

AGENDA

JEFFERSON COUNTY BOARD MEETING

Tuesday, April 16, 2013 7:00 p.m.

Jefferson County Courthouse
320 South Main Street, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **ROLL CALL**
 4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
 5. **REVIEW OF THE AGENDA**
 6. **APPROVAL OF MARCH 12, 2013 COUNTY BOARD MINUTES DONE BY ADMINISTRATION AND RULES COMMITTEE PER BOARD RULE**
 7. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Page 1)
 - b. Retirement Recognitions
 - c. Zoning Committee Notice of Public Hearing, April 18, 2013, 7:00 p.m. Rm 205 (Page 2-3)
 8. **PUBLIC COMMENT**
 9. **ANNUAL REPORTS**
 - a. Clerk of Courts – Carla Robinson
 - b. Coroner – Patrick Theder
 - c. Corporation Counsel – Phil Ristow
 - d. District Attorney – Susan Happ
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **PLANNING & ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 4)
 - b. Ordinance – Amend Zoning Ordinance (Page 5)
 11. **ADMINISTRATION AND RULES COMMITTEE**
 - a. Resolution – Petition Wisconsin State Legislature to reconsider requirement for counties to set Constitutional officer salaries for their entire four-year term (Page 6-7)
 - b. Resolution – Supporting efforts to maintain the tax-exempt status of municipal bonds (Page 8)
 - c. Resolution – Adopt Donations Policy (Page 9-12)
 12. **FINANCE COMMITTEE**
 - a. Resolution – Approve settlement of worker's compensation claim (Page 13)
 13. **HIGHWAY COMMITTEE**
 - a. Resolution – Contract for professional design services for the Highway Department Jefferson main facility (Page 14-16)
 - b. Resolution – Approving 2013 pre-mixed asphaltic concrete vendor prices (Page 17)
 - c. Resolution – Approving 2013 Local Road Improvement program asphalt bids (Page 18-19)
 - d. Resolution – Approving 2013 asphalt pulverizing and milling bids (Page 20)
 - e. Resolution – Contract for professional design services for County Trunk Highway A (Page 21)
 - f. Resolution – Approving 2013 seal coat oil vendor prices (Page 22)

14. HUMAN RESOURCES COMMITTEE
 - a. Ordinance – Amend Personnel Ordinance to create a premium when operating heavy equipment at the Highway Department and to revise language to comply with recent revisions of the Federal Family Medical Leave Act (Page 23-25)
 - b. Resolution – Creating one part-time, non-exempt, Driver position at Human Services (Page 26)
 - c. Resolution – Creating one part-time, non-exempt, WIC Dietetic Technician position at the Health Department (Page 27)
15. INFRASTRUCTURE COMMITTEE
 - a. Resolution - Authorize purchase of a storage area network (SAN) (Page 28)
 - b. Resolution – Authorization to purchase an uninterruptable power supply (UPS) (Page 29)
16. LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE
 - a. Resolution – Accept flood mitigation grant and authorize contract for professional services (Page 30)
 - b. Resolution – Resolution proclaiming May 15 as Law Enforcement Memorial Day in Jefferson County (Page 31)
17. PARKS COMMITTEE
 - a. Resolution – Accept grant for Blackhawk Island fishing pier (Page 32)
 - b. Resolution – Approve county fish and game project grant application (Page 33)
 - c. Resolution – Authorize application for Outdoor Recreation Aids Grant (Page 34)
 - d. Resolution – Establish donation requirement for playground naming rights (Page 35)
18. ANNOUNCEMENTS
 - a. County Administrator Search Committee update
19. ADJOURN

**NEXT COUNTY BOARD MEETING
MAY 14, 2013 7:00 P.M. ROOM 205**

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY WISCONSIN
April 1, 2013**

Available Cash on Hand		
March 1, 2013	\$	(178,606.61)
March Receipts	\$	<u>4,498,056.27</u>
 Total Cash	 \$	 4,319,449.66
 Disbursements		
General - March 2013	\$	3,076,403.20
Payroll - March 2013	\$	<u>1,164,055.33</u>
 Total Disbursements	 \$	 <u>4,240,458.53</u>
 Total Available Cash	 \$	 78,991.13
 Cash on Hand (in bank) April 1, 2013	\$	492,170.55
Less Outstanding Checks	\$	<u>413,179.42</u>
 Total Available Cash	 \$	 78,991.13
 AIM Government & Agency Portfolio	 \$	 3,992,203.15
 Local Government Investment Pool - General	 \$	 24,858,982.83
 Institutional Capital Management	 \$	 16,092,396.53
 Local Government Investment Pool -Clerk of Courts	 \$	 25,908.35
 Local Government Investment Pool -Farmland Preservation	 \$	 252,534.59
 Local Government Investment Pool -Parks/Liddle	 \$	 <u>87,388.93</u>
	\$	<u>45,309,414.38</u>
 2013 Interest - Super N.O.W. Account	\$	418.01
2013 Interest - L.G.I.P. - General Funds	\$	6,827.34
2013 Interest - ICM	\$	56,319.14
2013 Interest - AIM	\$	204.69
2013 Interest - L.G.I.P. - Parks /Carol Liddle Fund	\$	30.07
2013 Interest - L.G.I.P. - Farmland Preservation	\$	86.88
2013 Interest - L.G.I.P. - Clerk of Courts	\$	<u>8.91</u>
 Total 2013 Interest	 \$	 63,895.04



JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

**NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: April 18, 2013

TIME: 7:00 p.m.

PLACE: Room 205, Jefferson County Courthouse, 320 S. Main St., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Public Hearing**
6. **Explanation of Process by Committee Chair**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, April 18, 2013, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the zoning ordinance of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM RESIDENTIAL R-1 TO R/R, RESIDENTIAL RECREATIONAL

R3631A-13 & CU1732-13 – Richard & Debra Kutz: Rezone with conditional use to allow a tourist rooming house at **N4227 Hillside Lane** in the Town of Oakland. The site is on PIN 022-0613-0842-025 (0.181 Acre).

**FROM AGRICULTURAL A-1 TO A-2, AGRICULTURAL AND RURAL
BUSINESS AND A-3, RURAL RESIDENTIAL**

R3632A, R3633A & CU1733-13- Harman Bos/Harry J. Bos Trust Property: Rezone to create a 5-acre A-2 zone around the existing buildings at **N2775 CTH J**, with

conditional use for the existing house, office and storage buildings used for Bos Design Builders. Rezone to create a six-acre rural residential building site adjacent to the A-2 proposal. The proposed A-2 zone is part of PIN 022-0613-3514-00 (40 Acres); the A-3 proposal is part of PIN 022-0613-3511-003 (20 Acres) and 022-0613-3514-000 (40 Acres), all in the Town of Oakland.

