DRAFT

Minutes of the
Mid-Wisconsin Federated Library System
Board of Trustees Meeting
Tuesday, March 30, 2010

The regular meeting of the MWFLS Board of Trustees was called to order at 6:00 p.m. at Mid-WI Federated Library System, 112 Clinton Street, Horicon, Wisconsin. Rev. Allan Kranz presiding. Rev. Kranz welcomed Trustees, Staff, and Librarians.

ROLL CALL

MEMBERS PRESENT: Deborah Bissonnette, Jane Colwin, Patti Geidel, Helen Heinrich, Allan Kranz, MaryAnn Miller, Gary Morgenstern, Dwayne Morris, Janet Negus, Ruth Schmitt, Beverly Schroeder, Juanita Schultz, Dan Stoffel, and Alice Ventura

MEMBERS ABSENT:

MEMBERS EXCUSED: Polly Edgar

OTHERS PRESENT: Walter Burkhalter, MWFLS Director; Mike Gelhausen, Director of Hartford Public Library; Jim Grigg, City of Horicon Mayor; Jackie Jacak, MWFLS Business Manager; Roberta Olson, Director of Germantown Public Library; Dave Pasewald City of Horicon Clerk-Treasurer, Steve Platteter, MWFLS Automation Services Librarian; Jason Porter, MWFLS Library Automation Specialist; Mrs. Kranz, guest; Mrs. Stoffel, guest; Michael Tyree, Director of West Bend Library.

CORRESPONDENCE & APPEARANCES

Handouts distributed to Board members included:

1. 6/15 Open Meetings Law flyer
2. 5/4 Enhancing Opportunities for Private & City Council Support flyer
3. February 2010 Trustee Tale newsletter
4. Winter 2010, Volume 45, Channel Newsletter
5. Handouts in regard to land purchase

Patti Geidel announced she will be resigning from the MWFLS Board.

MINUTES

A motion was made by Ruth Schmitt and seconded by Patti Geidel, to approve the January 26, 2010 minutes. Motion carried by voice vote, all in favor.

FINANCIAL REPORTS

A motion was made by Dan Stoffel and seconded by Patti Geidel to approve payment of January/February Computer Checks in the amount of $403,930.41, Manual Checks in the amount of $1253.22 and Director requested reimbursement of $192.90 for a total of $405,376.53. Motion Carried by Roll Call Vote, All in Favor.

Horicon City Purchase Land from MWFLS

This item was moved from New Business to accommodate guests; David Pasewald, City of Horicon Clerk-Treasurer and Jim Grigg, City of Horicon Mayor.

The city of Horicon approached MWFLS to purchase 135′ of property on the west side of the lot. This city would like to acquire this lot to make the current industrial lot on the backside of MWFLS property larger. The city currently is offering fair market value for the land.

A motion was made by Dwayne Morris and seconded by Jane Colwin to have the Building and Grounds Committee discuss this issue and bring their recommendation to the full Board at the April meeting. Motion carried by voice vote, all in favor.

OPERATIONS REPORTS

Director's Report

- Walter will start reviewing the Trustee Essentials handbook. He will review chapters one and two at the April meeting.

Director's Council Meeting

- Michael Tyree has been elected liaison to the MWFLS Board. He will report at each of the Board meetings

Personnel Committee

- Next Personnel meeting will be April 8th at 1:00 at the Horicon City Hall.

NEW BUSINESS

Recommendation from Director's Council for Project Coordinator

The two Systems are hoping by adding this position it will improve communication between the four admins and prioritization of SHARE projects. Jim Novy will still be under the supervision of Lakeshores Library System.

The Director's Council group will review this position in late fall and see if it has helped with the effectiveness of SHARE. They will then bring their recommendation to the MWFLS Board.

A motion was made by Patti Geidel and seconded by Mary Ann Miller that the MWFLS Board of Trustees approve the recommendation of the March 11, 2010 Director's Council committee to try the project coordinator position for 2010 and evaluate the effectiveness in the fall during the 2011 budget process. Motion carried by roll call vote, all in favor.

Recommendation from Director's Council to Edit Charge & Operating Principles for Automation Committee

The full Board could not take action on this item. The Board needs to follow the System By-laws, which requires written notice of the amendment be delivered to all members at least ten days prior to the meeting at which action is to be taken. This item will be tabled until next month.

Trustee Manual

The Trustee Manual was updated. The Personnel Policy Handbook was taken out. Trustees will be notified when to bring their manuals along to Board meetings for updates.

Appointment of Committee Members

No further information was provided.

ADOPT NEXT MEETING DATE & ADJOURNMENT

Next meeting will be Tuesday, April 27, 2010 at 6:00p.m at Mid-WI Federated Library System, 112 Clinton Street, Horicon, Wisconsin.

Rev. Allan Kranz adjourned the meeting at 7:05 p.m.

Respectfully Submitted,
Jackie Jacak, Recording Secretary