSONNEL ORDINANCE. All provisions of this contract that are contrary to the Personnel Ordinance shall apply to this Employee and shall take precedence over the Personnel Ordinance. ~~except as provided in this contract.~~

Section 9. GENERAL PROVISIONS. The text herein shall constitute the entire agreement between the parties and may be amended or modified only by further written agreement between the parties.

If any provisions or any portions of this agreement are held unconstitutional, invalid or unenforceable, the remainder of this agreement or portion thereof shall be deemed severable, shall not be affected and shall remain in full force and effect.

JEFFERSON COUNTY

By

Sharon L. Schmeling, County Board Chair
Dated: _____

Gary R. Petre, Employee
Dated: _____

RESOLUTION NO. 2009-_____

Eliminate discretionary highway and bridge aids

WHEREAS, s. 83.14, Wis. Stats., provides a method to require county funding of county aid highways upon petition of local municipalities, and

WHEREAS, s. 82.08, Wis. Stats., establishes county obligations to share in the cost of municipal bridges upon petition of local municipalities, and

WHEREAS, s. 83.03, Wis. Stats., allows a county to aid local road or bridge construction in a manner different than the mandatory provisions of either sections 83.14 or 82.08, Stats., and

WHEREAS, since 1950, Jefferson County has provided discretionary aid under s. 83.03, Stats., to cities, towns and villages for highway and bridge projects which has allowed for higher amounts of aid from the County to the local municipalities than would have otherwise been provided by either of the mandatory processes under sections 83.14 or 82.08, Stats., and

WHEREAS, current expenditures under the discretionary program amount to approximately \$86,000 in 2009 for road aid and about \$60,000 for bridge aid, and

WHEREAS, elimination of the discretionary program (originally commenced in 1950 and further clarified in Resolution 172 adopted March 11, 1969; Resolution 53 adopted September 11, 1972; and Resolutions 2005-02 and 2005-03 adopted April 19, 2005) would save the County approximately \$86,000 for the road aid part of the program, and remove the approximately \$60,000 bridge aid from being counted as part of the statewide levy cap, and

WHEREAS, the Highway Committee recommends elimination of the discretionary road and bridge aids, with the County to only provide aid as set forth in the statutory dictates of sections 83.14 and 82.08, Stats., and a sunset on accrued funds in the Highway Department's hands,

NOW, THEREFORE, BE IT RESOLVED that Resolution 172 adopted March 11, 1969; Resolution 53 adopted September 11, 1972; and Resolution 2005-02 and 2005-03 adopted April 19, 2005, are hereby rescinded effective December 31, 2009.

BE IT FURTHER RESOLVED that future road and bridge aid granted by the County be pursuant to the terms of sections 83.14 and 82.08, Wisconsin Statutes.

BE IT FURTHER RESOLVED any funds on hand held for the benefit of a municipality shall be expended not later than December 31, 2012, or the municipality's original contribution (50%) of the funds held for said municipality be returned to the municipality.

Fiscal Note: Elimination of the discretionary aid programs established by prior resolutions should save approximately \$86,000 currently allocated to municipal road programs. Petitions for bridge aid under s. 82.08, Stats., will vary year by year, but probably average somewhere in the \$50,000 to \$60,000 per year range. By operating strictly under s. 82.08, Stats., levy funds raised for bridge aids will be exempt from counting toward the county levy cap calculations.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Highway Committee

08-11-09

Philip Ristow: 08-05-09

MEMORANDUM

To: County Board, County Administrator

From: William T. Kern, Highway Commissioner

Date: July 6, 2009

Subject: Municipal Road and Bridge Aid Programs

For many years the Jefferson County Highway Department has managed a discretionary road and bridge/culvert aid program for municipalities in Jefferson County. Both programs allow Jefferson County towns, villages, and cities to petition Jefferson County for assistance in funding road and bridge/culvert projects.

The maximum assistance for the road aid program is \$100 per mile. Based on the number of petitions last year, the county levied approximately \$86,000 for the program. The bridge/culvert aid program is also a matching aid program with caps on allowable aid. In the last few years the county levied approximately \$60,000 annually for this program.