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

R3634A-13 – Brady Jaeger/Arlene Borchardt Property: Create a new 2-acre residential building site on **CTH D near N5645** from PIN 008-0715-2621-000 (40 Acres) in the Town of Farmington.

R3635A-13 – Mary E. Heinen: Rezone to create a 4.11-acre lot around the buildings at **W6646 Olson Road** in the Town of Milford from part of PIN 020-0814-0842-000 (30 Acres).

R3636A-13 – Brian Zimmerman: Rezone 2 acres around the home at **W6324 E. Hubbleton Road** from PIN 020-0814-0434-001 (37.983 Acres) in the Town of Milford.

CONDITIONAL USE PERMIT APPLICATIONS

CU1734-13 – Darren & Lori Johnson/Hwy F, LLC Property: Conditional use to allow a well drilling operation in the Business zone at **N6331 CTH F**, Town of Concord. The site is on PIN 006-0716-1523-001 (7 Acres)

CU1735-13 – Holly S. Bickle: Conditional use for a dog kennel at **W5426 STH 106** in the Town of Koshkonong, on PIN 016-0614-3542-000 (45 Acres). The property is zoned A-1 Agricultural.

7. Adjourn

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD
OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on February 21 and March 21, 2013, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS
R3628A-13, R3629A-13 and R3630A-13**

DATED THIS TWENTY-FIFTH DAY OF MARCH 2013

Donald Reese, Secretary

**THE PRIOR MONTH'S AMENDMENTS R3625A-13, R3626A-13 AND R3627A-13 ARE
EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS.**

59.69(5).

ORDINANCE NO. 2013-_____

Amend Zoning Ordinance

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition R3628A-13 was referred to the Jefferson County Planning and Zoning Committee for public hearing on February 21, 2013, and Petitions R3629A-13 and R3630A-13 were referred for public hearing on March 21, 2013, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

Rezone 5.1 acres from PIN 008-0715-1742-001 (12.023 acres) to Natural Resource near the home at N6240 Christberg Road in the Town of Farmington. This approval is conditioned upon road access approval, and upon receipt and recording of a final certified survey map for the lot including extraterritorial plat review if necessary, or for recording of a deed transfer document for the property. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3628A-13 – Fay Jean Toebe Trust)

FROM A-1 EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL AND N, NATURAL RESOURCE

Rezone 4 acres on Frommader Road for a new residential building site, and rezone 6.3 adjacent acres for a Natural Resource zone. The site is near N2508 Frommader Road in the Town of Hebron, on PIN 010-0515-0112-000 (28.665 acres). Rezoning is conditioned upon road access approval for each zone, upon receipt of a soil test showing sites for installation of both initial and replacement private sewage systems for the proposed building site, and upon approval and recording of a final certified survey map for the property. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. The petitioner shall make the Department of Natural Resources aware of the zoning change. (R3629A-13 & R3630A-13 – William & Mary Powell)

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Requested by
Planning & Zoning Committee

04-16-13

RESOLUTION NO. 2013-____

**Petition Wisconsin State Legislature to reconsider requirement for counties to set
Constitutional officer salaries for their entire four-year term**

WHEREAS, per § 59.22 of the Wisconsin State Statutes, *Compensation, fees, salaries and traveling expenses of officials and employees*, § 59.22(1)(a)(1) states each county is required to “establish the total annual compensation for services to be paid to the officer”, and

WHEREAS, § 59.22(1)(a)(1) also states “the compensation established shall not be increased nor diminished during the officer’s term”, and

WHEREAS, the term for all county constitutional officers was two years until 2006 when the State Legislature changed the term to four years, with the Sheriff, Clerk of Courts and Coroner being elected concurrent with the gubernatorial election and the County Clerk, Treasurer and Register of Deeds being elected concurrent with the presidential election, and

WHEREAS, with the alternating terms, it has become increasingly difficult to set compensation fairly between the elective official positions, and

WHEREAS, compensation for other county positions are typically set for a one or two year period, and

WHEREAS, with the volatility of the current economy, it has become increasingly difficult for the County Board of Supervisors to set compensation for any position for four years, and

WHEREAS, counties normally do not know what funds they will have available for their budget until the two-year state budget is released, and

WHEREAS, compensation for elective officials must be set in April of their election year and County Board budgets are not adopted until November, and

WHEREAS, former § 66.197, repealed by the Legislature effective January 1, 2001, allowed counties to make annual increases in salaries paid to elected officials so the difficulties set forth above could be avoided,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby requests the Wisconsin State Legislature to reconsider Wisconsin State Statute § 59.22 or reinstate repealed § 66.197 to allow counties to review and adjust the compensation paid to elective officials during their four-year term based on changing economic conditions.

BE IT ALSO RESOLVED that the Jefferson County Board of Supervisors directs the County Clerk to forward this resolution to the Governor, Jefferson County's representatives in the legislature, and the Wisconsin Counties Association.

Fiscal Note: No direct fiscal impact.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Administration & Rules Committee
and Human Resources Committee

04-16-13

Phil Ristow: 03-27-13

RESOLUTION NO. 2013-_____

Supporting efforts to maintain the tax-exempt status of municipal bonds

WHEREAS, the tax-exempt status of municipal bonds is nearly a century old and is vital to funding local infrastructure and economic development, and

WHEREAS, any move to change the current tax treatment of local government bonds would lead to higher borrowing costs for local governments, and

WHEREAS, without tax-exempt financing much-needed infrastructure improvements would likely be delayed, and

WHEREAS, tax-exempt bonds are a critical tool for Wisconsin counties that facilitates the budgeting and financing of long-term investments in the infrastructure and facilities necessary to meet public demand for government services, and

WHEREAS, at a time when infrastructure demands are great, increasing the cost of local government borrowing could have serious impacts on the national, state and local economies, and

WHEREAS, without the tax-exemption, the effectiveness of the bond market would be significantly dampened, creating higher borrowing costs for county governments, less investment in infrastructure, and fewer jobs.

NOW, THEREFORE, BE IT RESOLVED that Jefferson County does hereby support maintaining the current tax-exempt status of municipal bonds.

