



Minutes of the Farmland Conservation Easement Commission Meeting

**Jefferson County Courthouse, Room 203
320 S Main St
Jefferson, WI 53549**

Monday, December 9, 2013, 12:30 pm

Members: Margaret Burlingham (Chairperson), Amy Rinard (Vice-Chairperson), Mariah Hadler (Secretary), Steve Nass and Blane Poulson

1. Call to Order
The meeting was called to order by Chairperson Burlingham at 12:30 pm.
2. Roll Call
Commission members present included Hadler, Burlingham and John Molinaro (ex-officio). (Nass arrived later.) Poulson and Rinard were absent. County staff present was Gerry Kokkonen (Land and Water Conservation) and Michelle Staff (Zoning Department).
3. Certification of Compliance With Open Meetings Law Requirements
Burlingham and Staff verified that the meeting was being held in compliance with open meetings law requirements.
4. Review of Agenda
No changes were proposed to the agenda.
5. Public Comment
No public comment
6. Communications
Burlingham had several magazines that she passed around to the Commission. There was no discussion in regard to those magazines.
7. Review & Approval of the October 14th, 2013 Minutes
Motion made by Nass, seconded by Molinaro to approve the October 14th minutes. **Motion** carried on a voice vote with no objection.
8. Discussion on interest forms received for the PACE program
Nass arrived at 12:36 pm. There was a brief discussion on Roger Lehman's application. It was noted that his grandchildren took over the livestock and they may be increasing the herd. Molinaro stated that the next time he sees Lehman he will ask him if he is still interested in the program and is willing to be in conservation compliance.
9. Discussion and Possible Action on 2011 PACE Applications
The Commission is closing on the Neupert easement at 1:00 pm today.

Wilke is not conservation compliant but he is almost complete. The remainder of the work will be completed in spring. Burlingham stated that the Commission will not order another appraisal until the work is completed.

10. Jefferson County LWCD update on Baseline Documentation for easements

Kokkonen reported that all donated baseline reports have been completed. In addition, Kokkonen has done an annual inspection on Lea's easement and reported back to NRCS. The Neupert baseline is completed and will be available at closing.

11. Discussion on future events in which the Farmland Conservation Easement Commission would like to participate

The 2013 work plan has been completed and Burlingham would like to discuss another work plan for 2014 at the January Commission meeting. It was noted that the Jefferson County Dairy breakfast will be May 31st 2014. It was discussed that the Commission should get sponsors for the t-shirts and have them available for other agriculturally-related organizations to wear.

12. Future Meeting Dates

All meetings at this time were acceptable to the Commission.

13. Suggestions for the Next Agenda

It was only noted that the Commission will work on their work plan for 2014.

14. Adjourn

Motion by Hadler, seconded by Nass, to adjourn the meeting at 12:50 p.m. **Motion** carried on a voice vote with no objection.

Secretary Signature

Date

Minutes by Michelle Staff, Zoning Technician, Jefferson County Planning and Zoning Department