Based on the county budget deficit and issues with the state levy caps, the Highway Department is reviewing the possible elimination of the discretionary road and bridge aid programs in the 2010 budget. If both programs are eliminated the county may still need to fund bridge aid requests through State Statute Section 82.08, but this funding match is exempt from levy cap restrictions.

The Highway Department and Highway Committee are still reviewing the data and recommendations. Further discussion about the resolution will take place at the next Highway Committee meeting on August 5, 2009. The County Board may be asked to act on a resolution later this year in regard to both of the discretionary aid programs.

MEMO

TO: Highway Committee, Commissioner, County Administrator

FROM: Philip C. Ristow, Corporation Counsel 

RE: Highway and bridge aids

DATE: May 15, 2006

Attached are various statutes, resolutions and memos about these programs. Key concepts are:

- 1) Section 83.14 creates a mandatory program for county aid highways (may be a limited amount of roads currently aided) which is capped at \$2000 per town or village, and does not apply in cities, although cities are taxed to support this program under 83.14(3).
- 2) Section 82.08, formerly 81.38, creates a mandatory program for towns for bridge projects. Unless a village or city has accepted bridge aid through other programs, villages and cities that are not eligible for aid under this section are not subject to the county tax for such aid.
- 3) Section 83.03 allows the county to discretionarily aid road or bridge construction over and above the mandatory amounts in the preceding two statutes. Policies (Report 7, 1949), Resolutions 53, 172, 2005-02 and 2005-03 establish rules for the county's discretionary aid program. These policies can be changed.
- 4) Reduction of these aid programs can have a number of different effects in addition to lowering the county levy. First, the municipalities will lose aid, and will need to raise their levies to offset the loss of county aid, or reduce road improvement or some other local program. Second, there will probably be less work available to the highway department. That may or may not enhance efficiency at the county level. Some additional administrative costs may result at the county level if a special taxing jurisdiction limited to some towns and villages are necessary to accommodate the basic statutory bridge aid petition process under 82.08. As bridge aid is now under the countywide program, it is funded through a countywide levy. There undoubtedly are more possible outcomes, but those seem like the major issues to consider.

Based on the passage of the resolution in May approving the petitions for next year (2007 budget), changes to these programs can be made in the next 9-10 months without adversely affecting the county budget process for 2008. After review by the committee, if there is interest in making changes, consideration of particular changes can be analyzed to determine the effect of the proposed change.

RESOLUTION NO. 2005-02

WHEREAS, Resolution No. 172, adopted March 11, 1969, establishes the procedure for county aid to towns, villages and cities for road projects, and

WHEREAS, Section 83.14, Wis. Stats., provides that the County is not obligated to aid town or village construction in excess of \$2,000 per year, and

WHEREAS, the County may provide discretionary aid under Section 83.03, Stats., in excess of \$2,000, and

WHEREAS, previous County Board policy is to provide aid to towns, villages and cities at the rate of \$100 per mile of roads within their respective municipalities, and

WHEREAS, it is desirable when discretionary aid is granted that the County Highway Department have the opportunity to perform the work,

NOW, THEREFORE, BE IT RESOLVED that filing a petition for county road aid in excess of \$2,000 in any year shall require the petitioning municipality to offer the work to the County Highway Department prior to entering into a contract with another party.

BE IT FURTHER RESOLVED that municipalities carrying over balances shall not be required to offer the Highway Department a right of first refusal for the work if said work is contracted for in 2006.

Fiscal Note: The 2005 budget contains \$92,874 for this program. Requiring municipalities to offer the work under this program to the County Highway Department may result in greater utilization of Highway Department forces and savings from greater economies of scale. It is not anticipated that this resolution will have a significant fiscal impact.