BE IT FURTHER RESOLVED the Clerk shall forward a copy of this resolution to Senators Baldwin and Johnson, Representative Sensenbrenner and the Wisconsin Counties Association.

Fiscal Note: No direct fiscal impact.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Administration & Rules Committee

04-16-13

Phil Ristow: 03-28-13

RESOLUTION NO. 2013-____

Adopt Donations Policy

WHEREAS, Section 59.52(19), Wisconsin Statutes, provides “the Board may accept donations, gifts or grants for any public governmental purpose within the powers of the County”, and

WHEREAS, no policy exists to prescribe the process for consideration and acceptance of donations ranging from small cash amounts offered to departments for particular purposes up to and including tracts of land or significant amounts of money, and

WHEREAS, the Administration & Rules Committee and the Finance Committee have considered the issue and have tried to balance the administrative effort required to deal with numerous small donations and the Board’s necessary oversight of significant offers made to the County and have developed the attached policy captioned “Acceptance of Monetary, Non-Monetary and In-Kind Donations Policy”, and

WHEREAS, the Administration & Rules Committee and the Finance Committee recommend adoption of this policy to provide direction to department heads and county administration on how to properly handle offers made to the County,

NOW, THEREFORE, BE IT RESOLVED that the policy as recommended by the Administration & Rules Committee and the Finance Committee be and is hereby adopted.

Fiscal Note: No direct fiscal impact.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Administration & Rules Committee
Finance Committee

04-16-13

Philip Ristow: 03-28-13

Jefferson County, Wisconsin

Acceptance of Monetary, Non-Monetary and In-Kind Donations Policy

1.) Definitions.

“Donation” is defined as any monetary, non-monetary or in-kind donation, devise or bequest to Jefferson County.

“Monetary Donation” includes cash or a check, money order or other negotiable instrument. In the event of a stock donation, since a government entity is not legally able to own stock, such a donation would be liquidated and turned into cash or other liquid asset, and treated as a monetary donation.

“Non-Monetary Donation” includes real or personal property.

“In-Kind Donation” is defined as services or labor supplied for an identified project or program.

“Established Fundraising Efforts” includes donations extended to recurring annual events, in-kind donations associated with annual events, or donations for the maintenance and upkeep of donated materials by the original donor.

2.) Purpose.

To establish a policy and procedures for the acceptance of monetary, non-monetary and in-kind donations, devises, or bequests from private citizens, business groups or other organizations. Considerations include the use of the donation, restrictions associated with the donation, cost associated with and effective use of the donation.

3.) Donation Administration.

Department Heads are responsible for informing the Administrator and Finance Director of all donations over \$5,000 or donations that do not fall under the County’s established fundraising efforts.

A resolution will be required to go to the County Board to accept donations over \$5,000 or donations that do not fall under the County’s established programs or fundraising efforts.

All donations may be recognized formally in a letter from the Department Head, Administrator or the County Board.

4.) Monetary Donations.

If a monetary donation is to be used on a project budgeted in the year in which the donation is received or on a project consistent with the County’s policy, subject to #3 above, the Department Head is authorized to accept all unrestricted, monetary donations whether solicited or not. If no

terms or conditions are attached to the donation, devise or bequest, the County may expend or use the same for any municipal use. If conditions are appended by the donor, the Department Head will consult with the Administrator to determine the acceptance or denial of the gift, which decision may be referred to the County Board. After acceptance, the donation is to be deposited into the appropriate fund by the County Treasurer.

5.) Non-Monetary Donations.

The Department Head is authorized to determine the appropriateness, usefulness and the value to the County of all non-monetary donations, whether solicited or not and accept same if less than \$5,000 in value. The department head shall recommend, if greater than \$5,000 value or land of any value, to the County Board the retention, improvement, return to donor, transfer, trade, sale, donation to other agency, or other disposition. Non-monetary donations from other governmental units may be accepted by the Department Head regardless of value.

6.) In-Kind Donations.

If an in-kind donation is to be used on a project budgeted in the year in which the donation is received, the Department Head may approve the donation. If the in-kind donation is intended for use on a project that is not budgeted in the year in which it is received, it shall be approved in accordance with procedures for non-monetary donations.

For tax record purposes, donors providing in-kind donation will have the option of invoicing the County, indicating the service provided and the estimated value but no charge will be imposed upon the County. As an alternative to the donor invoice, the County may provide documentation for the in-kind donation to the donor in the form of a letter indicating the services provided.

7.) Established Fundraising Efforts.

Established fundraising efforts, which are implicitly authorized in the annual budget process, will be specifically coordinated and managed by the appropriate department. If the fundraising effort is not a recurring annual event or part of the annual budget process, the department shall obtain prior committee approval before starting fundraising. Department Heads are required to follow standard donation administration, as specified in #3 of this policy.

8.) Ownership.

Any donations to the County become the property of the County.

9.) Non-Acceptance of Donation.

The Administrator may decline to accept a donation if such donation is not consistent with the policies, plans, goals or ordinances of the County or the acceptance of same is contrary to law. The Administrator will report any donations that have been declined at the following Administration and Rules Committee meeting.

10.) Donation Listing.

Annually the Department Head will provide the annual donations that were received in their department and submit it to the Finance Department and will also be required to be part of their annual reports that are presented to the County Board.

RESOLUTION NO. 2013-_____

Approve settlement of worker’s compensation claim

WHEREAS, Jefferson County has self-funded its worker’s compensation program since the early 1980’s, and

WHEREAS, that process involves using a third party administrator to process claims and defend disputed claims, and

WHEREAS, Claim No. 2011-022082 has been disputed and a hearing was scheduled for March 19, 2013, and

WHEREAS, the third party administrator and the attorney defending the claim have recommended settlement in the amount of \$24,999 which forecloses any and all future claims for continuing problems arising from the injury involved or any other injury during the claimant’s employment with Jefferson County, and

WHEREAS, the Finance Committee recommends settlement in the amount of \$24,999 given the possible exposure and the potential of additional future claims,

NOW, THEREFORE, BE IT RESOLVED that Worker’s Compensation Claim No. 2011-022082 shall be settled for a full and final amount of \$24,999 including all future claims of any kind for injury during claimant’s employment with Jefferson County.

