

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, March 6, 2012

The Jefferson County Highway Committee met on Tuesday, March 6, 2012, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; Blane Poulson; George Jaeckel; Glen Borland

Members absent: Craig Peterson

Also Present: William Kern, Highway Commissioner
Ann Jenswold, Highway Department
Brian Udovich, Highway Department
John Molinaro, County Board Chairman
Carlton Zentner, County Board Supervisor
Several contractors present for the bid openings

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the February 7, 2012 Highway meeting, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Poulson to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Borland

NOES: None

ABSENT: Peterson

ABSTAIN: None

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Project/Construction Work**

- **General Maintenance**

Crews are completing brushing work on various highways

Crews are completing guardrail/bridge repairs at various locations

Crews are working on sign installation work for county, state, and town roads

- **Winter Maintenance**

Routine winter maintenance work

- **Office/Shop**

Closed books for 2011, beginning to complete annual report

New small trucks delivered, all trucks are in-service

OLD BUSINESS

NONE

NEW BUSINESS

9a. Review 2012 asphalt product bids

Bids were received and opened for pre-mixed asphaltic concrete from Wolf Paving, Payne & Dolan, Inc., and B.R. Amons & Sons, Inc.

It was moved by Mr. Poulson and seconded by Mr. Jaeckel to accept all bids for pre-mixed asphaltic concrete materials for the 2012 Highway Department projects.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Borland

NOES: None

ABSENT: Peterson

ABSTAIN: None

Bids were received and opened for bituminous asphalt products from Henry G. Meigs, Inc., Flint Hill Resources, and Pearson Bros., Inc.

It was moved by Mr. Jaeckel and seconded by Mr. Poulson to accept bids from vendors for bituminous asphalt products for the 2012 Highway Department projects.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Borland

NOES: None

ABSENT: Peterson

ABSTAIN: None

9b. Review County Highway Improvement Program (CHIP) project bids (CTH SC)

Bids were received from Payne & Dolan, Inc., Wolf Paving, and B.R. Amon & Sons, Inc. for the CTH “SC” project (STH 16 – Dodge County).

It was moved by Mr. Borland and seconded by Mr. Poulson to accept the bid from Payne & Dolan, Inc.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Borland

NOES: None

ABSENT: Peterson

ABSTAIN: None

9c. Review 2012 asphalt milling and pulverizing bids

Bids were received and opened for asphalt milling and pulverizing from Payne & Dolan, Inc., Pavement Maintenance, Tri-County Paving, Inc., WK Construction, and The Kraemer Company.

It was moved by Mr. Jaeckel and seconded by Mr. Borland to accept all bids for full depth pulverizing/milling for the 2012 Highway Department projects.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Borland

NOES: None

ABSENT: Peterson

ABSTAIN: None

9d. Review limerock crushing bids

Bids were received and opened for crushing of limestone materials at Strasburg Quarry from Frank Bros., Inc., A.W. Oakes & Son, Inc., and Linck Aggregates, Inc.

It was moved by Mr. Poulson and seconded by Mr. Jaeckel to accept the bid from Frank Bros., Inc. for the crushing of limestone materials at the Strasburg Quarry in Jefferson, Wisconsin.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Borland

NOES: None

ABSENT: Peterson

ABSTAIN: None

9e. Review monthly financial account summary

The Highway Commissioner discussed the financial account summary with the Committee, including winter maintenance costs. The summary showed that over 53% of the winter maintenance budget was spent through 2-25-2012. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations with the Committee regarding current operations and winter maintenance events. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	02/07/12	\$	24,900.00
BILLS:	02/13/12	\$	270.00
BILLS:	02/23/12	\$	70,021.54
BILLS:	02/28/12	\$	27,212.57
BILLS:	03/06/12	\$	<u>79,980.45</u>
TOTALS:		\$	202,384.56

It was moved by Mr. Poulson and seconded by Mr. Jaeckel that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Borland

NOES: None

ABSENT: Peterson

ABSTAIN: None

The next Highway Committee meeting will be in May at the Jefferson County Highway Department.

Motion by Mr. Jaeckel and seconded by Mr. Poulson to adjourn at 9:02 a.m.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Borland

NOES: None

ABSENT: Peterson

ABSTAIN: None

Approval:

Craig Peterson, Secretary