

## Agenda

**Human Resources Committee  
Jefferson County Courthouse  
320 S Main St, Room 112  
Jefferson, WI 53549**

**October 18, 2010 @ 8:30 a.m.**

Committee Members: James Braughler, Chair; Mary Delany; Craig Peterson, Secretary; Dick Schultz and Lloyd Zastrow, Vice-Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of August 17, 2010 minutes
7. Introduction of Tonia Mindemann, Human Resources Associate
8. Review of Employee Retirement Recognitions for the 2010, 3<sup>rd</sup> quarter
9. Review of Resolution 2004-50 and possible recommendation for amendment to insurance coverage for active military employees and their families
10. Discussion and possible action on phone plans and reimbursement as it applies to the County's Computer, Internet and Telephone policy (referred from Infrastructure Committee)
11. Report from Human Resources Director
  - a. Vacant position requests
  - b. emergency help requests
  - c. new hire requests in 2011 budget
12. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(b) and 19.85(1)(e), consideration of employee discipline and update and consideration of union negotiations
13. Reconvene into open session for consideration and possible action regarding items discussed in closed session
14. Set next meeting date and agenda
15. Adjournment

**Next scheduled meeting: November October 19, 2010 @ 8:30am.**

The Committee may discuss and/or take action on any item specifically listed on the agenda

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**