

JEFFERSON COUNTY HUMAN SERVICES

Board Minutes

April 12, 2011

Board Members Present: Jim Mode, Pam Rogers, Richard Jones, Jim Schultz, Augie Tietz, and John McKenzie

Board Members Absent: Marty Powers

Others Present: Human Services Director Kathi Cauley; Aging & Disability Resource Center Manager Sue Torum; Economic Support Manager Jill Johnson; Office Manager Donna Hollinger; Maintenance Supervisor Terry Gard; County Board Chairman John Molinaro; County Supervisor Carlton Zentner and County Supervisor Jan Rouu.

1. CALL TO ORDER

Mr. Mode called the meeting to order at 9:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

Mr. Powers absent/Quorum established

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Compliance attained

4. REVIEW OF THE APRIL 12, 2011 AGENDA

Mr. Mode asked that items #8 & 9 be moved to follow item #11

5. CITIZEN COMMENT

No Comments

6. APPROVAL OF THE MARCH 8, 2011 BOARD MINUTES

Ms. Rogers made a motion to approve the March 8, 2011 board minutes.

Mr. Jones seconded.

Motion passed unanimously.

7. UPDATE FROM TERRY GARD ON ENERGY SAVINGS AND SUSTAINABILITY INITIATIVES

Mr. Gard referred to the handout "Multiple Systems Energy Estimator" (attached). He said that the Finance Committee and County Board added \$32,000 to the Human Services budget for energy initiatives. A lighting audit was done at Hillside, Lueder Haus, and on the 1980 section of the Human Service building. We need to switch from the T12 fluorescent lighting to high performance T8 bulbs, which will reduce our energy consumption by \$8,781. The cost for the upgrades will be \$22,219, leaving money to add insulation to the older section of the main building. The cost to postpone this would be \$748 per month. He will submit an order and then begin changing the bulbs out.

Mr. Gard added that to save even more money, they have been turning the parking lights off between 10:00 p.m. and 4:30 a.m. and will continue to look for other cost saving initiatives.

8. **DIVISION UPDATES: FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER**

Family Resources:

Ms. Cauley reported on the following items:

- Child protection calls have increased from last year
- Juvenile justice cases are down
- Birth to Three has an increase in cases
- No juveniles are in corrections or child caring institutions at this time.
- Four of the Termination of Parental Rights petitions were filed and the hearings will begin the week of April 20.
- We partnered with Opportunities who owns an apartment building and were able to place two families there. The parents are also working at Opportunities.

Behavioral Health:

Ms. Cauley reported on the following items:

- We had 1172 crisis calls for the 1st quarter of the year, which is about the same number as last year.
- The emergency detentions were up
- We are recruiting for the supervisor for the Outpatient Clinic and the Intoxicated Driver program

Economic Support:

Ms. Johnson reported on the following items:

- We have 5,678 households on assistance with 12,207 receiving Medical Assistance and Food Stamps.
- We are preparing for “Ready Kids for School” which donates school supplies to qualified families, and on Thursday, Cousins Subs will be donating 10% of all sales to the program.
- An employee who works with clients to find housing has transferred to the Independent Living Skills position. Due to the budget, we are shifting some positions whenever possible. Another individual will be retiring in May.
- We have been making contact with Legislatures regarding the potential Income Maintenance changes and several staff are going to the town hall meeting to speak.
- We work closely with St Vincent de Paul and for many years have handled the paperwork and issued checks for housing, rent or utilities. We talked with the head of St Vincent and asked if they would pay us to do that for them and they agreed, which will help keep the services here.

Administration:

Ms. Cauley reported for Ms. Daniel on the following items:

- We have begun electronic billing for Medicaid

Ageing & Disability Resource Center:

Ms. Torum reported on the following items:

- The Volunteer Recognition Banquet is coming up on May 4th and hopes that board members are planning on coming. She said that his year’s event will be at the Jefferson Fairgrounds in the Activity Center. It will be bigger than ever because all volunteers are invited. Previously, the Lake Mills home delivered meal volunteers had their own event

at Pine Knoll, which has now closed. The event will also recognize two new volunteers who provide guardianship services to the county, one of which is John McKenzie of this board.

- Key legislators are saying that they do not support the changes the Governor has suggested regarding SeniorCare. A lot of advocacy on this issue is occurring statewide and Denise Grossman, the county's Elderly Benefit Specialist, attended a Joint Finance Committee hearing recently with a client of hers who provided testimony.
- The ADRC continues to be exceptionally busy and set a record in March, having recorded over 500 contacts! Torum speculated that this increase has to do with the ADRC having an LTE employee helping them process enrollments into Family Care before the program caps are implemented on 6/21/11. Another reason for the increase has to do with the fact that people are aware of the proposed caps under the Governor's budget and are asking to be moved up.
- Torum provided members with a "heads up" about some issues concerning Care WI. The organization has sent out letters to providers informing them of rate reductions. At the same time, some members benefits are being cut and the ADRC is starting to get calls. Some people are saying that they will attend a County Board meeting to air their concerns. The ADRC informs people about the complaint process available to members; however, one individual has stated that the county needs to be aware of what they agreed to when they passed a resolution to enter into Family Care.

