

Agenda
***Revised December 12, 2013**
Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549
December 17, 2013 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Greg David; Pamela Rogers, Secretary; Jim Schroeder, and Dick Schultz, Vice-Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of November 19, 2013 minutes
7. Communications
8. Monthly Financial Report
9. Consideration of reclassification of the Administrative Specialist I and Administrative Assistant I positions at the Fair Park
10. Consideration of creation of a full-time Enforcement Specialist position in Child Support
11. Consideration to eliminate a full-time Van Driver position and create two less-than-half-time Van Driver positions at Human Services
12. Update on Safety consultant position
13. *Consideration to Create a Medical Examiner position and eliminate the Coroner position, effective January 1, 2015
14. *Consideration to amend Personnel HR0645, Holidays, to allow new employees to carryover the Floating Holiday
15. Report from Human Resources Director
 - a. Vacant position requests
 - b. Emergency help requests
 - c. New hires starting above minimum
 - d. Update on new and re-classification grade placements
16. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(e), consideration of union negotiations.
17. Reconvene into open session for consideration and possible action regarding items discussed in closed session
18. Set next meeting date and agenda
19. Adjournment

Next scheduled meeting: January 21, 2014 @ 8:30 a.m.

The Committee may discuss and/or take action on any item specifically listed on the agenda
Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.