

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, August 6, 2013

The Jefferson County Highway Committee met on Tuesday, August 6, 2013, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; Glen Borland; George Jaeckel; Al Counsell

Members absent: Blane Poulson

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
John Molinaro, County Board Chairman
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the July 17, 2013 Highway meeting, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Borland to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Counsell, Borland, Jaeckel

NOES: None

ABSENT: Poulson

ABSTAIN: None

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Project/Construction Work**

CTH C (Hoopen Road – US 12) – Construction work is complete, paving is in progress

CTH N (CTH B – CTH E) – Project will begin in early August, utility work is complete

- **General Maintenance**

Crews are working on mowing all state and county highways, first cut mowing on all highways is complete

Crews are completing seal coat work on county highways and for others

Crews are completing various signing repair work

Crews are completing guardrail/bridge repairs at various locations

- **Winter Maintenance**

- **Office/Shop**

OLD BUSINESS

- NONE

NEW BUSINESS

9a. Discuss Highway Department facility planning for Jefferson, Lake Mills, and Concord

It was moved by Mr. Jaeckel and seconded by Mr. Borland to approve the conceptual site plan and building sizes prepared by Barrientos Design & Consulting (August 1, 2013), with a not to exceed budget for \$15,000,000.00 for hard construction costs.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Counsell

NOES: None

ABSENT: Poulson

ABSTAIN: None

9b. Discuss 2014 Highway Department budget

Commissioner Kern reviewed the 2014 submitted Highway Department budget with the Committee and answered questions. No Motion.

9c. Review monthly financial account summary

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations report with the Committee regarding current operations, and answered questions. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

| | | |
|---------|----------|----------------------|
| BILLS: | 07/23/13 | \$ 277,642.20 |
| BILLS: | 07/31/13 | \$ 395,996.93 |
| BILLS: | 08/06/13 | <u>\$ 104,860.42</u> |
| TOTALS: | | \$ 778,499.55 |

It was moved by Mr. Jaeckel and seconded by Mr. Borland that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Buchanan, Borland, Jaeckel, Counsell
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

Motion by Mr. Counsell and seconded by Mr. Jaeckel to adjourn at 9:35 a.m.

Carried by the following roll call:

- AYES: Buchanan, Borland, Jaeckel, Counsell
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

Approval: _____

 Al Counsell, Secretary