

Agenda

**Human Resources Committee
Jefferson County Courthouse
320 S Main St, Room 112
Jefferson, WI 53549**

December 16, 2008, 8:30 a.m.

Committee Members: Sharon Schmeling, Chairman, James Braughler; Carol Knox; Julie Nelson, Vice Chairman; and Lloyd Zastrow, Secretary

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of November 18 minutes
7. Review and possible action amending the Personnel Ordinance
 - a. HR0120, Differences for Sworn, Non-Represented Employees, to include Uniform Allowance
 - b. HR0461, Military Leave Procedure, clarifying health coverage under the State Health Insurance Plan while on active duty
8. Review of policies affecting overtime use and payout throughout the County
9. Set next meeting date and agenda
10. Adjourn

Next scheduled meeting: January 20, 2009 @ 8:30a.m.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.