

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; Jan Rouou

**ROOM 203, COUNTY COURTHOUSE
320 S. MAIN ST., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, JUNE 20, 2011**

- 1. Call to Order**
The meeting was called to order by Chairman Nass at 8:30 a.m.
- 2. Roll Call**
Committee members present at 8:30 were Nass, Reese, Rinard and David.
Zoning Department staff in attendance included Rob Klotz, Michelle Staff and Deb Magritz.
- 3. Certification of Compliance with Open Meetings Law Requirements**
Both Reese and Klotz verified that the meeting was being held in compliance with open meetings law requirements.
- 4. Review of Agenda**
No change was proposed to the agenda.
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
There was no public comment.

Jan Rouou was now present at 8:31 a.m.

- 6. Approval of May 23, June 13 and June 16, 2011 Meeting Minutes**
Motion by Rinard/Reese to approve the May 23 minutes as presented; motion carried on a voice vote with no objection. Motion by Reese/Rinard to approve the June 13 minutes as presented; motion carried on a voice vote with no objection. The June 16 minutes were not available for review.
- 7. Status of 2011 Planning and Zoning Department Budget**
Klotz explained and noted that he will place this item on the agenda for months to come.

8. **Results of Discussion With Judge Koschnick Regarding Zoning Violations**
Reese and Nass stated that they felt the meeting was pretty productive. Klotz further explained.
9. **Discussion and Possible Decision Regarding Ordinance Definition of Salvage/Junk**
The judge asked that the definitions of salvage and junk be reviewed to make sure that they're strong. Klotz and Corporation Counsel Phil Ristow will be reviewing what we currently have.
10. **Discussion and Possible Action to Amend Text of the Zoning Ordinance to Include a Letter of Credit for Permits When a Home Needs to be Removed After a New One is Built**
Klotz explained the various ways this situation had been handled over the years, including variance and placing conditions on permits. There are very few landowners out of compliance on this matter. Motion by Reese/Rouo to have staff write a text amendment to the zoning ordinance to deal with this concern.
11. **Request by Mark Micale for an Extension of Zoning and Land Use Permit 57691, Issued 5/26/09 on PIN 028-0513-1124-025 in the Town of Sumner**
Micale was granted a conditional use in 2007 and an attendant land use permit. In 2009 he requested a two-year extension of that land use permit, and is requesting another 2-year extension now. After assurance that this would be the last request for extension, a motion was made by Nass/David to allow this final two-year extension to the land use permit. Motion carried on a voice vote with no objection.
12. **Request for a One-Year Extension of the One-Year Time Limit for Petition 3487A-10, Marles Staude L.E., on PIN 014-0614-2811-000 in the Town of Jefferson, Approved by County Board on August 10, 2010**
Motion by Rouo/Rinard to allow an additional one-year extension to the zoning amendment approval, making it valid until August 10, 2012.

SEE INDIVIDUAL FILES FOR A COMPLETE RECORD OF THE FOLLOWING DECISIONS:

13. **Discussion and Possible Action on Petition CU1657-11 for Gavin Strey on the Daniel Kasten Property, Presented in Public Hearing on May 19, 2011 and Subsequently Postponed**
APPROVE with conditions on a motion by David/Rouo. Motion carried on a voice vote, with Reese objecting.

- 14. Decisions on Petitions Presented in Public Hearing on June 16, 2011:**
APPROVE WITH CONDITIONS 3527A-11 – Dan & Lacy Jablonski/Darlene Holz Trust, Town of Ixonia on a motion by Reese/David. Motion carried on a voice vote with no objection.
APPROVE WITH CONDITIONS 3528A-11 – Robyn Saxe/Ralph A Stendel Trust, Town of Ixonia on a motion by Nass/David. Motion carried on a voice vote with no objection.
APPROVE WITH CONDITIONS BOTH 3529A-11 & 3530A-11 – Marsha Parker, Town of Sullivan on motions by Reese/David. Both motions carried on a voice vote with no objection.
APPROVE WITH CONDITIONS CU1661-11 – Rubidell Resort Condominium Association, Town of Milford on a motion by Nass/Roou. Motion carried on a voice vote with no objection.
APPROVE WITH CONDITIONS CU1662-11 – Scott Nelson, Town of Oakland on a motion by Nass/Reese. Motion carried on a voice vote with no objection.
- 15. Upcoming Meeting Dates**
July 18, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203
July 21, 7:00 p.m. – Public Hearing in Courthouse Room 205
July 25, 8:30 a.m. – Decision Meeting in Courthouse Room 203
August 15, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203-
(Nass will be absent)
August 18, 7:00 p.m. – Public Hearing in Courthouse Room 205
August 29, 8:30 a.m. – Decision Meeting in Courthouse Room 203
- 16. Adjourn**
Motion by Reese/David to adjourn at 9:39 a.m. Motion carried on a voice vote with no objection.

Don Reese, Secretary