

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Wednesday, February 3, 2010

The Jefferson County Highway Committee met on Wednesday, February 3, 2010, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; Blane Poulson; Robert Yachinich

Members absent: John Molinaro; Glen Borland

Also Present: William Kern, Highway Commissioner
Brian Udovich, Highway Department
Ann Jenswold, Highway Department
Bill Buglass, Payne & Dolan
Sean Wolf, Wolf Paving

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the January 6, 2010 meeting, having been distributed in advance, it was moved by Mr. Yachinich and seconded by Mr. Buchanan to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich,

NOES: None

ABSENT: Molinaro; Borland

ABSTAIN: None

CORRESPONDENCE:

- Wisconsin River Rail Transit Commission

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- None
-

HIGHWAY COMMISSIONER'S REPORT:

- **Project Work**
- **General Maintenance**
 - Crews working on tree and brush removal
 - Crews are patching and repairing various pavements
 - Crews are completing milling work on heaving pavement on I-94
- **Winter Maintenance**
 - Minimal snowfall since early January
 - Brine tanks have been in use for early storms, and are adding another tool to the snow and ice removal process
- **Office/Shop**
 - Closing books and completing end of year physical inventories
 - Beginning to compile end-of-year fund balances

OLD BUSINESS

None

NEW BUSINESS

9a. Review proposals for design engineering services for CTH "N".

The Committee reviewed the design proposals on CTH "N". Based on cost and qualifications, Ayres Associates was considered the most qualified. The project from CTH "B" to CTH "A" is 2 to 4 years out.

It was moved by Mr. Yachinich and seconded by Mr. Poulson that Ayres Associates be selected for the design work on CTH "N". (CTH "B" to CTH "A").

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich,

NOES: None

ABSENT: Molinaro, Borland

ABSTAIN: None

9b. Review and approve 2010 County Highway Aid and Bridge Aid Petitions.

The Committee reviewed and discussed the Highway Aid and Bridge Aid Petitions. Based on the 2010 budget, there is enough money budgeted based on what the municipalities sent in for culvert replacements.

It was moved by Mr. Poulson and seconded by Mr. Yachinich to approve the 2010 Highway Aids and Bridge Aids.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich,

NOES: None

ABSENT: Molinaro, Borland

ABSTAIN: None

9c. Review monthly financial account summary.

There was no summary available, based on the year end closing process in progress. By next month closing should be complete and we will be back on schedule. No motion.

10. Highway Operations Report

The Commissioner discussed current operations of the department and answered any questions that the Committee had. Commissioner Kern further discussed salt usage and new brine tanks. The employees are getting use to the new equipment. Discussion is still on going with the state regarding GPS units on state trucks. No motion made.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	01/15/10	\$ 711,149.45
BILLS:	01/27/10	10,754.09
BILLS:	01/27/10	72,805.24
BILLS:	02/03/10	25,398.17
COMMITTEE:	DECEMBER	<u>325.60</u>
TOTALS:		\$ 820,432.55

It was moved by Mr. Poulson and seconded by Mr. Yachinich that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich,

NOES: None

ABSENT: Molinaro, Borland

ABSTAIN: None

The next Highway Committee meeting will be held on March 3, 2010, starting at 8:00 A.M. at the Jefferson County Highway Department.

Motion by Mr. Yachinich and seconded by Mr. Poulson to adjourn at 8:31 a.m.

Carried by the following roll call:

- AYES: Buchanan, Poulson, Yachinich
- NOES: None
- ABSENT: Molinaro, Borland
- ABSTAIN: None

Approval: _____
Blane Poulson, Secretary