

Agenda

**Human Resources Committee
Jefferson County Courthouse
320 S Main St, Room 112
Jefferson, WI 53549**

January 19, 2010 @ 10:30 a.m.

Committee Members: James Braughler; Carol Knox; Julie Nelson, Vice Chair; Sharon Schmeling, Chair; and Lloyd Zastrow, Secretary

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of November 17, 2009 and November 24, 2009 minutes
7. Consideration of Employee Retirement Recognitions from the Board of Supervisors
8. Consideration of wages and benefits for the constitutional elected officials of:
 - a. Clerk of Courts
 - b. Coroner
 - c. Sheriff
9. Consideration of Personnel Ordinance HR0325 and possible amendment to applicable pay rates following promotion
10. Consideration to repeal Personnel Ordinance HR0410, Computer, Internet and Telephone Use, and recreate to summarize the policy
11. Amendment to Personnel Ordinance HR0390, Terminal Pay, to correct language regarding sick payout when on layoff (section E)
12. Consideration of an amendment to Personnel Ordinance HR0440, HIPAA/Notice of Privacy Practices, to comply with changes to federal regulations
13. Discussion of Milwaukee Journal Sentinel article regarding domestic partner benefit veto
14. Report from Human Resources Director
 - a. Emergency help requests
 - b. Requests to fill vacant positions
 - c. Summary of Vacation, Holiday and Compensatory carryover
 - d. Legal and Legislative update on employment law from Boardman Law Firm
15. Set next meeting date and agenda
16. Adjournment

Next scheduled meeting: February 16, 2010 @ 8:30am.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.