9. CREATION OF THE ANNUAL JIM SCHULTZ OUTSTANDING SCHOOL PARTNER AND ADVOCATE AWARD

Ms. Cauley said that she would like to create an annual award in Jim Schultz's name to recognize someone within a school district who works collaboratively with us.

Mr. Jones made a motion to approve the creation of the annual Jim Schultz outstanding school partner and advocate award.

Mr. Tietz seconded.

Motion passed unanimously.

Mr. Schultz thanked the board for the prestigious award.

10. UPDATES ON STATE BUDGET IMPACT

Ms. Cauley reported on the following items:

- A juvenile corrections facility is going to close
- We will lose about \$65,000 in youth aids
- The DHS is going to take a 10% reduction across the board for most allocations. It appears that it will total about a decrease of \$40,000.
- The state is revamping the Wisconsin Medicaid Cost Reporting in hopes to simplify it, however we will need to watch the changes closely.
- During Lobby Days, Ms. Cauley, Mr. Mode and Mr. Jones met with Representative Andy Jorgensen and discussed the Income Maintenance issues. Rep. Jorgensen agreed to introduce an amendment. They also met with Representative Stephen Nass, who was very supportive of our concerns as were staff of Representatives Wynn and Senators Cullen and Kedzie.

11. REVIEW AND DISCUSS INCOME MAINTENANCE COUNTY PROPOSED MODEL IN RESPONSE TO STATE CENTRALIZATION

Ms. Cauley referred to a table about the Centralization of Income Maintenance Functions Budget Analysis in the report titled "Impact of the Governor's Proposed 2011-2013 State Biennial Budget on Jefferson County Human Services Department." (attached) This table compares the County run Income Maintenance Functions to a State run Enrollment Support Center on the following items:

Access, Accuracy, Customer Service, Cost Effectiveness, and Other Factors

Ms. Cauley emphasized that based on the statistics of the report, there are significant issues with the State run Enrollment Support Center including a higher food share error rate, longer wait time for customers, and a higher cost per case rate. The most glaring of all issues were the 9000 unprocessed cases over 400 days old and the State had to contract with Counties to get the work done. She added that over 30% of individuals who apply need one on one service and it would be difficult for them to navigate through the system without assistance. We would also lose staff and revenue, increasing the tax levy to over \$604,000.

Ms. Cauley then reviewed the report titled "Draft Proposed Statewide IM Model" (attached). This is a hybrid model that incorporates state, county and private staff into a County/State administered service delivery system covering a statewide caseload of Food share and Medicaid cases. The model will reduce the overall number of positions currently administering the programs and creates new efficiencies while improving customer service. The model encourages applicants to apply online but maintains the ability for in-person applications in at least one physical location in each county and tribe.

Ms. Cauley further explained that there would be a statewide call-in center, so each County would have the option to allocate a staff member to that call-in center but the staff would remain in the County building. The document scanning could be privatized and we could lose one clerical staff. This concept would cost \$200 per person and would keep all local services in the same building. The Federal government also sent out notice that private workers cannot handle Food share.

She said that we feel strongly that this model would save about \$33,000,000 dollars, that all 585,000 statewide recipients could still be served, and that Counties could keep their levy and deliver services. There is support for this hybrid model, however there is also concern that not all counties would embrace it because some already have their own call in center.

After much discussion, Ms. Rogers made a motion to support the proposed model and send a resolution to the Board of Supervisors.

Mr. McKenzie seconded.

Motion passed unanimously.

12. REVIEW OF JANUARY 31, 2011 FINANCIAL STATEMENT

Ms. Cauley reported that currently we are projecting \$50,000 to the good. Some of the revenue is down; however, we haven't received all of our allocations from the State yet. We have expenses from the attorney who is handling the Termination of Parental Rights cases, but we are

able to recoup staff costs who are working on those cases. The money we are recouping covers the entire cost of the attorney. Ms. Daniel is also preparing Divisional financial statements that will break out revenue & expenses in each area.

13. REVIEW AND APPROVE MARCH FINANCIAL VOUCHERS

Ms. Cauley reviewed the voucher batches (attached) using a summary sheet identifying the categories of each batch with a total of \$578,574.63.

Ms. Rogers made a motion to approve the March vouchers totaling \$578,574.63 as presented.

Mr. Tietz seconded.

Motion passed unanimously.

14. REVIEW AND APPROVE JULY, 2011 – APRIL 2012 BOARD MEETING SCHEDULE

Mr. Mode reported that the future meeting schedule dates are as follows:

July 12, August 9, September 13, October 11, November 8, December 13, January 10, February 14, March 13, and April 10.

Mr. Schultz made a motion to approve the schedule as presented.

Ms. Rogers seconded.

Motion passed unanimously.

15. UPDATES FROM WISCONSIN COUNTY HUMAN SERVICE ASSOCIATION

This information was discussed in prior areas of the meeting.

16. DISCUSS UPCOMING MAY WCHSA CONFERENCE

Ms. Cauley referred to the Wisconsin Counties Human Services Association Conference flyer (attached) and encouraged everyone to attend.

17. ADJOURN

Mr. Jones made a motion to adjourn the meeting.

Mr. McKenzie seconded.

Motion passed unanimously.

Meeting adjourned at 10:50 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Tuesday, May 10, 2011

9:30 a.m.

Workforce Development Center - Room 103

874 Collins Road, Jefferson, WI 53549