

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; Jan Rouu

**ROOM 203, COUNTY COURTHOUSE
320 S. MAIN ST., JEFFERSON, WI 53549
8:00 A.M. ON MONDAY, JULY 18, 2011**

- 1. Call to Order**
The meeting was called to order by Chairman Nass at 8:00 a.m.
- 2. Roll Call**
Committee members present at 8:00 a.m. were Nass, Reese and Rinard. David was absent and excused, and it was noted that Rouu was on her way to the meeting. Zoning Department staff in attendance included Michelle Staff and Deb Magritz.
- 3. Certification of Compliance with Open Meetings Law Requirements**
Reese verified that the meeting was being held in compliance with open meetings law requirements.
- 4. Review of Agenda**
No changes were proposed.
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
There was no public comment.
- 6. 2012 Land Information Budget Review – Andy Erdman**
Erdman handed out Worksheet Summaries for the Land Information Program budget and explained. He reported that the Land Information Council had reviewed and approved the budget. Motion by Reese/Rinard to approve the Land Information budget; motion carried on a voice vote with no objection.

Jan Rouu arrived at 8:06 a.m.

Bill Kern, Highway Commissioner arrived at 8:08 a.m.

- 7. Discussion and Possible Action Regarding County Surveyor Position - Budget**
Erdman reported that the current County Surveyor, Tom Wollin, had announced his retirement effective at the end of September. Erdman talked about options for the position in the future. Bill Kern explained that he felt an internal surveyor could be utilized by the Highway Department to a much greater extent than had been done in the past. Erdman noted that the Land Information Council also felt that it was worthwhile to retain a full-time position. Motion by Reese/Nass to support the pursuit of a full-time county surveyor's position; motion carried on a voice vote with no objection.

- 8. Site Inspections – Petitions to be Presented in Public Hearing on July 21, 2011:**
3532A-11 & CU1666-11 – Charles Couden/James & Nancy Couden Property, near
N4675 Highland Dr., Town of Sullivan
CU1664-11 Mark Foelker, W3110 Thiesen Ln., Town of Jefferson
CU1665-11 Tracy & Marcus Rothmeyer, N953 Vinne Ha Ha Rd., Town of Koshkonong
3531A-11 & CU1663-11 – Matthew Thomas, N6974 Kuhl Rd., Town of Lake Mills
- 9. Adjourn**
Motion by Reese/Rouo to adjourn the meeting at 10:35 a.m. Motion carried on a voice
vote with no objection.

Don Reese, Secretary