Fiscal Note: Sufficient funds are in Account #100.239003, Worker’s Compensation Retention, and will be used to pay the settlement and attorney’s fees accrued to date. Claimant’s name and the medical details have been excluded from this resolution for privacy purposes. The Finance Committee has reviewed the details and recommends this settlement in the County’s best interest. The settlement is contingent upon final approval by the Department of Workforce Development.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Finance Committee

04-16-13

Philip C. Ristow: 03-25-13

RESOLUTION NO. 2013-_____

**Contract for professional design services for the Highway Department –
Jefferson main facility**

WHEREAS, the Jefferson County Highway Department original facility was built in 1938 and is outdated and no longer adequate for modern highway department operations, and

WHEREAS, four consulting firms conducted highway facility studies between 1999 and 2012, and it was determined the best option was to replace the current highway facilities with a new facility on a new site, and

WHEREAS, the County Board authorized the purchase of the ‘Old Countryside Home’ property at the County Board meeting on September 11, 2012, and

WHEREAS, an offer was made and accepted and it is expected Jefferson County will finalize the purchase of the ‘Old Countryside Home’ property on April 17, 2013, and

WHEREAS, the Highway Department was authorized by the Infrastructure Committee on February 19, 2013, to issue a Request for Proposals (RFP) to architectural/design firms for the design, plan development, and construction oversight for a new Highway Department main facility to be located at the ‘Old Countryside Home’ property, and

WHEREAS, the Highway Department issued the RFP for design services on February 20, 2013 and received thirteen proposals by the due date of March 15, 2013, and

WHEREAS, the Infrastructure Committee on March 20, 2013, authorized the Highway Department to review the proposals and to return with recommendations to the Infrastructure Committee, and

WHEREAS, the Highway Department reviewed the qualifications and ranked the design proposals, and also met with the Dodge County Highway Commissioner and Assistant Highway Commissioner, after they had reviewed and ranked the design proposals, and

WHEREAS, the Infrastructure Committee and Highway Committee met for a joint meeting on April 10, 2013, to discuss the proposals and to receive input from the Highway Commissioner on the highest ranked firms from the review, and

WHEREAS, the committees discussed the proposals and the qualifications and experience of the top ranked design firms and then discussed the ranking of the top six firms, and

WHEREAS, Barrientos Design was identified as the top ranked firm based on the review of all proposals received, and was the recommended firm for the design work, and

April 11, 2013

Jefferson County Highway Department

Main Facility Design Proposals

- 13 Proposals received by the March 15, 2013 due date

Architectural/Engineering Firms

Barrientos Design
Location: Milwaukee, WI
Proposed Fees: \$614,000

SEH
Location: Madison, WI
Proposed Fees: \$757,000

Oertel Architects
Location: St. Paul, MN
Proposed Fees: \$825,000

Venture Architects
Location: Milwaukee, WI
Proposed Fees: \$540,000

Kodet Architectural Group
Location: Minneapolis, MN
Proposed Fees: \$1,250,675

Bray Architect
Location: Milwaukee, WI
Proposed Fees: \$727,000

CBS Squared
Location: Chippewa Falls, WI
Proposed Fees: \$599,800

Prairie Lights
Location: Milwaukee, WI
Proposed Fees: \$771,000

Mead & Hunt
Location: Madison, WI
Proposed Fees: \$1,200,000

Graef
Location: Milwaukee, WI
Proposed Fees: \$781,500

Angus Young
Location: Janesville, WI
Proposed Fees: \$736,000

General Engineering
Location: Portage, WI
Proposed Fees: \$438,000

Kueny Architects
Location: Pleasant Prairie, WI
Proposed Fees: \$675,000

RESOLUTION NO. 2013-_____

Approving 2013 pre-mixed asphaltic concrete vendor prices

WHEREAS, the Jefferson County Highway Committee is authorized to receive bids on pre-mixed asphaltic concrete products needed in 2013, and

WHEREAS, such bids were received and opened on April 4, 2013, with the following results:

<u>Company</u>	<u>Bid Price (per ton)</u>	<u>Location</u>
Wolf Paving	\$45.70, \$41.10 PG64-22	Delafield
	\$45.85, \$41.95 PG58-28	Delafield
Wolf Paving	\$46.40, \$42.87 PG64-22	Sun Prairie
	\$46.98, \$43.45 PG58-28	Sun Prairie
Payne & Dolan, Inc.	\$45.05, \$41.95 PG64-22	Waukesha
	\$45.05, \$41.95 PG58-28	Waukesha
Payne & Dolan, Inc.	\$44.75, \$43.35 PG64-22	Hustisford
	\$45.65, \$43.55 PG58-28	Hustisford
Payne & Dolan, Inc.	\$45.05, \$41.95 PG64-22	Waunakee
	\$45.05, \$41.95 PG58-28	Waunakee
Rock Road Company	\$48.00, \$47.00 PG64-22	Milton
	\$49.00, \$48.00 PG58-28	Milton

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase pre-mixed asphaltic concrete products at the listed prices from any of the asphalt vendors in 2013.

Fiscal Note: The Highway Department will determine the best price for each project (Asphalt price plus trucking) when selecting a plant location. The department will also consider plant schedule and availability. The funds will come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

AYES _____
 NOES _____
 ABSTAIN _____
 ABSENT _____

Requested by
 Highway Committee

04-16-13

Bill Kern: 4-11-13

RESOLUTION NO. 2013-_____

Approving 2013 Local Road Improvement Program asphalt bids

WHEREAS, the Jefferson County Highway Committee is authorized to receive bids on pre-mixed asphalt products needed for the state Local Road Improvement Program (LRIP), and

WHEREAS, such bids were received and opened on April 4, 2013, with the following results:

<u>Company</u>	<u>Bid Prices (PG64-22 Asphalt)</u>
Payne & Dolan, Inc. [Hustisford Plant]	\$43.35 per ton, \$44.75 per ton [Binder, Surface]
Payne & Dolan, Inc. [Waukesha Plant]	\$41.95 per ton, \$45.05 per ton [Binder, Surface]
Payne & Dolan, Inc. [Waunakee Plant]	\$41.95 per ton, \$45.05 per ton [Binder, Surface]
Wolf Paving [Delafield Plant]	\$41.10 per ton, \$45.70 per ton [Binder, Surface]
Wolf Paving [Sun Prairie Plant]	\$42.87 per ton, \$46.40 per ton [Binder, Surface]
Rock Road Co. [Milton Plant]	\$47.00 per ton, \$48.00 per ton [Binder, Surface]

NOW, THEREFORE, BE IT RESOLVED the Local Road Improvement Program (LRIP, CHIP) project for Jefferson County Trunk Highway “C” (Hoopen Road – US 12) be awarded to Payne & Dolan, Incorporated. The LRIP(CHIP-D) project for Jefferson County Trunk Highway “N” (CTH B – CTH E) be awarded to Payne & Dolan, Incorporated. The LRIP asphalt purchase for the Town of Aztalan and the Village of Johnson Creek is awarded to Wolf Paving.

