

MEETING OF THE COUNTRYSIDE HOME BOARD OF TRUSTEES

May 8, 2009

The meeting was called to order by Mr. George Jaeckel in the absence of Chairperson Nelson. Board of Trustees members present were Mr. Richard Meier and Mrs. Barbara van Lieshout.

Mrs. Earlene Ronk, Administrator, Mrs. Sharon Schmeling, County Board Chair, Mr. John Keefe, Consultant and 9 members of the Countryside Home staff were also present.

Mrs. Schmeling introduced County Board Member Mr. Ron Buchanan of Watertown. Mr. Petre will ask the County Board on May 12, 2009, to approve the appointment of Mr. Buchanan as the newest member to the Board of Trustees.

Mr. Jaeckel stated that this meeting is in compliance with the Open Meeting Law and the Trustees have approved the agenda as presented.

PUBLIC COMMENT – Sue Johann, Director of Nursing, informed the Trustees that this is National Nurses Week and introduced Carolyn Niebler, LPN, a Countryside employee for the past 44½ years. We have a total of 390 years of service among all our licensed nurses.

Mr. Meier moved that the minutes of the April 9, 2009 Board of Trustee Meeting be approved. Seconded by Mrs. van Lieshout and approved.

CORRESPONDENCE – The Trustees received a copy of a letter from a family and a copy of a Letter to the Editor regarding Countryside Home.

John Keefe, Consultant, was present at this meeting to discuss his “Assisted Living Market Research Report”. Mrs. Ronk explained that we questioned whether we could save costs/expenses if we converted 1 household to a CBRF, another Medicare unit or another type of service and Mr. Keefe was contacted to provide options for us. Please see his written report which is on file in the administrative secretary’s office for full details.

After a total review of this report, recommendations included maintaining the existing bed capacity and try to develop another Medicare short term rehab unit over a 3-5 year period. Marketing is absolutely necessary as well as working closely with local physicians.

Mr. Meier moved that Countryside spend up to \$2000.00 and have Mrs. Ronk provide parameters for increased short term rehab Medicare beds. Seconded by Mrs. van Lieshout and approved.

No report from the director of nursing.

Discussion and Possible Action by the Trustees on the proposed sale of Countryside Home: this issue was generated as a result of Mr. Mark Zastrow’s presentation to the Trustees in April. Mrs. Schmeling stated the Finance Committee will be presenting a resolution to the County Board in May authorizing the county administrator to employ a broker for sale of Countryside Home.

Mr. Meier moved that the Trustees go on record that their position, although it is just advisory, that Countryside Home not be sold and the county find any means possible to keep the facility open. Seconded by Mrs. van Lieshout and approved.

ADMINISTRATOR’S REPORT – There are no HR issues at the present time.

Private pay rates were discussed. Countryside has never charged more than our actual costs even though some other nursing homes do. Mrs. Ronk was requested to bring more information on costs to the July Trustee meeting.

After discussion on a problem in informing Dean Care of admissions, Mr. Meier moved that Countryside write off \$7,687.00 with Dean Care and also ask Corporation Counsel to look into this. Seconded by Mrs. van Lieshout and approved.

Mrs. van Lieshout moved that the 2008 Annual Report as presented to the Trustees, be accepted. Seconded by Mr. Meier and approved.

No report from the chairperson due to her absence at this meeting.

The Trustees received copies of January – March 2009 expenses/revenues for their information.

Mrs. van Lieshout moved that the following vouchers be audited:

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|----------------|-----------|-------------|
| March 2009 A | 212 – 249 | \$28,164.53 |
| March 2009 B | 250 – 265 | \$79,181.58 |
| April 6, 2009 | 266 – 268 | \$ 9,562.75 |
| April 13, 2009 | 269 – 277 | \$18,616.65 |
| April 20, 2009 | 278 – 288 | \$19,158.42 |
| April 27, 2009 | 289 – 294 | \$14,096.91 |

Seconded by Mr. Meier and approved.

Mr. Meier moved that this meeting be adjourned, that the June 2009 meeting be cancelled and the next meeting of the Board of Trustees be held on July 10, 2009, at 8:30 a.m. at Countryside Home. Seconded by Mrs. van Lieshout and approved.

Cathy Rueth
Administrative Secretary