

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Wednesday, November 17, 2010

The Jefferson County Highway Committee met on Wednesday, November 17, 2010, at 9:30 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; Blane Poulson; George Jaeckel; Glen Borland

Members absent: Craig Peterson

Also Present: William Kern, Highway Commissioner
Ann Jenswold, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the October 5, 2010 meeting, having been distributed in advance, it was moved by Mr. Borland and seconded by Mr. Jaeckel to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Poulson

NOES: None

ABSENT: Peterson

ABSTAIN: None

CORRESPONDENCE:

- Notice regarding Winter Highway Conference January 10-12, 2011 at the Kalahari Convention Center, Wisconsin Dells, WI

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Project Work**

County crews completed other minor paving and patching projects for various towns

- **General Maintenance**

Crews are patching and repairing various pavements

Routine work including final mowing cuts on county highways

Shop mechanics are setting up additional trucks with pre-wet tanks for winter maintenance

- **Project/Construction Work**

CTH "F" Project (CTH "CI" – Village of Sullivan): Project is complete

CTH "P" Project (CTH "F" – US 18): Construction, pulverize, and pave project. Contracted storm sewer and curb & gutter is complete. County crews completed rehabilitation work and binder paving work on CTH "F" to Froelich Road segment. Remaining work on project will be completed in 2011.

Village of Sullivan: Street work including storm sewer, curb and gutter, and paving. Project work is complete.

- **Office/Shop**

OLD BUSINESS

- NONE

NEW BUSINESS

9a. Discuss adopted 2011 Highway budget

Commissioner Kern opened discussion on the Highway budget that was adopted at the November County Board meeting. He asked if there were any questions or concerns that the Committee had. No Motion.

9b. Discuss 2010 equipment operations and purchases

Commissioner Kern discussed equipment bids that will be taken in December. There will be bids for one (1) new crack seal kettle and four (4) new tri axle trucks that will be coming before the Committee at the next December meeting. With the Committee meeting on December 7, the resolutions for the equipment purchases will be able to go before the County Board on December 14, 2010. No Motion.

9c. Review monthly financial account summary

Commissioner Kern reviewed the financial account summary with the Committee and answered any questions. The Commissioner commented that the winter maintenance budget is better by approximately \$100,000 in comparison to last year. Overall the current budget is looking good going into December. No Motion.

10. Highway Operations Report

The Commissioner reviewed the past month's operations with the Committee and answered any questions that they had. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	10/19/10	\$ 112,966.58
BILLS:	10/28/10	215,046.74
BILLS:	11/11/10	136,693.24
BILLS:	11/17/10	560,882.08
COMMITTEE:	SEPTEMBER	314.50
COMMITTEE:	OCTOBER	<u>396.50</u>
TOTALS:		\$ 1,026,299.64

It was moved by Mr. Poulson and seconded by Mr. Jaeckel that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Buchanan, Jaeckel, Borland, Poulson
- NOES: None
- ABSENT: Peterson
- ABSTAIN: None

The next Highway Committee meeting will be Tuesday, December 7, 2010, starting at 8:00 A.M. at the Jefferson County Highway Department.

Motion by Mr. Poulson and seconded by Mr. Jaeckel to adjourn at 10:22 a.m.

Carried by the following roll call:

- AYES: Buchanan, Jaeckel, Borland, Poulson
- NOES: None
- ABSENT: Peterson
- ABSTAIN: None

Approval: _____

Craig Peterson, Secretary