Fiscal Note: The Wisconsin Department of Transportation requires asphalt purchase projects through the Local Road Improvement Program (LRIP) be awarded to a paving contractor. The funds for asphalt purchases for the CTH C and CTH N projects will come from the Highway Construction Account 53312. Funds for the LRIP projects for the Town of Aztalan and the

Village of Johnson Creek will be provided by those municipalities. Payne & Dolan has the lowest price for the CTH C and CTH N projects when taking asphalt price and trucking costs into account, and Wolf Paving has the lowest price for the Village of Johnson Creek and the Town of Aztalan when taking the asphalt price and trucking costs into account.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Requested by
Highway Committee

04-16-13

Bill Kern: 4-11-13

Item 13d

RESOLUTION NO. 2013-_____

Approving 2013 asphalt pulverizing and milling bids

WHEREAS, the Jefferson County Highway Committee is authorized to receive bids on full depth pulverizing and milling needed in 2013, and

WHEREAS, such bids were received and opened on April 4, 2013, with the following results:

<u>Company</u>	<u>Full Depth Pulverizing</u>
Payne & Dolan	\$0.2970 per sq. yd.
The Kraemer Company	\$0.3890 per sq. yd.
WK Construction	\$0.4600 per sq. yd.

<u>Company</u>	<u>Milling</u>
Payne & Dolan	\$1.08 per sq.yd. @ 1 inch depth
	\$1.14 per sq.yd. @ 2 inch depth
	\$1.18 per sq.yd. @ 3 inch depth
	\$1.23 per sq.yd. @ 4 inch depth
The Kraemer Company	\$1.04 per sq. yd. @ 1 inch depth
	\$1.15 per sq. yd. @ 2 inch depth
	\$1.19 per sq. yd. @ 3 inch depth
	\$1.23 per sq. yd. @ 4 inch depth
WK Construction	\$2.03 per sq. yd. @ 1 inch depth
	\$2.08 per sq. yd. @ 2 inch depth
	\$2.14 per sq. yd. @ 3 inch depth
	\$2.19 per sq. yd. @ 4 inch depth

NOW, THEREFORE, BE IT RESOLVED that the Highway Department accepts the seasonal bids for 2013 from all vendors. The Highway Department will utilize the lowest priced vendors, unless the vendor cannot meet the project schedule of the department.

Fiscal Note: The money to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

AYES _____
 NOES _____
 ABSTAIN _____
 ABSENT _____

Requested by
Highway Committee

04-16-13

Bill Kern: 4-11-13

RESOLUTION NO. 2013-_____

Contract for professional design services for County Trunk Highway A

WHEREAS, road conditions on County Trunk Highway A (Crossman Road – STH 89) are in very poor condition and need significant construction improvements, and

WHEREAS, the highway alignment is inadequate and additional property right-of-way will be needed to complete construction work, and

WHEREAS, bids were solicited for engineering design work in May 2013, with the following results:

<u>Consultant</u>	<u>Design Estimate</u>
MSA Professional Services	\$ 15,695.65
Ruekert Mielke	\$ 18,830.66
Ayres Associates	\$ 27,123.00
Exp	\$ 37,881.86
Short Elliott Hendrickson	\$ 42,037.26

Additional services as necessary:

- Traffic Studies/Counts
- Wetland Delineation
- Archaeology
- Geotechnical Reports and Soil Borings
- Real Estate Study
- Real Estate Plats/Nominal/Appraisals

WHEREAS, the Highway Department staff reviewed and ranked proposals of the design firms, including experience and qualifications of the design team, along with project approach and design estimates, and recommends contracting with MSA Professional Services for the design work,

NOW, THEREFORE, BE IT RESOLVED that the Highway Department is authorized to enter into a contract with MSA Professional Services for \$15,695.65, and for additional design services as necessary for the design of County Trunk Highway A.

Fiscal Note: Funds for the design work will come from the Highway Department Road Construction account #53312.

AYES _____
 NOES _____
 ABSTAIN _____
 ABSENT _____

Requested by
 Highway Committee
 Bill Kern: 4-11-13

04-16-13

Item 13f

RESOLUTION NO. 2013-_____

Resolution approving 2013 seal coat oil vendor prices

WHEREAS, the Jefferson County Highway Committee is authorized to receive bids on bituminous asphalt products needed in 2013, and

WHEREAS, such bids were received and opened on April 4, 2013, with the following results:

<u>Company</u>	<u>Type of Asphalt (emulsion)</u>	<u>Bid Price</u>
Henry G. Meigs, Inc., Portage WI	CRS-2 (Applied)	\$2.0200 per gallon
	CRS-2 (Product)	\$1.9000 per gallon
	HFRS-2 (Applied)	\$2.0200 per gallon
	HFRS-2 (Product)	\$1.9000 per gallon
	HFRS-2P (Applied)	\$2.4200 per gallon
	HFRS-2P (Product)	\$2.3000 per gallon
	CSS-1 (FOB Ship Pt.)	\$2.4000 per gallon
	CRS-2PD (Applied)	\$1.9600 per gallon
	CRS-2PD (Product)	\$1.8400 per gallon
Flint Hills Resources-Pearson Bros.	CRS-2 (Applied)	\$1.6700 per gallon
	HFRS-2 (Applied)	\$1.6700 per gallon
	HFRS-2P (Applied)	\$2.0700 per gallon
	CRS-2P (Applied)	\$2.0700 per gallon

NOW, THEREFORE, BE IT RESOLVED the Highway Department is authorized to accept the 2013 seasonal bids from Henry G. Meigs, Incorporated and Flint Hills Resources/Pearson Brothers, Incorporated for asphalt oil products to be used in all seal coat operations.

Fiscal Note: The funds to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

AYES _____
 NOES _____
 ABSTAIN _____
 ABSENT _____

Requested by
Highway Committee

04-16-13

Bill Kern: 4-11-13

ORDINANCE NO. 2013-_____

Amend Personnel Ordinance to create a premium when operating heavy equipment at the Highway Department and to revise language to comply with recent revisions of the Federal Family Medical Leave Act

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. HR0360 HOURS OF WORK, OVERTIME, AND COMPENSATORY TIME of the Personnel Ordinance is amended as follows:

HR0360 HOURS OF WORK, OVERTIME, AND COMPENSATORY TIME. [am. 12/13/11, ord. 2011-21]

...

