

**Jefferson County Board
Committee Minutes
November 14, 2012
Infrastructure Committee**

1. Call to order

Meeting called to order by Supervisor Reese at 1:30 p.m.

2. Roll call of Committee Members

Richard Jones, Russell Kutz, Don Reese and Dick Schultz. Rick Kuhlman, Excused.

Others Present: Gary Petre – County Administrator; Phil Ristow – Corporation Counsel;-John Molinaro – County Board Chairman; Karyn Spory, Reporter – Jefferson Daily Union; Tammie Jaeger – Administrative Assistant-Confidential; Mark Miller – Maintenance Supervisor; Supervisor Ed Morse; Supervisor Greg David.

3. Certification of compliance with the Open Meetings Law

The County Administrator reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

No changes were made.

5. Public Comment

None

6. Approval of the October 17, 2012 Infrastructure Committee meeting minutes

Motion made by Supervisor Jones; Second by Supervisor Schultz to approve the October 17, 2012 Infrastructure Committee meeting minutes as printed. Ayes-All (Motion Carried).

7. Communications

None

8. Discussion and possible action on request to provide coffee and pastries in the Courthouse lobby

No information was available for the committee to review. No action taken.

9. Status report on the Courthouse Security Entrance project

Gary Petre explained that Pete Weston from Design Alliance has the bid documents almost ready to go. The following estimated timeline was discussed: bid documents will be available for pick up by end of November; public notice will be given the week of November 19th, bids will be due back to the County by January 4th, bids will be opened on Tuesday January 8th, Infrastructure Committee will meet on January 16th to review the bids and make a recommendation to County Board in February. No action taken.

10. Discussion and possible action on the bidding for the Courthouse Bathroom Remodeling project

Mark Miller explained that the bid specs are being finished up by Barrientos Design. The project will follow the same timeline as the Security Entrance project. No action taken.

11. Status report on meeting contingencies, including contracting with an environmental consultant to do an evaluation, in the County's Offer to Purchase the old Countryside Home property

A copy of the inspection report was provided for the committee to review. Phil Ristow explained that Delahey Industries, Inc. performed a walkthrough evaluation of the Countryside Home property. Nothing significant was found. The previous study that was conducted by the bank was not adequate. A complete study will be done, as required by the regulatory agencies, if the county proceeds with demolition of the buildings. The consultant will be going back to inspect those buildings that were not accessible during the first inspection and do any sampling that is determined necessary and approved by the County. No action taken.

12. Discussion and possible action on the County's petition to the City of Jefferson to amend the City's Land Use Plan and Zoning Ordinance relative to the old Countryside Home Property.

Phil Ristow presented drawings of the Old Countryside site, discussed the various options of site development including building location, road access and utilities and addressed questions and concerns from the committee. Gary Petre is getting estimates from engineering firms to develop a site plan for the property and assist the County through the planning and rezoning process No action taken.

13. Discussion and possible action on Resolution regarding Puerner Street Clean up

Gary Petre informed the Committee that the City of Jefferson may be looking for something from the County that expresses the County's intent for the eventual clean-up of the Puerner Street Site. No action taken at this time.

14. Status report on the Highway Department's Lake Mills satellite facility project

Gary Petre said that he spoke with Bill Kern. They have had meetings with the City of Lake Mills and are close to finalizing the site plan. Phil Ristow stated that the closing on the property should take place on Friday 11-16-2012. No action taken.

15. Potential items for the Committee's next meeting

- Approval of the November 14, 2012 Committee meeting minutes
- Discussion and possible action on the bidding for the Courthouse Bathroom Remodeling project
- Status report on the Highway Department Lake Mills satellite facility project
- Status report on meeting contingencies, including contracting with an environmental consultant to do an evaluation, in the County's Offer to Purchase the old Countryside Home property
- Discussion and possible action on the County's petition to the City of Jefferson to amend the City's Land Use Plan and Zoning Ordinance relative to the old Countryside Home Property.

16. Set tentative next committee meeting time and date: December 19, 2012 at 10:30 a.m.

17. Adjourn

Supervisor Jones made a motion to adjourn; Second by Supervisor Kutz at 2:44 p.m. Ayes – All (Motion Carried).