

AGENDA

Administration & Rules Committee

Jefferson County Courthouse

320 S. Main Street

Jefferson, WI 53549

May 28, 2008

8:30 a.m. Room 112

Committee Members

Paul Babcock – James Braughler - Jim Mode - Steve Nass – Sharon Schmeling, Chair

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Approval of April 30, 2008 Administration & Rules Committee meeting minutes
7. Approval of May 13, 2008 County Board meeting minutes
8. Discussion and possible action on change in operating hours for passport application processing in the Clerk of Courts Office
9. Resolutions & Letters from other counties
10. Discussion and possible action on proposals for an operational audit of Sheriff's Department
11. Monthly status report on realignment of the County's Finance Department function
12. Discussion and possible action on recommendations in the Administrative Operational Audit
13. Report from the County Administrator on changes to the reporting relationship of the Veterans Services Officer
14. Tentative Future Agenda Items and Meeting Dates
 - June 25, 2008
 - July 30, 2008
 - August 27, 2008
15. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.