B. Non-Exempt Employees

...

8. Shift Differentials and Premium Pay: [cr. 12/13/11, ord. 2011-21]

...

- c. ~~Highway Workers working in any one shift in a higher paid position for four hours or more shall receive five percent (5%) of the employee's regular rate of pay while working in such position. Whenever non-supervisory Highway employees are assigned to work as 'temporary lead or foreman', such employees shall, for the duration of the assignment, receive an additional five percent (5%) of the employee's regular rate, paid non-cumulative if already receiving the five percent (5%) for working in a higher paid position, with the final rate not to exceed the maximum rate of the corresponding Lead position. All work assignments will be approved by a department supervisor prior to being eligible for receiving the additional compensation.~~ [cr. 12/13/11, ord. 2011-21; am. 12/11/12, ord. 2012-20]
- d. Highway workers employees assigned to work on roads where the speed limit is 65 MPH shall receive hazardous duty pay equal to five percent (5%) of their regular rate of pay for actual hours worked. [cr. 12/13/11, ord. 2011-21]
- e. Employees designated in the Highway Worker classification shall receive an additional five percent (5%) of the employee's regular rate when performing winter maintenance duties. [am. 12/11/12, ord. 2012-20]
- f. Effective December 30, 2012, Highway workers operating E1 equipment shall receive two dollars (\$2.00) per hour in addition to their regular rate of pay for all time operating E1 equipment. Highway workers operating E2 equipment shall receive one dollar (\$1.00) per hour in addition to their regular rate of pay for all time operating E2 equipment. This provision shall be reviewed for cost and effectiveness no later than May 31, 2014.
 - i. E1 Equipment: Backhoe, Grader, Dozer, Paver, Chip Spreader, Shoulder Machine.
 - ii. E2 Equipment: Rollers, Loader-Backhoe, End Loader, Drill Truck Operator, hi-Lift Operator.

SECTION 2. HR0430 FAMILY MEDICAL LEAVE ACT AND MILITARY FAMILY LEAVE ACT of the Personnel Ordinance is amended as follows to comply with revisions of the Federal Family Medical Leave Act:

HR0430 FAMILY MEDICAL LEAVE ACT AND MILITARY FAMILY LEAVE ACT.

...

C. Type of Leave Covered

In order to be eligible for leave under this policy, the employee must be taking the leave for one of the following reasons:

1. The birth of a child, or placement of a child with the employee for adoption
2. Placement with the employee of a son or daughter for foster care
3. The employee's own serious health condition;
4. The employee is needed to care for the employee's spouse; child; parent due to his/her serious health condition.
5. The employee needs to care for the employee's parent-in-law; domestic partner (as defined in sec. 40.02(21d) or 770.01(1), Wis. Stats.); or domestic partner's parent, due to his/her serious health condition (State Leave Only) [am. 10/27/09, Ord. 2009-15]
6. A qualifying exigency arising out of the fact that the employee's spouse; son/daughter; parent (the covered military member) is on covered active duty or called to covered active duty in a foreign country and is a member of the Regular Armed Forces. (Exigency: Non-Medical; Non-Routine)[am. 12/15/09, ord. 2009-21]
7. The employee is the spouse, son/daughter, parent or next of kin of a covered service member with a serious injury or illness, ~~or including~~ a covered veteran receiving treatment, recuperation or therapy for a serious injury or illness either received while on active duty or that existed before active duty and were aggravated by service in the line of duty on active duty in the Armed Forces. The veteran must have been other than dishonorably discharged and must have served in the military at some point within the five preceding years. (Military Caregiver Leave) [am. 12-15-09, ord. 2009-21]
8. The employee is called to active duty in the Military
9. A qualifying exigency arising out of the fact that the employee may need to care for a military member's parent who is incapable of self-care when the care is necessitated by the member's covered active duty.

Qualifying exigency leave may be taken for any of the following reasons: short notice deployment; military events and related activities; childcare and school activities; financial and legal arrangements; counseling; rest and recuperation; post-deployment activities; arranging for alternate care; and additional activities. The amount of time an eligible employee may take for Rest and Recuperation qualifying exigency leave is a maximum of 15 calendar days.

SECTION 3. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: The 2013 fiscal impact of compensating employees when actually operating heavy equipment is anticipated to be approximately \$29,107. Sufficient funds are available in the highway construction (53312) and maintenance (53311) accounts and therefore, no additional

funds are required. The anticipated fiscal impact of changes to the FMLA section is expected to be minimal, if any.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Human Resources Committee

04-16-13

Terri Palm-Kostroski: 03-19-13; 04-01-13
Philip Ristow: 04-10-13

RESOLUTION NO. 2013-_____

Creating one part-time, non-exempt, Driver position at Human Services

WHEREAS, sixty-five and older is the fastest growing segment of our population, and

WHEREAS, approximately 60 percent of rural residents of all ages live in areas with no or negligible public transportation service, and

WHEREAS, this lack of public transportation has a particularly negative impact on older persons, because rural areas tend to have a high proportion of older residents, and

WHEREAS, older rural residents who do not drive or who have cut back on driving are unable to tend to simple, basic needs of life such as shopping for groceries, picking up prescription drugs and going to medical appointments, and

WHEREAS, Jefferson County demographics slightly exceeds these national statistics, and

WHEREAS, currently, Professional Social Workers are utilized to meet this increased need for services, and

WHEREAS, the Human Services Board, along with the Human Services Director, recommend the creation of a part-time, non-exempt, Driver position to assist in the challenge of meeting the special transportation needs of elderly and disabled adults so they can enjoy living independently in their own homes and connected to their communities, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Human Services Board and the Human Services Director.

NOW, THEREFORE, BE IT RESOLVED that the 2013 County Budget setting forth position allocations at the Human Services Department be and is hereby amended to reflect the above change to become effective upon passage of this resolution.

Fiscal Note: The annual cost of a Driver, working 19 hours per week is \$13,296.00. The position is 82% funded by Transportation grant funds (\$10,903.00) and 18% funded with tax levy (\$2,393.00). The total tax levy cost for the remainder of 2013 is \$1,695.33. As there are sufficient funds budgeted in the 2013 Wisconsin DOT Specialized Transportation grant account, no budget amendment is needed.

