



**Jefferson County**

**University of Wisconsin-Extension  
Cooperative Extension**

864 Collins Road  
Jefferson, WI 53549

(920) 674-7295                      (920) 674-7200 (fax)

**DATE:** November 5, 2008  
**TO:** Ron Buchanan, Mike Burow, John Kannard, Greg Torres, Robert Yachinich and Other Interested Citizens  
**CC:** Gary Petre, Sharon Schmeling, Richard Pederson  
**FROM:** Kathleen Eisenmann, Family Living Agent/Team Leader  
**RE:** University Extension Education Committee Meeting

A meeting of the Jefferson County University Extension Education Committee will be held on Monday, November 10, 2008 at 8:30 a.m. in the UW-Extension Jefferson County Office Room 12, located at 864 Collins Road, Jefferson.

**Agenda**

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of agenda (for possible rearrangement)
5. Approval of minutes from September 8, September 24, October 13 and October 28, 2008 meetings
6. Citizen input and comments
7. Monthly educational program in-depth report: Gail Roberts, Youth Development Agent
8. Discussion of agent written reports
9. Discussion on budget
10. Identify next meeting dates and possible agenda items: December 8, 2008 and January 12, 2009
11. Adjourn

KAE:kbb

**Enclosures:** September 8, September 24 and October 13, 2008 minutes  
Follow-up Orientation Options  
Gail Roberts Report Materials  
Agent Monthly Reports

**The Committee may discuss and/or take action on any item specifically listed on the agenda.**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

*"Enriching people with knowledge, perspective, skills and aspirations."*

University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.