

Jefferson County
Finance Committee Minutes
February 28, 2011

Committee members: Braugher, James B.
Jones, Richard C.
Mode, Jim
Molinaro, John
Rogers, Pamela (Chair)

Pam Rogers called the meeting to order at 8:31 a.m. All committee members were present. No additional County Board Supervisors were. Staff in attendance was Dave Ehlinger, Andy Erdman, Staci Hoffman, Bill Kern, Paul Milbrath, Terri Palm, John Rageth, Phil Ristow, Roland Welsch, and Tammy Worzalla.

John Molinaro certified that the meeting complied with the Open Meeting Law.

Dave Ehlinger presented the draft resolution regarding closing out the self-insured health insurance program and reserve account. A motion was made to recommend the resolution as drafted to the County Board by Molinaro/Mode. The motion passed 5-0.

Dave Ehlinger presented the draft resolution creating an unemployment compensation reserve in relation to the sale of Countryside Home. After discussion, a motion was made to recommend the resolution as drafted to the County Board by Mode/Jones. The motion passed 5-0.

Dave Ehlinger presented the draft resolution eliminating the Liability Insurance Retention Reserve. After discussion, the consensus was no action would be taken at this time.

General discussion took place regarding each department's non-lapsing request. All department requests were recommended to be forwarded to the County Board for approval by a vote of 5-0. Listed for each department are the presenter and who the motion was made and seconded by.

- County Board
 - Presented by John Molinaro
 - Motion by Molinaro/Mode
- Economic Development
 - Presented by Dave Ehlinger
 - Motion by Rogers/Molinaro
- Human Resources
 - Presented by Terri Palm
 - Motion by Jones/Rogers
- Register of Deeds
 - Presented by Staci Hoffman
 - Motion by Molinaro/Mode
- County Clerk
 - Presented by Dave Ehlinger
 - Motion by Mode/Rogers
- Land Information
 - Presented by Andy Erdman
 - Motion by Jones/Mode

- Corporation Counsel
 - Presented by Phil Ristow
 - Motion by Mode/Molinaro
- Parks Department
 - Presented by Dave Ehlinger
 - Motion by Molinaro/Jones
- Central Services
 - Presented by Dave Ehlinger
 - Motion by Molinaro/Mode
- Sheriff
 - Presented by Paul Milbrath
 - Motion by Mode/Molinaro
- Child Support
 - Presented by Dave Ehlinger
 - Motion by Jones/Rogers
- Clerk of Courts
 - Presented by Dave Ehlinger
 - Motion by Molinaro/Mode
- Finance
 - Presented by Dave Ehlinger
 - Motion by Jones/Rogers
- Veterans Services
 - Presented by Dave Ehlinger
 - Motion by Molinaro/Mode
- UW Extension
 - Presented by Dave Ehlinger
 - Motion by Molinaro/Rogers
- Fair Park
 - Presented by Dave Ehlinger
 - Motion by Mode/Jones
- Land Conservation
 - Presented by Dave Ehlinger
 - Motion by Molinaro/Mode
- Zoning
 - Presented by Dave Ehlinger
 - Motion by Jones/Rogers
- Health Department
 - Presented by Dave Ehlinger
 - Motion by Molinaro/Mode
- Human Services
 - Presented by Jim Mode
 - Motion by Mode/Jones
- Debt Service
 - Presented by Dave Ehlinger
 - Motion by Jones/Rogers
- Highway
 - Presented by Bill Kern
 - Motion by Molinaro/Jones
- MIS
 - Presented by Roland Welsch

- Motion by Molinaro/Mode

A motion was made by Rogers/Mode to recommend the resolution to the County Board to act on year-end requests to carry over funds as drafted. The motion passed 5-0.

Dave Ehlinger explained his recap spreadsheet for departmental surplus and deficits. The committee requested that this spreadsheet along with the non-lapsing summary spreadsheet be included in the County Board packet.

Dave Ehlinger presented the draft resolution to act on year-end departmental deficits. A motion was made by Molinaro/Jones to recommend to the County Board the resolution as drafted. The motion passed 5-0.

Dave Ehlinger read the draft resolution to act on MIS Department year-end request to carry over funds, as the draft resolution was not included in the packet. After general discussion, a motion was made by Mode/Molinaro to recommend to the County Board the resolution as drafted. The motion passed 5-0.

Dave Ehlinger presented the draft resolution amending the County's Investment Policy and explained the clarification in regards to commercial paper limits. A motion was made by Mode/Rogers to recommend to the County Board the resolution as drafted. The motion passed 5-0. The committee requested that the whole proposed amended Investment Policy as well as the www.bankrate.com printouts be included in the County Board packet.

Dave Ehlinger indicated that there was no change in the 2011 contingency fund and that it remains at the original tax levy amount of \$400,000.

Dave Ehlinger explained that Gary Petre had requested that "discussion regarding State of Wisconsin budget process and its possible effect on Jefferson County budget process" be included in all future agendas for all committees. Under this agenda item, the committee affirmed by consensus that Dave Ehlinger should still attend the national GFOA (Government Finance Officers Association) conference in May.

A motion was made at 9:46 a.m. to adjourn by Mode/Rogers. The motion passed 5-0.

Respectfully submitted,

Jim Braughler
Finance Committee Secretary
Jefferson County

/dpe