Agenda
*Revised 05-08-2012 X2

Jefferson County
Finance Committee
Jefferson County Courthouse
320 S. Main Street
Room 112
Jefferson, WI 53549

Date: Thursday, May 10, 2012
Time: 8:30 a.m.

Committee members:	Braughler, James B.	Mode, Jim
	Hanneman, Jennifer	Molinaro, John
	Jones, Richard C.	

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the agenda
5. Citizen comments
6. Election of committee chair, vice-chair, and secretary
7. Approval of Finance Committee minutes for April 12, 2012
8. Communications
9. *Discussion and possible recommendation regarding acceptance of donation and required matching funds related to bike trails between Watertown and Waterloo
10. Confirmation of proposed future meeting schedule
11. Discussion and possible action regarding Clerk of Court's request to increase credit limit on credit card to $4,000
12. Discussion and possible action regarding changing of contact information with the Wisconsin Department of Revenue for the Tax Refund Intercept Program (TRIP)
13. Discussion and possible action regarding Clerk of Courts contingency fund transfer request related to long term employee retirement
14. *Discussion and possible recommendation regarding modification of the Fund Balance Policy in relation to vested holiday and comp pay
15. Update on contingency fund balance
16. Payment of invoices
17. Set future meeting schedule, next meeting date, and possible agenda items
18. Adjourn

Next scheduled meetings:	Thursday, June 14	Regular meeting	(tentative)
	Thursday, July 12	Regular meeting	(tentative)
	Thursday, August 9	Regular meeting	(tentative)

All meetings are scheduled to begin at 8:30 am unless otherwise noted

The Board may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.