

# Jefferson County Library Service

% Dwight Foster Public Library  
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## Jefferson County Library Board Meeting

Meeting Location:  
**Watertown Public Library**  
**100 S. Water Street**  
**Watertown, WI 53094**  
**920-262-4090**

**Wednesday, February 22, 2012**

**5:00 p.m.**

### Agenda

1. Call to order and introductions
2. Approval of minutes of the October 25, 2011 meeting
3. Comments from the public
4. Correspondence
5. Old Business
  - A. Action on documents generated from the October 25, 2011 meeting:
    - a. Proposed by-laws
    - b. Proposed county library board member job description
    - c. Proposed county library board member orientation guide
    - d. Proposed county library administrator job description
    - e. Proposed county library service mission statement
    - f. Proposed county library guidelines
  - B. Discuss other needed documents
6. New business
  - A. Discussion of strategic issue #2 – Funding
    - a. County crossover borrowing
    - b. Formula calculation
    - c. Capital requests
    - d. Private funding sources
    - e. Public relations efforts
  - B. Approval of 2011 Jefferson County Library Service annual report
7. Set next meeting dates: Thursday, April 19, 2012 (6 p.m.), one additional planning meeting in June 2012, and summer budget meeting
8. Adjournment

*If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7790 at least five (5) days prior to the meeting date. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.*