

Jefferson County Historic
Site Preservation Commission

Minutes

September 22, 2011

Time: 6:30pm

Commission Members: John Molinaro, Chair; Larry Cole, Vice-Chair; Joan Jones, Secretary; Jessie Powers, Cindy Arbiture, Robert Birmingham, Kathleen Lashley-Woodbury

1. Meeting called to order at 6:35 PM
2. Roll Call – Members present: John Molinaro, Larry Cole, Jessie Powers, Kathleen Woodbury; Present by phone: Cindy Arbiture; Absent: Joan Jones, Bob Birmingham; Guests: Olive Gross, Maureen Giese
3. Open Meeting Certification: OK
4. Agenda as distributed.
5. Minutes of August 25, 2011 approved.
6. Guest Olive Gross complimented the Memorial Dedication Ceremony on September 10th.
7. Discussion of letter wordage on letter to property owners drafted by Jessie, included commission members present, Cindy by phone and guests. Jessie to do revisions as agreed. Jessie and Cindy to contact Joe DeRose and/or Daina Penkiunas regarding our letter and an invitation to attend our November 17 meeting to answer questions from property owners regarding State or National Register eligibility.
8. Per John, RFP completed and sent to Joe DeRose, requesting an index-historic register. Invitation to quote sent to 6 candidate firms on Monday 9/19. Also sent letter prior to 9/6 deadline stating our intention to apply for 3rd grant (2012).
9. Regarding bus tour: continue planning, perhaps not bus, but car tour. Discussed checking into grant money available for this.
10. New board member – John had invited Steve Zimmerman to attend one of our meetings, he has not attended to date. Per John, hoping to get an intern from UWW to help streamline research paths required currently; new archivist at Hoard.
11. Two dates discussed for next conference, either June 1st or June 22nd. We chose June 1st. Tammi from Fort Atkinson Preservation Commission had expressed an interest in having their group sponsor a portion of the event. Need to find out what they have in mind. John asked Jessie and Cindy to determine a “hot button” topic, i.e. our counties role in the Civil War, Jefferson County landmark status, barn preservation, handout for car/bus tour “highlights”.
12. Correspondence: Buffalo, NY Conference; grant information
13. Next meeting dates: October 27th, November 17th.

14. Future Agenda: survey implementation; new grant application; new item returned RFP; new board member; conference.
15. Motion to adjourn by Kathleen, seconded by Jessie.