

## MEETING OF THE COUNTRYSIDE HOME BOARD OF TRUSTEES

February 20, 2009

The meeting was called to order by Mrs. Julie Nelson. Board of Trustees members present were Mr. George Jaeckel and Mr. Richard Meier.

Mrs. Earlene Ronk, Administrator, Mrs. Sharon Schmeling, County Board Chair, Mr. Gary Petre, County Administrator, Julie Hersrud, staff member, Delisa Buckingham-Taylor, Volunteer Coordinator and Laura Peterson, Student Social Worker were also present.

Mrs. Nelson stated that this meeting is in compliance with the Open Meeting Law and the Trustees have approved the agenda as presented.

There was no public comment.

Mr. Jaeckel moved that the minutes of the January 16, 2009 Board of Trustee Meeting be approved as presented. Seconded by Mrs. Nelson and approved.

Correspondence: copies of letters from 2 families regarding the excellent care their resident received at Countryside were given to the Trustees for their information

No report received from the director of nursing.

### Administrator's Report:

a. There are no HR issues pending at this time.

b. Potential Sale of Countryside: The referendum has been approved for the April election. Mrs. Schmeling reported that the Finance Committee met this week and discussion was held on how best to inform the public about the upcoming referendum to exceed levy limits.

c. Non-Lapsing Funds: Mrs. Ronk reviewed the handout regarding this.

d/f. John Keefe: After discussion of the proposals received from Mr. Keefe Mrs. Ronk recommended approval of items A (Is there a need for more CBRF beds in Jefferson County) & C (Financial Impact if either the 22 bed or 18 bed household was converted to a CBRF) for a total cost of \$7,100.00. We do have \$5,000.00 in the 2009 budget for consultant services. Mr. Meier moved that administration be authorized to contract with Mr. Keefe for items A & C at a total cost of \$7,100.00. Seconded by Mr. Jaeckel and approved.

e. Union updates: the original meeting was cancelled due to the weather and has been rescheduled for February 23.

Mr. Petre mentioned that the County Board & Finance Committee is asking that each department review their list of projects should the county receive any stimulus money. Mrs. Ronk stated Countryside does not have any projects for this list.

Mr. Petre discussed representation on the Strategic Plan Steering Committee and asked if the Trustees felt they needed to have their own representative on the committee or is it sufficient to have Mrs. Ronk be Countryside's representative? The Trustees were in agreement that Mrs. Ronk could be the representative.

No report from the Trustee Chairperson.

Mr. Meier moved that the following vouchers be audited:

January 12, 2009	1 – 2	\$ 9,796.25
January 19, 2009	3 – 6	\$18,515.14
January 27, 2009	7 – 16	\$16,478.32
January 31, 2009	17 – 23	\$31,573.32
January 2009 A	24 – 69	\$20,596.57
January 2009 B	70 – 89	\$79,099.74

Seconded by Mr. Jaeckel and approved.

Mr. Jaeckel moved that the meeting be adjourned and the next Board of Trustee Meeting be tentatively scheduled for March 20, 2009 at 8:30 a.m. in the Countryside Home Community Room. Seconded by Mr. Meier and approved.

Cathy Rueth  
Administrative Secretary