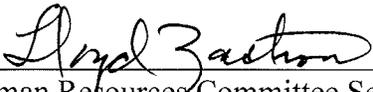


**HUMAN RESOURCES COMMITTEE
MEETING MINUTES
January 19, 2010 @ 10:30am
Jefferson County Courthouse, Room 112**

1. Call to Order. Meeting called to order at 10:30am by S. Schmeling.
2. Roll Call. Present were J. Braughler, C. Knox, S. Schmeling and L. Zastrow. Absent was J. Nelson. Quorum established. Also Present: G. Petre, T. Palm, C. Robinson, B. Frank, P. Milbrath, P. Ristow, C. Silvers, R. Welsch, P. Theder and M. Burrow.
3. Certification of compliance with the Open Meetings Law. Verification of notice of meeting by G. Petre.
4. Review of Agenda. Reviewed with no changes.
5. Citizen Comments. None.
6. Approval of minutes. Motion by J. Braughler, second by L. Zastrow, to approve the November 17, 2009 and November 24, 2009 minutes as printed. Motion carried.
7. Motion by C. Knox, second by J. Braughler, to forward Employee Retirement Recognitions for the fourth quarter, 2009, to County Board. Motion carried.
8. Consideration of wages and benefits for the constitutional elected officials of Clerk of Courts, Coroner, and Sheriff tabled.
9. Consideration of amending Personnel Ordinance HR0325 and applicable pay rates following promotion tabled. Staff asked to present a couple of options and the reasons and effect of each.
10. Motion by J. Braughler, second by C. Knox, to recommend to County Board an ordinance change that would repeal language in Personnel Ordinance HR0410, Computer, Internet and Telephone Use and recreate to summarize the policy, which would be provided to employees through other measures. Motion carried.
11. Motion by C. Knox, second by L. Zastrow, to recommend to County Board an amendment to Personnel Ordinance HR0390, Terminal Pay, to correct language regarding sick payout when on layoff. Motion carried.
12. Motion by C. Knox, second by J. Braughler, to recommend to County Board an amendment to Personnel Ordinance HR0440, HIPAA/Notice of Privacy Practices, to comply with changes in federal regulations, ARRA. Motion carried.
13. Discussion ensued from a Milwaukee Journal Sentinel article regarding domestic partnership and health insurance and the requirement that this benefit must be offered through the State Health plan. Discussion only, no action required.

14. Written report provided from the HR Director regarding recent Emergency Help and vacancy requests, a summary of accrual carryovers and a handout of Legal and Legislative update on employment law issues.
15. Next meeting date set for February 16, 2010 @ 8:30am. Agenda items to include consideration of Constitutional elected official wages and benefits, Applicable pay rates following promotion (Personnel Ordinance HR0325) and discussion on pay system structures.
16. Motion by L. Zastrow, second by S. Schmeling, to adjourn. Meeting adjourned at 12:19pm.



Human Resources Committee Secretary

2-16-10

Date