

## Agenda

**Human Resources Committee  
Jefferson County Courthouse  
320 S Main St, Room 112  
Jefferson, WI 53549**

**November 15, 2011 @ 8:30 a.m.**

Committee Members: James Braughler, Chair; Mary Delany; Craig Peterson, Secretary; Dick Schultz and Lloyd Zastrow, Vice-Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of October 18, 2011 minutes
7. Consideration of amendment to Personnel Ordinance HR0628, Dental Insurance, and HR0640, Health Insurance, including changes required by law and possible reduction in waiting periods
8. Consideration of amendment to Personnel Ordinance HR0360, Hours of Work, Overtime and Compensatory Time, including county-wide Fair Labor Standards consideration and on-call/call-in policy
9. Consideration of an employee policy or personnel ordinance regarding Workplace Violence including concealed carry work rules
10. Discussion and consideration of other policy or ordinance changes that may be appropriate due to the implementation of the Budget Repair Bill, particularly sections HR0600
11. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(b) and 19.85(1)(e), consideration of employee discipline and update and consideration of union negotiations.
12. Reconvene into open session for consideration and possible action regarding items discussed in closed session
13. Review and consideration of resolution to County Board recommending ratification of 2011-2013 contract with the Labor Association of Wisconsin, Inc. Local 102
14. Discussion and consideration of 2011 and/or 2012 wages and benefits for non-represented and AFSCME employees
15. Set next meeting date and agenda
16. Adjournment

**Next scheduled meeting: December 13, 2011 @ 8:30am.**

The Committee may discuss and/or take action on any item specifically listed on the agenda

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**