

Jefferson County Historic  
Site Preservation Commission

Minutes

December 14, 2011

Time: 6:30pm

Commission Members: John Molinaro, Chair; Larry Cole, Vice-Chair; Kathleen Woodbury, Secretary; Jessie Powers, Cindy Arbiture, Robert Birmingham, James Levy

1. Meeting called to order at 6:45 PM
2. Roll Call – Members present: John Molinaro, Larry Cole, Kathleen Woodbury, Cindy Arbiture, James Levy; Absent: Bob Birmingham, Jessie Powers
3. Open Meeting Certification: OK
4. Agenda as distributed.
5. Minutes of November 17, 2011 approved.
6. Guest: Brian Embrey, our new intern from History Dept. at UWW.
7. John explained the surveys to James Levy, new member of the Commission and Brian Embrey, our new intern that Professor Levy brought from the History Dept at UWW to help us to develop a database. Further explained the lack of an index in 1<sup>st</sup> completed survey (NE qtr) and why this is pertinent to our utilization of these studies.
8. Work plan by Wisconsin Historical Society with addition to RFP sent by John to add index to future surveys starting with the 2012 survey covering the NW quadrant of the county. John told us that Jennifer Lehrke, the commission's choice to do the NW quadrant survey, who was with LJM Architects at the time of her presentation, had left to start her own firm, Legacy Architecture Inc. We all agreed that we had awarded this contract based on her presentation, knowledge, professionalism and experience, and our intent was to have Jennifer complete the contract with us.
9. Cindy Arbiture, representing the now disbanded Jefferson County Historical Alliance, which was made up of the 10 local historical societies in Jefferson County, presented the JCHSPC with a check for \$3,225.30, which was earned through sales of their book "Jefferson County, Wisconsin". Further proceeds from the sale of the book will also come to us, to be used for programming, such as the proposed bus tour, and other events which continue the mission on which they were established.
10. Landmark designation – Sumner Town Hall, significantly redone; historic district; Julia Ince, art historian from Fort Atkinson; John will email Landmark Application instructions.
11. Log Cabin at Mason Farms, c.1854 - Parks Dept. met with Frank Butterfield from the National Trust for Historic Preservation; applying for a grant which may be awarded with a range of \$3 – 10K with matching funds; will hire a preservation architect if they receive the grant money.
12. Lots of discussion, calling the bus/car tour a "Moving Conference" the theme would be the history of agriculture; proposed stops - Hoard Dairy Shrine, Hoard Farm, antique

farm equipment collector; could involve organizations such as FFA, Farmland Conservation Easement Commission.

13. No correspondence.

14. Next meeting: February 16<sup>th</sup>.

15. Future agenda items: Brian-implementation of database with NE survey; New grant; Landmark Design; Log Cabin; Bus tour.

16. Cindy made a motion to adjourn, James seconded. Meeting adjourned at 8:30.

Minutes submitted by Kathleen Woodbury 2/17/12