AYES ____26____

NOES ____1____ (Bockmann)

ABSENT ____3____

Requested by
Highway Committee

04-19-05

RESOLUTION NO. 2005-03

WHEREAS, Resolution No. 53, adopted September 11, 1972, establishes the policy for bridge aid by the County of Jefferson to towns, villages and cities, and

WHEREAS, said resolution requires the municipality to pay the first \$500 of a project, the County paying the next \$500, and the County paying 60% of the amount in excess of \$1,000, and

WHEREAS, to avoid excessive administrative details for small projects, Resolution No. 53 should be amended to provide that projects involving a total cost of more than \$1,000 shall be eligible for bridge aid with the municipality paying the first \$1,000, the County paying the cost between \$1,000 and \$2,500, and thereafter, the County paying 60% of the total project costs, and

WHEREAS, Section 82.08, Statutes, has been created concerning a different form of county bridge aid that the County of Jefferson does not currently grant for culverts in excess of 36 inches in size, of which there are very few,

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 53 is amended to provide that projects involving a total cost of more than \$1,000 shall be eligible for bridge aid with the municipality paying the first \$1,000, the County paying the cost between \$1,000 and \$2,500, and thereafter, the County paying 60% of the total project costs.

BE IT FURTHER RESOLVED that any petition received pursuant to Section 82.08, Statutes, will only be considered if the culvert size exceeds 36 inches, and

BE IT FURTHER RESOLVED that aid granted pursuant to Resolution No. 53 as amended may be carried over for only one year, and shall lapse thereafter.

Fiscal Note: The 2005 budget contains \$34,418 for this program. This resolution updates the aid amounts and addresses the application of new Section 82.08, Statutes. If there is any fiscal impact from these changes, it will be minimal.

AYES 26

NOES 1 (Imrie)

ABSENT 3

Requested by
Highway Committee

04-19-05

ORDINANCE NO. 2009-_____

Revise Personnel Ordinance listing of exempt County positions

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0250, Exempt Service, of the Personnel Ordinance is amended to revise exempt County positions as follows:

HR0250 EXEMPT SERVICE. The following positions shall be in the exempt service:

B. In addition to elected officers and department heads:

- 1. Courthouse: Assistant Corporation Counsel, District Attorney Office Manager, ~~Child Support Supervisor~~, Fair Park Supervisor, Information Technology Manager, Systems and Applications Manager, County Accounting Manager, Advanced Fund Accountant, Park Operations Supervisor, Family Court Commissioner, Family Court Commissioner/Guardian Ad Litem, Benefits Administrator, Senior Systems Analyst, Management Analyst. (Am. Ord. 2006-17, 10/10/06; 2007-19, 09/11/07; 2008-07, 04/15/08)
- 6. Health Department: ~~Public Health Program Manager~~, Office Manager. (Am. Ord. 2006-17, 10-10/06) (Am. Ord 2008-35, 02/10/09)

Section 2. This ordinance shall be effective after passage and publication as provided by law.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Human Resources Committee

08-11-09

Terri M. Palm-Kostroski: 07-30-09

Item 15a

RESOLUTION NO. 2009-_____

Resolution establishing class of public work to be done directly without submitting same for bids

WHEREAS, §59.52(29), Statutes, requires public works costing more than \$25,000 to be let by contract to the lowest responsible bidder unless the Board determines that a particular class of public work may be done directly by the County without submitting the same for bids, and

WHEREAS, the Flood Mitigation Program will require demolition of anywhere from thirty to fifty buildings depending upon how many properties are ultimately purchased based on the availability of grant funds, and

WHEREAS, the Highway Department may be able to demolish some if not all of said buildings as required by the grant programs, which demolition would potentially otherwise require public bidding, and

WHEREAS, the Law Enforcement/Emergency Management Committee recommends use of County Highway Department forces for demolition in lieu of bidding the work out,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board determines that demolition on properties purchased through the Flood Mitigation Program may be done directly by the County without submitting the same for bids.

BE IT FURTHER RESOLVED that if the Highway Department is unable to perform some of the work, the County shall follow the provisions of §59.52(29), Statutes, with regard to letting of contracts for such demolition.

Fiscal Note: Demolition of a small structure may cost somewhere in the vicinity of \$10,000 to \$15,000. If thirty structures are demolished, potential Highway Department revenues would be between \$300,000 and \$450,000 which would be funded through the grant program.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____

Requested by
Law Enforcement/Emergency Management Committee

08-11-09

Philip C. Ristow: 08-05-09

RESOLUTION NO. 2009-____

Resolution accepting gift from American Transmission Company

WHEREAS, American Transmission Company (ATC) has offered a gift of \$1,500 to help the Parks Department establish community gardens at Korth Park, and

WHEREAS, the Parks Committee recommends accepting the gift and thanking ATC for its gracious gesture,

NOW, THEREFORE, BE IT RESOLVED that Jefferson County accepts ATC’s gift of \$1,500 to help establish community gardens at Korth Park, and the Jefferson County Board of Supervisors expresses its gratitude to ATC for this gift.