*This item will be on the Human Resources Committee agenda on the morning of the Board meeting. If approved, an addendum in final form will be presented at the Board meeting.

AYES _____
NOES _____
ABSENT _____
ABSTAIN _____

Requested by
Human Resources Committee

04-16-13

Terri M. Palm-Kostroski: 04-08-13

RESOLUTION NO. 2013-_____

Creating one part-time, non-exempt, WIC Dietetic Technician position at the Health Department

WHEREAS, childhood obesity is a serious health problem in our state and in our county, and

WHEREAS, overweight and obesity have been linked to a variety of health conditions, including diabetes, heart disease, hypertension and respiratory problems, and

WHEREAS, the Jefferson County Health Department has received a Fit Families Grant from WIC (Women, Infants and Children Program) of \$15,000 to locally implement effective strategies for preventing overweight and obesity while educating and encouraging overall healthy lifestyles in preschool children in our community, and

WHEREAS, the Health Department Director/Health Officer recommends the creation of one part-time, non-exempt, WIC Dietetic Technician position to assist in meeting these goals and filling in at WIC Clinics when other WIC staff are not available, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Health Department Director/Health Officer.

NOW, THEREFORE, BE IT RESOLVED that the 2013 County Budget setting forth position allocations at the Health Department be and is hereby amended to reflect the above change to become effective upon passage of this resolution.

Fiscal Note: This grant cycle begins October 1, 2013, and is anticipated to be available in future years. It is understood that if the grant is no longer available, the position will be eliminated unless otherwise approved by the Board. This position is 100% funded by the Fit Families Grant when promoting the Fit Families program. In addition, sufficient funds are available in the 2013 WIC Program budget when this position fills in at WIC Clinics. As a budget amendment, 20 affirmative votes are required. The Finance Director shall adjust the appropriate accounts accordingly.

*This item will be on the Human Resources Committee agenda on the morning of the Board meeting. If approved, an addendum in final form will be presented at the Board meeting.

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

Requested by
Human Resources Committee

04-16-13

Terri M. Palm-Kostroski: 04-10-13
Philip Ristow: 04-11-13

RESOLUTION NO. 2013-____

Authorize purchase of a storage area network (SAN)

WHEREAS, the MIS staff has reviewed the current equipment serving the County’s data processing needs, and recommends replacement of the current storage area network, and

WHEREAS, bids for the hardware were solicited with the results as follows:

Synercom Brookfield, WI	\$ 194,763.40
PCM-G Chantilly, VA	\$ 190,600.00
MNJ Technologies Buffalo Grove, IL	\$ 194,968.42
SHI Somerset, NJ	\$ 187,072.20
Nimble Storage (Direct Manufacturer) San Jose, CA	\$ 96,128.00

AND WHEREAS, the MIS staff and the Infrastructure Committee recommend purchase of the SAN from Nimble Storage, San Jose, California, in the amount of \$96,128,

NOW, THEREFORE, BE IT RESOLVED that Roland Welsch Jr. is authorized to contract with Nimble Storage in the amount of \$96,128 for the SAN equipment.

Fiscal Note: \$58,025 was carried over from the 2012 to the 2013 budget for equipment purchases; \$37,468 can be saved in the UPS purchase, with the balance of \$635 coming from Land Information Office Account # (to be determined).

AYES _____
 NOES _____
 ABSTAIN _____
 ABSENT _____

Requested by
Infrastructure Committee

04-16-13

Phil Ristow: 03-19-13

RESOLUTION NO. 2013-_____

Authorization to purchase an uninterruptable power supply (UPS)

WHEREAS, the MIS Department operates a secondary data center at the Workforce Development Center, and

WHEREAS, it is time to replace the uninterruptable power supply (UPS) which keeps the system operating in the event of a power outage, and

WHEREAS, bids were solicited for the required hardware with results as follows:

Power Resources Hope Valley, RI	\$41,030
Power Pros Zebulon, NC	\$36,237
MaxPower Corp. Necedah, WI	\$72,202
Superior Power Solutions Magnolia, TX	\$34,130
Ready Electric Fort Atkinson, WI	\$67,111
Quality Power Solutions Madison, WI	\$34,095

AND WHEREAS, the MIS staff and the Infrastructure Committee recommend purchase of the UPS from Quality Power Solutions, Madison, Wisconsin, for the amount of \$34,095,

NOW, THEREFORE, BE IT RESOLVED that Roland Welsch Jr. is authorized to contract with Quality Power Solutions in the amount of \$34,095 for a UPS.

BE IT FURTHER RESOLVED that Roland Welsch Jr. may contract for electrical work in an amount less than \$5,000 for installation of the UPS.

Fiscal Note: \$76,000 was budgeted in the 2013 budget for this purpose. It is anticipated that electric work will cost \$4,437 for a total of \$38,532 leaving savings of \$37,468 to be applied to the purchase of the new SAN.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Requested by
Infrastructure Committee

04-16-13

Phil Ristow: 03-19-13

RESOLUTION NO. 2013-____

Accept flood mitigation grant and authorize contract for professional services

WHEREAS, the Federal Emergency Management Agency and the Wisconsin Emergency Management Agency will provide a grant to Jefferson County in the amount of \$1,471,706 conditioned upon Jefferson County providing \$210,243.50 as matching funds, which grant program will total \$1,681,950 and will allow for the purchase of approximately 15 properties including 20 structures in furtherance of flood mitigation in Jefferson County, as set forth in HMGP Grant 1933-41-R, and

WHEREAS, the County’s required matching funds are present in the 2013 budget, and

WHEREAS, to administer the acquisition program, proposals were sought from twelve businesses for the assistance necessary to complete the purchases, and

WHEREAS, three proposals were received as follows:

SRF Consulting Group Inc.	\$72,375
Terra Venture	\$46,450
GJ Miesbauer	\$39,500

AND WHEREAS, the Law Enforcement and Emergency Management Committee and the Emergency Management Director recommend contracting with GJ Miesbauer in the amount of \$39,500 for these acquisitions,

NOW, THEREFORE, BE IT RESOLVED that the County accept flood mitigation program HMGP Grant 1933-41-R in the total amount of \$1,681,950 inclusive of the County’s 12.5% match in the amount of \$210,243.50.

BE IT FURTHER RESOLVED that the 2013 budget is amended to increase Capital State Aid in the amount of \$747,206 for a total of \$1,471,706.

BE IT FURTHER RESOLVED that the Emergency Management Director may contract with GJ Miesbauer in the amount of \$39,500 for professional services in acquiring 15 properties including 20 structures in flood prone areas.

