

Agenda

**Human Resources Committee
Jefferson County Courthouse
320 S Main St, Room 112
Jefferson, WI 53549**

January 18, 2011 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Mary Delany; Craig Peterson, Secretary; Dick Schultz and Lloyd Zastrow, Vice-Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of December 20, 2010 minutes
7. Recommendation of Retirement recognitions for October – December, 2010
8. Discussion and possible recommendation amending Personnel Ordinance HR0250, Exempt Service; HR0445, Identification Badge Policy; and HR0450, Leave of Absence without Pay to remove reference to Countryside Home
9. Discussion and possible recommendation to amend Personnel Ordinance HR0250, Exempt Service, to update listing of exempt personnel
10. Discussion and possible recommendation to amend Personnel Ordinance HR0430, Family and Medical Leave and Military Leave Act Policies; HR0490, Voluntary Vacation Donation; and HR0680, Sick Leave with Pay, to comply with GINA regulations when requesting medical information
11. Consideration regarding clarification and/or expansion of Personnel Ordinance HR0465, Nepotism
12. Discussion and possible recommendation amending Personnel Ordinance HR0645, Holidays, and/or HR0360, Hours of Work, Overtime and Compensatory Time, to address extra hours worked on or during the week of a holiday for non-represented employees
13. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(e), update and consideration of union negotiations
14. Reconvene into open session for consideration and possible action regarding items discussed in closed session
15. Set next meeting date and agenda
16. Adjournment

Next scheduled meeting: February 15, 2011 @8:30am.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.