

Jefferson County
Finance Committee Minutes
April 14, 2009

Committee members: Kuhlman, Rick
Mode, Jim
Molinaro, John
Rogers, Pamela (Chair)
Schmeling, Sharon L.

Pam Rogers called the meeting to order at 8:30 a.m. All committee members were present, with the exception of Rick Kuhlman. Also present were Dave Ehlinger and Gary Petre.

Gary Petre certified that the meeting complied with the open meeting law.

Steve Cline (Jellystone Park Camping Resort, N551 Wishing Well Lane, T-Koshkonong) and Paul Novitzke (Fair Park Director) spoke on behalf of the Parks Department request for \$5,000 from the contingency fund for participation in the 2009-2010 Jefferson County Official Tourism Guide. A motion was made by Molinaro/Rogers to transfer \$5,000 from the contingency fund to A/C 1801.531326 (Parks Dept, advertising expense). The motion passed 3-1 with Jim Mode voting against the motion.

Gary Petre presented his revised memo of 4/14/09 regarding the 2009 budget savings efforts summarizing total potential savings of \$1,376,163. Dave Ehlinger summarized his memo of 3/18/09 about potential shortfalls in the 2009 budget. By consensus, the committee agreed that both memos should be distributed to the County Board at its April 21st meeting.

Staci Hoffman presented her request for emergency help during a FMLA leave in Register of Deeds. Funding was indicated to come from surplus funds available from a copier purchase coming in under budget. A motion was made by Molinaro/Schmeling to approve emergency help in the Register of Deeds office. The motion passed 4-0.

By consensus, the committee requested that “discussion and possible action on monitoring 2009 departmental finances” remain as a standing item on future Finance Committee agendas.

Barb Frank presented a chart of possible referendum dates and when County Board action would be required in relation to the possible dates. A motion was made by Molinaro/Schmeling to recommend to the County Board holding a special referendum election on 9/15/09 with a County Board resolution at the 7/14/09 meeting authorizing said referendum. The motion passed 4-0.

Dave Ehlinger presented his draft resolution to increase the 2008 year-end non-lapsing request for MIS by \$571.39 because of additional FEMA (Federal Emergency

Management Agency) funding received. A motion was made by Mode/Molinaro to recommend to the County Board the resolution as drafted to amend the 2009 budget for MIS by \$571.39. The motion passed 4-0.

Paul Novitzke and Gary Petre presented the four-year credit card processing agreement with Metavante. A motion was made by Molinaro/Schmeling to approve the four-year contract with Metavante for credit card processing in the Fair Park. The motion passed 4-0.

Gary Petre handed out the revised 2010 budget calendar. By consensus, the committee requested that the large department hearings be reinstated on the calendar and should be held on August 25th.

Dave Ehlinger and John Jensen discussed the need to revise the County's investment policy in relation to corporate investments. By consensus, the committee directed that a draft amendment to the resolution be brought forward at a subsequent meeting (a) giving more flexibility in investment options and (b) allowing corporate investments to be retained to maturity even when their rating falls below certain levels.

Sharon Schmeling and Jim Mode updated the committee regarding the state budget and Senate Bill 20. A motion was made by Schmeling/Mode to recommend to the County Board opposing the Governor's proposed changes to insurance laws and opposing Senate Bill 20. The motion passed 4-0.

A motion was made by Molinaro/Schmeling to convene in closed session pursuant to s. 19.85(1)(f) and (g) Wisconsin Stats to consider medical history of a specific person and the advice of legal counsel concerning a pending worker's compensation claim. The motion passed 4-0, with Mode, Molinaro, Rogers, and Schmeling all voting aye.

The committee reviewed the memo from Phil Ristow regarding a proposed settlement of \$105,000 for the worker's compensation claim for a specific employee.

A motion was made by Mode/Molinaro to return to open session. The motion passed 4-0. A motion was made by Molinaro/Rogers to forward a resolution to the County Board recommending approval of the proposed settlement. The motion passed 4-0.

A motion was made by Mode/Rogers to deny reimbursement to Joe Bollman for \$33 in mileage and \$125 conference registration on his last day of employment at Jefferson County. The motion passed 4-0.

John Molinaro left the meeting at 10:25 a.m.

A motion was made by Schmeling/Mode to approve payment of bills in the amount of \$310,320.85. The motion passed 3-0.

Sharon Schmeling requested that the next Finance Committee agenda include the following topics:

- Review Administration's budget guidelines to departments
- Discussion of and possible changes to the fund balance policy
- Creating the 2010 budget with an outstanding referendum

Dave Ehlinger reminded the committee that he would not be present at the 5/21/09 meeting because he was a presenter at the Wisconsin Government Finance Officers Association meeting in Janesville. Dave requested because of being a presenter and networking issues that he be allowed to request overnight lodging, which was approved by consensus.

A motion was made by Mode/Rogers to adjourn at 10:53 a.m. The motion passed 3-0.

Respectfully submitted,

Pamela Rogers
Finance Committee Chair
Jefferson County

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