Fiscal Note: The 2013 budget contains adequate funds for the county match required in this grant. The acquisition of the proposed 20 structures will bring the total to 110 structures acquired through the flood mitigation program. As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

AYES _____
 NOES _____
 ABSTAIN _____
 ABSENT _____

Requested by Law Enforcement and Emergency Management Committee

04-16-13

Phil Ristow: 03-19-13

RESOLUTION NO. 2013-_____

Resolution proclaiming May 15 as Law Enforcement Memorial Day in Jefferson County

WHEREAS, each year Congress and the President of the United States designate May 15th as Peace Officers' Memorial Day and the week containing May 15th as National Police Week, and

WHEREAS, the members of the law enforcement agencies of Jefferson County play an essential role in safeguarding the rights and freedoms of the citizens of Jefferson County, and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement officers, and that members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, by protecting citizens against violence and disorder, and by protecting the innocent against deception and the weak against oppression, and

WHEREAS, the Jefferson County Board calls upon all citizens of Jefferson County and upon all patriotic, civic and educational organizations to observe the week of May 12-18, 2013, as National Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens, and

WHEREAS, the men and women of our law enforcement community unceasingly provide a vital public service, and

WHEREAS, the Board calls upon all citizens of Jefferson County to observe Wednesday, May 15, 2013, as Jefferson County's Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty; and let us recognize and pay respect to the survivors of our fallen heroes.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board proclaims May 15th Law Enforcement Memorial Day in Jefferson County.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Requested by
Law Enforcement and Emergency Management Committee

04-16-13

Paul Milbrath: 03-18-13; Phil Ristow: 03-22-13, 04-09-13

RESOLUTION NO. 2013-____

Accept grant for Blackhawk Island fishing pier

WHEREAS, the Parks Department has applied for a grant to create a handicapped accessible fishing platform and a parking area on Blackhawk Island, and

WHEREAS, the Department of Natural Resources has approved said grant # F-95-P-46 in the amount of \$49,800 as 80% of the cost of the project, and

WHEREAS, County Board approval is necessary to authorize execution of the grant contract and the expenditure of the funds, and

WHEREAS, the Parks Committee recommends approval of the grant contract,

NOW, THEREFORE, BE IT RESOLVED that Parks Director Joe Nehmer is authorized to execute grant contract # F-95-P-46 with the Department of Natural Resources in the amount of \$49,800 for the construction of a handicapped accessible fishing platform on Blackhawk Island and the related parking facilities.

BE IT FURTHER RESOLVED that the 2013 budget is amended by increasing Account 1801.421099 State Aid Capital, and Account 1801.594829 Capital Improvement Other, by the amount of \$49,800.

Fiscal Note: The total project cost is expected to be \$62,540. The County's share of \$12,740 shall be provided in kind through existing Parks Department staff and funds. As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Parks Committee and Finance Committee

04-16-13

Phil Ristow: 03-25-13; 03-26-13; 04-11-13

RESOLUTION NO. 2013-_____

Approve county fish and game project grant application

WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county fish and game projects pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes,

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors, that the Board is hereby authorized to expend the funds appropriated and the funds to be received from the State of Wisconsin for the improvement of fish and wildlife habitat, and to operate and maintain or to cause to be operated and maintained the projects for their intended purpose, and

BE IT FURTHER RESOLVED that the Jefferson County Board authorizes the Parks Director to act on behalf of Jefferson County to submit a state grant application to the Wisconsin Department of Natural Resources (DNR) for financial aid for county fish and game projects; sign documents; and take necessary action to undertake, direct and complete the approved projects.

BE IT FURTHER RESOLVED that the Jefferson County Board does hereby appropriate a matching allocation for such project and such appropriations shall continue as long as state matching aids are available, or until this resolution is modified by this Board.

Fiscal Note: The County's 2013 state allocation is \$1,560. The County's match is force account labor to do the projects. This year's project will continue the woodland restoration at Carnes Park, providing nesting areas for wood ducks, ground nesting birds and song birds.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Parks Committee

04-16-13

Joe Nehmer and Phil Ristow: 03-25-13

RESOLUTION NO. 2013-_____

Authorize application for Outdoor Recreation Aids Grant

WHEREAS, Jefferson County is interested in developing lands for public outdoor recreation purposes as described in the application, and

WHEREAS, financial aid is required to carry out the annual snowmobile trail maintenance project, and

WHEREAS, Jefferson County has budgeted a sum sufficient to complete the project,

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes Joseph W. Nehmer, Jefferson County Parks Department Director, to act on behalf of Jefferson County to:

- submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available for the snowmobile trail maintenance project;
- submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- submit signed documents; and
- take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that Jefferson County will comply with state or federal rules for the programs to be open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project sites.

Fiscal Note: The snowmobile trail maintenance program is expected to cost \$45,675 for winter 2013-2014. One hundred percent (100%) of this cost is funded by the grant.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Parks Committee

04-16-13

Kim Buchholz: 03-22-13; Phil Ristow: 03-24-13

RESOLUTION NO. 2013-_____

Establish donation requirement for playground naming rights

WHEREAS, the Parks Department has \$75,000 in the 2013 budget to put recreational equipment in various parks, and

WHEREAS, the goal is to raise private funds in addition to the budgeted amount, and

WHEREAS, naming rights have been considered as an incentive to obtain donations for this purpose, and

WHEREAS, the Korth Park playground is estimated to cost approximately \$75,000 of which the Parks Department seeks to raise \$37,500 from the private sector in the form of donations, and

WHEREAS, preliminary discussions have indicated that the ability to place the donor's name on the playground for the duration of the equipment's life cycle could generate as much as \$15,000 in a single donation (which may be spread over three years), and

WHEREAS, the Parks Committee has reviewed this concept and recommends the Board also approve,

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to offer naming rights for the future Korth Park playground upon a \$15,000 commitment, whether paid all at once or in increments over three years,

BE IT FURTHER RESOLVED that the naming rights shall be for the duration of the equipment initially installed.

Fiscal Note: The 2013 Parks Department budget contains \$75,000 for the purchase of recreational equipment. The Parks Department, in conjunction with the private sector, has set a goal of raising \$37,500 in private donations to make the Korth Park playground a reality. This would allow for the remaining levy dollars to be utilized in other areas of the park system.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Requested by
Parks Committee

04-16-13

Philip Ristow: 04-11-13