

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

February 23, 2011

Administration & Rules Committee

1. Call to Order

Meeting was called to order by Supervisor Molinaro at 8:30 a.m.

2. Roll Call

Administration and Rules Committee Members

Members present: Paul Babcock, James Braughler, Jim Mode and John Molinaro. Greg David present at 8:31 a.m.

Others Present: Gary Petre - County Administrator; Phil Ristow – Corporation Counsel; Connie Freeberg – Paralegal II Confidential; Tammie Jaeger – Administrative Assistant - Confidential, Supervisor Jan Roou; Andy Erdman – Land Information Director; Steve Grabow – UW Extension Community Development Educator.

3. Certification of compliance with Open Meeting Law Requirements

The County Administrator certified compliance with the open meeting law.

4. Review of Agenda

No changes made

5. Public Comment

None

6. Approval of January 26, 2011 Administration & Rules Committee meeting minutes

Motion made by Supervisor Mode; Second by Supervisor Babcock to approve the January 26, 2011 Administration & Rules Committee meeting minutes as written. (Ayes-All) Motion carried.

7. Approval of February 8, 2011 County Board meeting minutes

Motion made by Supervisor Braughler; Second by Supervisor Babcock to approve the February 8, 2011 County Board meeting minutes as corrected. (Ayes-All) Motion carried.

8. Discussion and possible action on Codification of Jefferson County Ordinances

Phil Ristow brought the committee up to date on the codification project. He will continue to work on this and keep the committee informed. No action taken.

9. Discussion and possible action on Redistricting

A redistricting calendar listing the required tasks was provided for the committee to review, along with other redistricting information. Andy Erdman explained the information that was provided. The committee discussed the redistricting process and timeline. Conceptual plans will be created for the committee to review at their next meeting. John Molinaro discussed County Board size. There is a report on the Jefferson County website which provides information on the pros and cons of reducing the size of the board. The committee would like to see two redistricting plan options. One plan should be drawn to reflect 30 Supervisory Districts and the other plan should illustrate 27 Supervisory Districts.

10. Discussion and possible action on resolutions, letters or reports from other governmental agencies

Resolution – “Intergovernmental Relation Committee Supporting Action by the Wisconsin State Legislature to end Predatory Lending in Wisconsin”

The committee reviewed the resolution.

Motion made by Supervisor David; Second by Supervisor Babcock to forward this resolution to the County Board for consideration. (Ayes-All) Motion carried.

11. Discussion and possible action on Strategic Plan implementation

Information on Strategy Formulation was distributed and Steve Grabow and Gary Petre spoke to the committee on the process of implementing the Strategic Plan. The committee will review a draft the Strategic Plan government on-line survey and discuss it at their next meeting. No action taken.

12. Discussion and possible action on County Board Supervisors Meeting Fees

A report on County Board Supervisor 2010 meeting fees was provided for the committee to review. John Molinaro will draft a short memo to go along with this report and it will be reviewed at the next meeting. No action taken.

13. Discussion and possible action on Resolution No. 99-03 relating to identifying County vehicles

The committee reviewed this resolution. Various departments would prefer that their vehicles not be identified. A new resolution will be drafted for the committee’s review at their next meeting. No action taken.

14. Discussion and possible action on a two-year Domestic Violence and Sexual Assault Coalition grant

John Molinaro gave the committee some background information on the Domestic Violence and Sexual Assault Coalition grant. The application was signed to meet the filing deadline, with a condition that it be approved by the County Board at their next meeting.

Motion made by Supervisor Babcock; Second by Supervisor Mode to forward a resolution to the County Board approving the Domestic Violence and Sexual Assault Coalition grant. (Ayes-All) Motion carried.

15. County Administrator’s monthly report

Petre went over his monthly report and responded to the committee’s comments and questions.

16. Tentative Future Agenda Items and Meeting Dates

- Approval of February 23, 2011 Administration & Rules Committee meeting minutes
- Approval of March 8, 2011 County Board meeting minutes
- Discussion and possible action on resolutions, letters or reports from other governmental agencies
- County Administrator’s monthly report
- Discussion and possible action on Redistricting
- Discussion and possible action on Strategic Plan implementation (Monthly)
- Discussion and possible action on County Board Supervisors Meeting Fees
- Discussion and possible action on Resolution No. 99-03 relating to identifying County vehicles
- MIS update on comparable savings since Countryside Home was sold
- Discussion and possible action on Codification of Jefferson County Ordinances

Next meeting date: March 30, 2011

17. Adjourn

Motion made by Supervisor Mode; Second by Supervisor David to adjourn at 10:28 a.m. (Ayes-All) Motion carried.