

**MID-WISCONSIN FEDERATED LIBRARY SYSTEM
BOARD OF TRUSTEES
MEETING NOTICE
Tuesday, October 29, 2013
6:00 p.m. Meeting**

**Mid-Wisconsin Federated Library System
112 Clinton Street
Horicon, WI 53032
920-485-0833**

AGENDA

- I. Call to Order, Roll Call, & Welcome
- II. Public Comment (5 Minute Time Limit)
- III. Minutes of Previous Meeting - September 24, 2013 ~ Action
- IV. Financial Reports
 - A. Consolidated Financial Report
 - B. Approval of Latest Expenditures ~ Action
- V. MWFLS Operations Reports ~ Informational
 - A. Director's Report ~ Informational
 - B. Technology Report ~ Informational
 - C. Personnel Committee Report 9/27/13 ~ Informational
 - D. Building & Grounds Report ~ Informational
- VI. Unfinished Business
 - A. MWFLS/LLS Merger Update ~ Informational
- VII. New Business
 - A. Wolf Paving and Additional Work/Cost Done to Finish Parking Lot ~ Action
 - B. Approval of Business Manager/Continuing Education Job Description ~ Action
 - C. Approval of Library System IT Technician Job Description ~ Action
 - D. Approval of Public Information Designer Job Description ~ Action
 - E. Approval of Office Assistant Job Description ~ Action
 - F. Approval of Maintenance Worker Job Description ~ Action
 - G. Approval of System Support IT Technician ~ Action
 - H. Hiring Part-time Office Assistant ~ Action
 - I. Personnel Committee Recommendation to Have Staff Salary Increases Based on Merit ~ Action
 - J. Personnel Committee Recommendation to Move System Director's Evaluation to October ~ Action
 - K. Maturity Notice of \$4,513.23 CD @ BMO Harris Bank ~ Action
- VIII. Adopt next meeting date- Tuesday, November 26, 2013
- IX. Adjourn

For more information, please contact Sue Cantrell, System Director at
(920) 485-0833 or email cantrells@mwfls.org If given seventy-two hour notice, MWFLS will accommodate the needs of
qualified individuals
with disabilities through auxiliary aids.