

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, June 1, 2010

The Jefferson County Highway Committee met on Tuesday, June 1, 2010, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Craig Peterson; Glen Borland

Members absent: Blane Poulson

Also Present: William Kern, Highway Commissioner
Gary Petre, County Administrator
Ann Jenswold, Highway Department
Brian Udovich, Highway Department
Dan Townsend, DF Tomasini
Jason Forest, Forest Landscaping
Ross Johnson, Mann Bros., Inc.

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the May 5, 2010 meeting, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Borland to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Peterson

NOES: None

ABSENT: Poulson

ABSTAIN: None

CORRESPONDENCE:

- Wisconsin DOT: Shortage of centerline paint and pavement marking materials

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Project Work**

- **General Maintenance**

Crews are patching and repairing various pavements

Crews completed all crack seal work on county highways and also work on Parks Dept. parking lots

Crews are grading gravel shoulders on state highways

- **Project/Construction Work**

CTH "D" Project (I 94 – CTH "E"): Crews are beginning to pave the final surface on the north end of the project

CTH "F" Project (US 18 – CTH "B"): Contractors are working on the re-paving project; project should be completed in the next two weeks

CTH "F" Project (CTH "CI" – Village of Sullivan): Crews will begin pulverizing on the project the first week of June

Contractors are nearing completion of all limestone crushing at our Strasburg Pit

- **Office/Shop**

OLD BUSINESS

None

NEW BUSINESS

9a. Open and award bids for storm sewer, sanitary sewer, and concrete incidental construction items for 2010 projects.

The bids were opened for the Village of Sullivan and CTH "P" projects with the following results: Forest Landscaping: Village of Sullivan project \$83,650.00; CTH "P" project \$294,358.00; DF Tomasini: Village of Sullivan project \$87,284.50; CTH "P" project \$390,206.75; Zenith Tech: Village of Sullivan project \$79,226.50; CTH "P" project \$390,655.95; Rennhack Const: Village of Sullivan project \$83,696.06; CTH "P" project \$334,281.88; Mann Bros.; Village of Sullivan project \$93,062.50; CTH "P" project \$398,606.35; Stark Asphalt: Village of Sullivan project \$108,226.00; CTH "P" project \$419,469.50.

It was moved by Mr. Jaekel and seconded by Mr. Peterson to recommend to the County Board the award to Forest Landscape for the CTH "P" project in the amount of \$294,358.00, and Zenith Tech the award for the Sullivan project in the amount of \$79,226.50.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Peterson, Borland

NOES: None

ABSENT: Poulson

ABSTAIN: None

9b. Review 2010 construction project schedule

The Highway Commissioner reviewed the construction schedule of four projects, seal coating, and other projects as listed and answered any questions the Committee had. No Motion.

Project #1: CTH “D” (I 94 – CTH “E”)

Details: Surface paving and shouldering Schedule: May 26 – June 11

Project #2: CTH “F” (CTH “CF” – Village of Sullivan)

Details: Pulverize, pave, and shoulder Schedule: June 1 – August 31

Project #3: CTH “P” (CTH “F” – US 18)

Details: Construction, pave, and shoulder Schedule: August 16 – October 8

Project #4: CTH “F” (US 18 – CTH “B”)

Details: Pulverize, pave, and shoulder Schedule: May – June (Contract Project)

Seal Coating: August 1 – August 31

Other Project: WisDOT paving and Village of Sullivan

9c. Review monthly financial account summary

The 2009 Financial Report book was mailed out to the Committee prior to the meeting. Commissioner Kern had a brief discussion on the 2009 Financial Report. No Motion.

10. Highway Operations Report

The Commissioner reviewed the past month’s operations with the Committee and answered any questions that they had. No Motion.

12. Tour Highway Department buildings (Jefferson Shop)

The Highway Commissioner led the Committee on a tour of the Jefferson shop. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	05/12/10	\$ 33,399.49
BILLS:	05/14/10	2,059.79
BILLS:	05/27/10	51,059.74
BILLS:	05/27/10	181.84
COMMITTEE:	APRIL	<u>260.00</u>
TOTALS:		\$ 86,960.86

It was moved by Mr. Borland and seconded by Mr. Jaekel that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Peterson, Borland

NOES: None

ABSENT: Poulson

ABSTAIN: None

The next Highway Committee meeting will be Tuesday, July 6, 2010, starting at 8:00 A.M. at the Jefferson County Highway Department.

Motion by Mr. Borland and seconded by Mr. Jaeckel to adjourn at 9:29 a.m.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Peterson, Borland

NOES: None

ABSENT: Poulson

ABSTAIN: None

Approval:

Craig Peterson, Secretary