

**HUMAN RESOURCES COMMITTEE
MEETING MINUTES
November 16, 2010 @ 8:30am
Jefferson County Courthouse, Room 112**

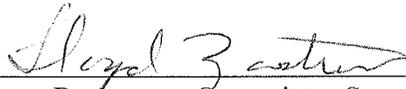
1. Call to Order. Meeting called to order at 8:30am by J. Braughler.
2. Roll Call. Present were J. Braughler, M. Delany, C. Peterson, D. Schultz and L. Zastrow. Quorum established. Also Present: T. Palm, G. Petre, J. Molinaro, P. Ristow, J. Roou, P. Brown, J. Parker, P. Milbrath, and William (Bill) Bracken from Davis and Kuelthau.
3. Certification of compliance with the Open Meetings Law. Verification of notice of meeting by G. Petre.
4. Review of Agenda. Reviewed with no changes at this time.
5. Citizen Comments. None.
6. Approval of minutes. Motion by C. Peterson, second by M. Delany, to approve the October 18, 2010 minutes, as corrected. Motion carried.
7. Consideration of recreation of Civil Service Ordinance. Corporation Counsel, P. Ristow, provided background of the Civil Service process and reviewed the changes that the Chief Deputy, Sheriff and Civil Service Commission are recommending. These primary changes include the process of a lateral transfer for Sergeants, residency requirements that had been bargained away, basic requirement to qualify for Chief Deputy to include advanced education and must be employed at the Sheriff's Office for a minimum of 10 years, and pre-employment physical abilities testing on all candidates. Discussion focused on committee's concern of not allowing outside candidates to apply for the Chief Deputy position. Motion by D. Schultz, second by L. Zastrow, to recommend the re-creation of the Civil Service Ordinance, as drafted, to County Board for approval, and to address the issue of allowing outside candidates to apply at a future meeting, within the next 6 months. Motion carried.
8. Discussion of changes to Patrol Sergeants hours of work and substitution of accrued time. Chief Deputy Parker and the Sheriff are recommending a one-year trial period of changing the patrol sergeants hours of work to 10.5 hour days, 7 days on, 7 days off, thereby creating a 14-day work cycle. In addition, the patrol sergeants would be required to substitute 6.5 hours of holiday or vacation pay each 14-day cycle. Motion by D. Schultz, second by L. Zastrow, to recommend to County Board an amendment to Personnel Ordinance HR0120, Differences for Sworn, Non-represented, Law Enforcement Employees, to reflect the changes to the Patrol Sergeants schedule. Motion carried.
9. Motion by M. Delany, second by D. Schultz, to move into closed session item pursuant to Wisconsin State Statutes, Sections 19.85 (1)(e), update and consideration of union

negotiations, and 19.85 (1)(b), consideration of employee discipline. All members present responding "Aye". Moved into closed session at 9:51am.

10. Motion by D. Schultz, second by L. Zastrow, to move into open session. All members present responding "Aye". In open session at 10:45am.

11. Next meeting scheduled for Monday, December 20, 2010 at 8:30am, to include closed session discussing union negotiations.

12. Motion by C. Peterson, second by D. Schultz, to adjourn. Meeting adjourned at 11:00am.



Human Resources Committee Secretary V.P.

12-20-10
Date