

Minutes of the  
HOME Board Meeting  
March 12, 2009

Members Present: Duane Paulson, Mark Baldwin, Jill Haupt, Robert Adam,  
Scott Seefeldt, John Hilber, Peter Sorce and Ron Buchanan

Staff: Glen Lewinski, Kristin Silva and Nancy Mojica

Excused Absent: Kathleen Schilling, Greg David, Mark Hoefert, Joe  
Birbaum and Maria Watts

Guest: Carol Biersach, Lee Martinson, Slinger Housing Authority,  
Rose Sura, hbc services, Inc., Russ Wanta, Habitat for  
Humanity of Washington County, Dennis Heling, RoxAnne  
Witte, Jefferson County Economic Dev. Consortium and  
Joanna Hemschemeyer, Hebron House of Hospitality

- I. The meeting was called to order by the Chair with a quorum of the Board present at 9:15 a.m.
- II. The meeting began with the Pledge of Allegiance.
- III. On a motion by Jill Haupt and seconded by Ron Buchanan, the minutes of the February 19, 2009 Board meeting were unanimously approved.
- IV. Public/Comments
  - a. Staff provided an update on the Economic Stimulus funds, which might be available to counties.
  - b. Staff met with HUD and Urban Economic Development Association regarding the Consortium receiving technical assistance for the four remaining areas outlined in the Dennison Report.
  - c. The President signed the 2009 HUD appropriation, which includes the HOME funding. The allocation should be released in the next month.
- V. WI Partnership staff reviewed a letter sent to the Rural Housing Development regarding their participation in the HOME programs. No response from Rural Housing has been received.
- VI. The State has not determined the process for the allocation of Neighborhood Stabilization funds.
- VII. The Board reviewed and accepted the Fund Balance Report.
- VIII. County Staff is working with Corporation Counsel to modify the existing contracts and develop notes, mortgage and Restrictive Land Use documents for executing current and past contracts.
- IX. Action Items
  - a. The Board considered a request from the Washington County Habitat for Humanity to purchase a parcel of land for construction of eight (8) housing units in West Bend. The Board considered the availability of CHDO funding and ability of the Washington County Habitat for Humanity to complete the project.

On a motion by Ron Buchanan and seconded by Mark Baldwin, the Board approved \$240,000 of which \$30,000 will be combined with the balance of the \$40,100 previously committed for the development of two (2) units in Hartford as a side by side duplex and \$210,000 for the acquisition of land in West bend for a Planned Unit Development (PUD) for eight (8) units.

The \$210,000 funding is dependent upon approval of the City of West Bend Planned Unit Development (PUD) and an Environment Phase I indicating that the property is environmentally clear for residential development.

**This \$240,000 is a Board commitment of funds with the actual allocation to be determined when the 2009 HOME grant is known.**

- b. On a motion by Jill Haupt and seconded by Ron Buchanan, the process for Request for Proposal was tabled until the 2009 grant award is known.
- X. On a motion by Ron Buchanan and seconded by John Hilber, the meeting adjourned at 10:01 a.m.

Respectfully submitted,

Duane Paulson  
Chair, HOME Board