

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Wednesday, May 30, 2012**

The Jefferson County Highway Committee met on Wednesday, May 30, 2012, at 12:13 P.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Ron Buchanan; Blane Poulson; George Jaeckel; Glen Borland; Al Counsell

Members absent: None

Also Present: William Kern, Highway Commissioner  
Ann Jenswold, Highway Department  
Brian Udovich, Highway Department  
Erik Coonen, Highway Department  
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the May 1, 2012 Highway meeting, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Poulson to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Jaeckel, Borland, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

**CORRESPONDENCE:**

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- NONE

**HIGHWAY COMMISSIONER'S REPORT:**

- **Project/Construction Work**

CTH "E" (CTH "P" – CTH "F") – Rehabilitation, Pulverize, Pave

Widening and drainage work started in April

Update – Rehabilitation and binder paving complete

CTH "SC" (STH 16 – CTH "CW") – Construction, Pave

Material and prep work started, major work to begin in May

Update – Construction work is beginning in late May

CTH "B" (Rock Lake Road – CTH "V") – Mill, Pave

Small project will be completed in early May

Update – Project is complete

CTH "A" (CTH "S" – Lake Mills) – Major Culvert, Pulverize, Pave

Summer/Fall project

CTH "C" (Evenson Road – CTH A) – Design, Construction

Survey and design work in process

- **General Maintenance**

Crews are "pulling up" and repairing gravel shoulders

Crews are completing guardrail/bridge repairs at various locations

Crews are working on sign installation work for county, state, and town roads

- **Winter Maintenance**

- **Office/Shop**

2011 Financial/Annual Report was complete

Shop employees are working on the set-up of the new tri-axle trucks

**OLD BUSINESS**

**8a. Highway Facility Study – Discuss progress and schedule**

Commissioner Kern asked the Committee if there were any questions or comments regarding the presentation given by Bray Architects in the joint Infrastructure/Highway Committee meeting that took place prior to the current Highway Committee meeting. The Committee thought Bray Architects did a comprehensive job answering questions during their presentation. No Motion.

**NEW BUSINESS**

**9a. Review monthly financial account summary**

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. No Motion

**10. Highway Operations Report**

The Commissioner reviewed the operations with the Committee regarding current operations, including highways “E” and “SC”. No Motion.

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	05/08/12	\$	69,852.98
BILLS:	05/16/12	\$	281,211.59
BILLS:	05/30/12	\$	<u>119,894.03</u>
TOTALS:		\$	470,958.60

It was moved by Mr. Borland and seconded by Mr. Jaeckel that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Buchanan, Poulson, Jaeckel, Borland, Counsell
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next Highway Committee meeting will be Tuesday, July 10 at the Jefferson County Highway Department.

Motion by Mr. Jaeckel and seconded by Mr. Borland to adjourn at 12:40 p.m.

Carried by the following roll call:

- AYES: Buchanan, Jaeckel, Borland, Counsell
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

Approval: \_\_\_\_\_  
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 Al Counsell, Secretary