

## AGENDA

### Administration & Rules Committee

Jefferson County Courthouse

320 S. Main Street

Jefferson, WI 53549

April 30, 2008

8:30 a.m. Room 112

**\*REVISED April 25, 2008**

#### Committee Members

Paul Babcock – James Braughler - Jim Mode - Steve Nass – Sharon Schmeling

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. **\*Election of Chairman, Vice Chairman and Secretary**
7. **\*Review Board Rules related to the committee**
8. Approval of March 31, 2008 Administration & Rules Committee meeting minutes
9. **\*Approval of April 15, 2008 County Board meeting minutes**
10. Resolutions & Letters from other counties
11. Discussion and possible action on proposals for an operational audit of Sheriff's Department
12. Monthly status report on realignment of the County's Finance Department function
13. Discussion and possible action on recommendations in the Administrative Operational Audit
14. Review County Board Chair Job Duties
15. Report from the County Administrator on changes to the reporting relationships of staff in several County departments.
16. Tentative Future Agenda Items and Meeting Dates
17. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.