Fiscal Note: Acceptance of the gift generates \$1,500 of unbudgeted revenue for use by the Parks Department to establish community gardens at Korth Park. Such funds shall be placed in the Parks Department Operating Reserve Account #594950. Acceptance of the gift and authorizing its use constitutes a budget amendment, which requires 20 affirmative votes for passage.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Parks Committee

08-11-09

Philip Ristow: 08-05-09

Item 16b

RESOLUTION NO. 2009-____

Resolution accepting gift from Nestle Purina PetCare Company

WHEREAS, Nestle Purina PetCare Company has offered a \$1,000 gift to the Parks Department for use at the Jefferson County Dog Park, and

WHEREAS, the Parks Committee recommends accepting the gift and thanking Nestle Purina for its gracious gesture,

NOW, THEREFORE, BE IT RESOLVED that Jefferson County accepts Nestle Purina PetCare Company's gift of \$1,000 for use at the Jefferson County Dog Park, and the Jefferson County Board of Supervisors expresses its gratitude to Nestle Purina for this gift.

Fiscal Note: Acceptance of the gift generates \$1,000 of unbudgeted revenue for use by the Parks Department at the Dog Park. Such funds shall be placed in the Parks Department Operating Reserve Account #594950. Acceptance of the gift and authorizing its use constitutes a budget amendment, which requires 20 affirmative votes for passage.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Parks Committee

08-11-09

Philip Ristow: 08-05-09

Resolution authorizing grant application for Household, Agricultural and Pharmaceutical Hazardous Waste Programs

WHEREAS, Jefferson County recognizes the benefits of a program to control the disposal and storage of potentially hazardous household, agricultural, business, e-waste, and pharmaceutical waste and will carry out all activities described in the state grant application, and

WHEREAS, the County’s Hazardous Household, Agricultural and Pharmaceutical Waste Program offers education and assistance in identification, handling and disposal of household hazardous waste through distribution of information, presentations to citizens, and designated days for collection and disposal of household, agricultural, business, e-waste, and pharmaceutical hazardous waste, and

WHEREAS, Household and Agricultural Clean Sweeps conducted every year since 1992 were well received by participants, and

WHEREAS, over 850,000 pounds of hazardous waste has been collected at household, agricultural and pharmaceutical hazardous waste clean sweeps, and

WHEREAS, the County Board declares its intent to conduct its eighteenth Clean Sweep for Hazardous Household, Agricultural and Pharmaceutical Waste Program, and

WHEREAS, Jefferson County will maintain records documenting all expenditures made during the Hazardous Waste Program, will allow an audit of the program and its financial records, and will grant access to the proposed collection site for Wisconsin Department of Agriculture Trade and Consumer Protection inspection, and

WHEREAS, Jefferson County will submit a report to the State describing household, agricultural and pharmaceutical hazardous waste activities, achievements, and problems, comparing the actual program with proposed activities and objectives, including samples of brochures, data on participation, waste quantities collected documentation of costs and a section on recommendations.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board authorizes the Solid Waste/Air Quality Committee to submit an application to the Wisconsin Department of Agriculture Trade and Consumer Protection for Household, Agricultural and Pharmaceutical Hazardous Waste Grants to administer a Hazardous Waste Program in Jefferson County in 2010.

Fiscal Note: Annually, the County spends about \$90,000 for Clean Sweeps. DATCP grants are about \$26,425. The balance of the funds comes from the Solid Waste Account which is funded by contract fees from Waste Management-Deer Track Park Landfill. The contract fees will be reduced in 2009/2010 by 30 to 40% and the Clean Sweep Grants have been reduced in the 2009/2010 budget by 25%. No levy dollars are used.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____

Resolution Requested by
Solid Waste & Air Quality Committee

08-11-09

Sharon Ehrhardt – Program Assistant
and Rob Klotz-Interim-Director of Zoning & Planning: 08-03-09