

## MEETING OF THE COUNTRYSIDE HOME BOARD OF TRUSTEES

March 19, 2009

The meeting was called to order by Mrs. Julie Nelson. Board of Trustees members present were Mr. George Jaeckel and Mrs. Barbara van Lieshout.

Mrs. Earlene Ronk, Administrator, Mrs. Sharon Schmeling, County Board Chair, Mr. Gary Petre, County Administrator, were also present as were 25 people from the community

Mrs. Nelson stated that this meeting is in compliance with the Open Meeting Law and the Trustees have approved the agenda as presented.

Mary Burpee, AFSCME Council Representative, spoke during the public comment portion of the meeting and described what the "Citizens of Countryside" group is doing prior to the upcoming election/referendum.

Mr. Jaeckel moved that the minutes of the February 20, 2009 Board of Trustee Meeting be approved as presented. Seconded by Mrs. Nelson and approved.

Correspondence: copies of letters to the editor regarding Countryside Home were given to the Trustees for their information.

Report from the Director of Nursing: Mrs. Johann updated the Trustees on how the Nursing Department is reducing costs including using a web based documentation tool for nursing assistants which will allow us to receive more reimbursement for residents levels of care.

We have also changed incontinent products gloves which will results in significant savings.

Vacant positions in the nursing department were reviewed.

Med passes are very labor intensive and Countryside will be working with our pharmacy provider on this issue as well as possibly having people on the short-term rehab unit do self-medication.

Report from Administrator: Mrs. Ronk thanked Mrs. Johann for her hard work in reducing costs in the nursing department.

Items from the agenda included: (b) she has attended several town hall meetings this month to discuss Countryside and the issues facing us.

(c) Countryside has been contacted by a company who feels they can save us money by outsourcing our housekeeping/laundry departments. After discussion the Board stated they would prefer that we not pursue this option at the present time.

(d) Increasing out of county private pay admissions may or may not work and would require a policy change. Mrs. Ronk suggested looking at modifying our admission practice to include "border communities" for short term placements only. The Board decided to table this issue until sometime in the future.

(e) The State ratio of staff to resident is 2.6-2.8 hours per day per resident. Good quality care required about 3.5 hours per day and Mrs. van Lieshout voiced her opinion that

she does not feel Countryside should drop to 2.6-8 because that is what Countryside is all about – good care.

- (f) Will continue to look at increasing our short term rehab population.
- (g) Mrs. Ronk has talked to Care Wisconsin about reimbursements.

Other items discussed by Mrs. Ronk include: We are looking at possibly changing one of our households to a CBRF which would further reduce costs.

There will be a public forum here at Countryside on April 1 from 7 – 8 p. m. and Countryside will also host an open house on April 5 from 1-5.

She also reviewed the “Tax Level Reduction Proposals” which were given to the Trustees for their information.

Mrs. Nelson asked who markets “rehab’ for the facility and the response is the social workers and Mrs. Johann.

Report from Chairperson; Mrs. Nelson reported that 5 county board supervisors from Fort Atkinson will be having a “listening session” for the public on March 26 at 6:30 p.m. and Supervisor Molinaro is also having a listening session in his district.

Mrs. van Lieshout moved that the following vouchers be reviewed:

|                   |           |             |
|-------------------|-----------|-------------|
| February 9, 2009  | 90 – 99   | \$37,821.09 |
| February 16, 2009 | 100 – 105 | \$22,544.46 |
| February 23, 2009 | 106 – 109 | \$17,288.42 |
| February 28, 2009 | 110 – 120 | \$27,215.56 |
| February 2009 A   | 121 – 176 | \$44,472.78 |
| February 2009 B   | 177 - 187 | \$68,731.45 |

Seconded by Mr. Jaeckel and approved.

The Trustees received year end budget information for 2008.

Mr. Jaeckel moved that the meeting be adjourned and the meeting dates for the next 2 Trustee Meetings be as follows: April 9, 2009 at 8:30 a.m. and May 8, 2009 at 8:30 a.m.  
Seconded by Mrs. van Lieshout and approved.

Cathy Rueth  
Administrative Secretary