

2-8-11 Meeting Minutes
Jefferson County Sustainability Task Force
Jefferson County Court House Rm. 112
Jefferson Wisconsin

Present: Walt Christensen, Greg David, Amanda Goetsch, William Reichertz, Amy Rinard, Jan Rouu

Not present: Mike Burrow, Jill Wiess (Dick Jones resigned)

- 1) Called to order at 4:13pm by Chairperson Greg David
- 2) Roll call
- 3) We agreed that the open meetings law requirements had been fulfilled.
- 4) Minutes corrected from Dec. 14 meeting, motioned by William Reichertz, second by Jan Rouu, motion passed.
- 5) Agenda items were reviewed; item 11 and 12 were switched.
- 6) Approved previous minutes from 1-10-11.
- 7) There was no public comment.
- 8) Workgroup reports
 - a) Education Workgroup: met on Jan. 11th, Workforce Development Bldg. Action on definition of sustainability, charge statement of workgroup. Educational event discussion to Department Heads. Long term goal for County, profit.
 - b) Assessment Workgroup: met on Feb. 8th, have drafted survey questions, presentation to Department Heads in March, no deadline for surveys to be returned yet, reserving the option to do follow-up calls to Department Heads
 - c) Planning Workgroup: met on Jan. 10th, reviewed communication procedures of the planning workgroup, reviewed structure of a plan, discussion of the purpose of the Planning Workgroup developed, much centered on how to narrow or broadly we should focus, agreed to review existing material on municipal sustainability planning and give an approximately 5 minute summary at the next meeting
- 9) No guest advisor present.
- 10) Report to the board. Motion by Jan Rouu to approve Amy Rinard and Greg David to write a report and present to the Jefferson County Board at the March County Board meeting. Motion seconded by Walt Christensen. Motion passed.
- 11) Collaboration: City of Jefferson 25X25 Initiative, no discussion.
- 12) Websites, communications, media. Investigated other County websites, decide format, design.
- 13) Intern, compile list of tasks for intern to complete (compile survey results, attend meetings, coordinate speakers, compile handouts), Greg will delegate discussion with Steve Grabow about seeking intern
- 14) Discussion of defining sustainability, members to brainstorm what sustainability means to them for discussion at March 8th, email suggestions to Greg David
- 15) Next meeting set, March 8th, 4:30pm, Jefferson County Courthouse

16) Motion to adjourn by William Reichertz, second by Amy Rinard, motion passed. Meeting adjourned at 6pm